

**TOWNSHIP OF WARREN
ORDINANCE NO. 19-31**

AN ORDINANCE AMENDING SECTION 2-6 ENTITLED “FEES FOR VARIOUS MATERIALS” OF CHAPTER II ENTITLED “ADMINISTRATION” OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF WARREN

BE IT ORDAINED by the Township Committee of the Township of Warren, in the County of Somerset, State of New Jersey, that Subsection 2-6.1 entitled “Established” of Section 2-6 entitled “Fees for Various Materials” of Chapter II entitled “Administration” of *The Revised General Ordinances of the Township of Warren*, as heretofore supplemented and amended, is hereby supplemented and amended to read as follows:

SECTION I. Subsection 2-6.1 entitled “Established” is hereby amended to read as follows:

2-6.1 *Established.* The following fees are hereby fixed and established for government records:

- a. Any 24” x 36” reproduction or larger – [~~\$3.00~~] \$5.00 each
- b. Copies of miscellaneous maps [~~and blueprints~~]: \$1.00 per sheet
- c. Copies of all records reproduced by copy machine: \$.05/letter size and \$.07/legal size, per page and \$0.10 per ledger size 11x14, per page
- d. Copies of ordinances prior to adoption, no charge
- e. Conservation easement markers, \$5.00 each
- f. Copy of DVD, [~~\$1.00~~] \$3.00 each
- g. Copy of CD, [~~\$1.00~~] \$2.00 each.
- h. Postage fees for the mailing of various materials shall be calculated in accordance with U.S. Postage current rates.
- i. Special service charge: \$50.00 per hour for clerical; \$75.00 per hour for supervisory which shall be in addition to the actual cost of duplicating the government record to reflect the expense associated with the extensive use of Township information, technology or resources or the extensive clerical or supervisory assistance by Township personnel. Township personnel shall notify the requestor of any anticipated special service charge in advance.
- j. Retrieval of boxed archived records: the actual cost of retrieving records from the archival facility, including the return of such records, shall be paid by the requestor before arrangements are made to retrieve the records by Township personnel. Township personnel shall inform the requestor of the total retrieval cost before arrangements are made to retrieve any archived records.

SECTION II. If any article, section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect.

SECTION III. In the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the Township of Warren, the provisions hereof shall be determined to govern. All other parts, portions and provisions of *The Revised General Ordinances of the Township of Warren* are hereby ratified and confirmed, except where inconsistent with the terms hereof.

SECTION IV. This Ordinance shall take effect immediately upon final passage and publication according to law.

ATTEST:

WARREN TOWNSHIP COMMITTEE

Cathy Reese, RMC
Township Clerk

By: _____
Gary DiNardo, Mayor

INTRODUCED: April 11, 2019

ADOPTED: May 9, 2019

EFFECTIVE: May 16, 2019