

Warren Township Volunteer Fire Department
January 8, 2020 Minutes
Chief's Officers' Meeting

Adequate notice of this meeting was given by posting a copy on the Township Bulletin Board and sending a copy to the Township Clerk, Courier News and Echoes Sentinel as required by the Open Public Meeting Act

Present: Chief Mitchell & Linda Palumbo

Mt. Bethel Fire Co. Mt. Horeb Fire Co. Community Fire Co. Washington Valley Fire Co.
D. Reedman D. Dante A. Kachidurian C. Boschen

Police Dept Fire Police
J. Cohen K. Dalton

Police Report: If PD communication needs any improvement just let Sgt Cohen know. PD will present at the Bonfire this Sat.

Reports of Officers

Equipment Readiness (Ben Gaiser)

Company Equipment Checks:

Consumables: will coordinate a list

Equipment Inventory / Asset Tagging (progress report):

Who's Responding App

Drills / Training (Aram Kachidurian / Derek Reedman): training went well in 2019 including a live burn at Middlesex County including 18-20 members. Chief Mitchell would like a Fire Police training in the 1st Quarter of this year.

Driver Qualification Status

Fit Testing (and Train the Trainer progress)

Department Drill

Operations (Mark Russo): 12 incidents took over 10 minutes responses some up to 32 minutes.

Monthly and YTD activity report (need crew response stats):

Vehicle response for December: 56 calls and for 579 YTD

Engine 2 - 7 calls with 0 crew

Tower 61 - 6 calls with 2 crew

Engine 3 - 21 calls with 2 crew

Tanker 61-3 - 0 call with 0 crew

Engine 4 - 5 calls with 2 crew

Tanker 61-4 0 call with 0 crew

Ladder 61 - 43 calls with 21 crew

Rescue 61 - 13 calls with 6 crew

County Credentialing: no report

Please close out the 2019 calls on Red Alert.

Vehicle Maintenance (Charlie Boschen): any follow up issues with your vehicles, appoint one person from your house to email Doug directly and cc: C. Boschen. If you want C. Boschen to handle any issues just let him know. Feedback to DPW from the Chief was a much better service in 2019 (very different then in the past).

Fire Prevention Education / Public Events (Dave Dante)

Hydrant Status Report: new hydrant on Liberty Corner Road near Elm Ave.

Fire Prevention Planning: no report

Winter Festival: Chief suggested a better location for the fire truck in the parking spots near the tennis courts just in case the fire truck is needed for a call.

Fire Inspector / Fire Prevention (Al Shjarback): Chief Mitchell wants the Fire Marshal to pursue fines for frequent offenders and if they don't comply, shut the business down. Too much time on the volunteers.

Radios / Communications (Brian Burkhardt)

Battery Status

Radio Inventory

Radio survey: XTS radios were purchased in 2019, 2 for each firehouse.

Pager Survey: any charging stations?

HT1000 radios for DPW to receive PD, FD & EMS to attempt to support such as requesting DPW to plow a path for the FD and Rescue Squad during a snow storm.

Safety (Mike Dalton):

Traffic safety policy review progress: no report

Rehab trailer: no report

Overhaul meters: no report

Cancer Prevention: Chief will handle going forward

Chief Items:

Officer's assignments: C. Boschen Vehicle Apparatus, D. Dante Fire Prevention, B. Burkhardt Radio & Communications, A. Fitch PPE, A. Kachidurian NIFRIS and Analytics. Training and Equipment each need a volunteer. D. Dante volunteered to attend the Safety Officer training & certification course.

Apparatus Replacement: no report

Radio Replacement : see above

Preplanning:

Technical Rescue:

Purchasing:

Open Discussion:

A. Kachidurian call reporting: NIFRS regulations 15 days after the close of the month the reports are due, members have 3 days to close the call, Aram will review reports 7 days after the close of the month so the reports can be submitted on time. If you need any assistance, A. Kachidurian is willing to assist.

Fire Police: The new Captain is Kathy Dalton. 9 hours of Fire Police training. Traffic control is important especially on the highway and need to do a better job of blocking. Chief Mitchell wants the Fire Police presence, staff it properly and would like FD members to be trained on Fire Police.

Budget: all 4 Assistant Chiefs were asked to participate in the budget process.
Budget Proposals/Chief Mitchell is asking for the following: Call compensation for commanders who complete all the admin work & involved on the call will get paid \$25 per call, a plow for Fire Police pickup, 6 APX radios, computer application/ have Red Alert run on Microsoft Word, consulting funds to work with PD on creating a run book/check list, specialized gas meters in the near future.

Sergeant J. Cohen thanked K. Phillips for his help over the years and congratulated K. Dalton on becoming the new captain.

C. Boschen access the lock training tomorrow.

Right to Know training not scheduled yet.

Meeting adjourned at 8:07pm



Linda Palumbo



Chief Mitchell