INSTRUCTIONS TO THE CLERGY OR PERSON OFFICIATING AT THIS MARRIAGE

1. Please be sure to complete the top portion of the Marriage License on all four copies. Because this is a permanent and important record, accuracy is extremely important. All information MUST be typed or printed in black ink (No felt-tip or blue ink please; they do not duplicate very well). ERASURES OR CROSS-OUTS WILL NOT BE ACCEPTED BY THE STATE REGISTRAR. If an error is made, a duplicate will be required. No type of seal may be placed on the license.

2. Please complete the top of the Marriage Certificate in its entirety on all four copies. Please give the PINK copy to the Bride and Groom as a copy, and keep the BLUE copy for your records.

3. State Law provides that TWO (2) WHITE COPIES of the marriage record must be returned to the Registrar of the Municipality in which the ceremony was performed within five (5) days after the performance of the marriage. When the Bride and Groom need certified copies of the Marriage Certificate, they must contact the municipality in which the marriage took place, and pay the appropriate fees.

4. The greatest difficulty experienced is with the signature and address of each witness. Please, therefore, PRINT names and addresses on the space provided below and return this sheet with the marriage license.

WITNESSES:                  ADDRESSES

Please Print

a. ___________________________ _________________________________
   ___________________________________________________________

b. ___________________________      _________________________________
   ___________________________________________________________

5. Thank you for your cooperation. So that the Registrar receiving this document may reach you if necessary, please print your name and daytime phone number below:

_________________________________ __________________________________
Name of Couple Date of Marriage

__________________________________ _______________________
Officiant Name Telephone Number

__________________________________ Zip Code _____
Street Address City, State

Please call 908-753-8000 Extension 239 if questions