

**WARREN TOWNSHIP ZONING BOARD OF ADJUSTMENT
REORGANIZATION MEETING MINUTES JANUARY 13, 2020**

APPROVED

CALL TO ORDER:

ROLL CALL:

Mr. John Villani
Mr. George Dealaman
Mr. Michael Galbraith
Mr. Fernando Castanheira
Mr. Frank Rica
Mr. Donald Huber
Mr. Foster Cooper
Mr. Scott Bowen, Alt. #1 (excused)
Mr. Anthony Paolella, Alt. #2 (excused)
Steven Warner, Esq.

ANNOUNCEMENT:

Adequate notice of this meeting has been provided by posting Public Notice on the Municipal Bulletin Board on the main floor of the Municipal Building, and sending a copy to the Echoes Sentinel, and filing a copy with the Municipal Clerk, all on December 5, 2019

FLAG SALUTE

Oaths of Office for Mr. Foster Cooper, Mr. Donald Huber, Mr. Frank Rica, and Mr. Anthony Paolella . Mr. Paolella was absent and will take the oath at the next meeting.

NOMINATION and ELECTION OF BOARD CHAIRMAN

Nominations for the office of Chairman for 2020

Mr. Dealaman nominated Mr. Cooper, and Mr. Villani seconded.
There were no further nominations and the nominations were closed. All in were in favor.

Ms. Vautin handed the meeting over to elected chairman.

NOMINATION and ELECTION OF VICE CHAIRMAN

Mr. Dealaman nominated Mr. Villani as of Vice Chairman for 2020, seconded by Mr. Castanheira and there were no further nominations; the nominations were closed. All were in favor

NOMINATION and ELECTION OF SECRETARY

Mr. Cooper nominated for Dealaman to office of Secretary for 2020, seconded by Mr. Castanheira. There were no further nominations and the nominations were closed. All were in favor.

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APPOINTMENT OF CLERK

Resolution read to appoint Clerk for 2020. Mr. Cooper nominated Ms. Maryellen Vautin as clerk, seconded by Mr. Castanheira.

Roll Call

For: Mr. Villani, Mr. Dealaman, Mr. Galbraith, Mr. Castanheira, Mr. Rica, Mr. Huber, and Mr. Cooper.
Against: None.

APPOINTMENT OF CHAIRMAN OF SITE PLAN & SUBDIVISION REVIEW COMMITTEE AS WELL AS REPRESENTATIVE FOR TECHNICAL COORDINATING COMMITTEE

Nominations/appointment by the Chair for TCC Representative for 2020
Motion to nominate Mr. Villani, and Mr. Rica by Mr. Cooper, seconded by Mr. Castanheira

MEMORIALIZATION OF RESOLUTIONS:

APPOINTMENT OF BOARD OF ADJUSTMENT ENGINEER

Resolution to appoint Christian Kastrud as Board of Adjustment Engineer for 2020

Motion was made by Mr. Dealaman, seconded by Mr. Huber to appoint Mr. Kastrud
Roll Call

For: Mr. Villani, Mr. Dealaman, Mr. Galbraith, Mr. Castanheira, Mr. Rica, Mr. Huber, and Mr. Cooper.
Against: None.

AWARD OF CONTRACT AND APPOINTMENT OF ATTORNEY

Resolution read to appoint the Attorney for 2020

Motion was made by Mr. Castanheira, seconded by Mr. Cooper to appoint Mr. Steve Warner as attorney

Roll Call

For: Mr. Villani, Mr. Dealaman, Mr. Galbraith, Mr. Castanheira, Mr. Rica, Mr. Huber, and Mr. Cooper.
Against: None.

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AWARD OF CONTRACT AND APPOINTMENT PLANNER

Resolution read to appoint the PLANNER for 2020

Motion was made by Mr. Huber, seconded by Mr. Dealaman

Roll Call

For: Mr. Villani, Mr. Dealaman, Mr. Galbraith, Mr. Castanheira, Mr. Rica, Mr. Huber, and Mr. Cooper.

Against: None.

ESTABLISHMENT OF MEETING DATES:

The following meeting dates are proposed:

| | | |
|--------------------|-----------------------------|--|
| February 3, 2020 | Monday | 7:00 p.m. |
| March 2, 2020 | Monday | 7:00 p.m. |
| April 6, 2020 | Monday | 7:00 p.m. |
| May 4, 2020 | Monday | 7:00 p.m. |
| June 1, 2020 | Monday | 7:00 p.m. |
| July 6, 2020 | Monday | 7:00 p.m. |
| August 3, 2020 | Monday | 7:00 p.m. |
| September 21, 2020 | Monday | 7:00 p.m. (September 7, 2020 is Labor Day) |
| October 5, 2020 | Monday | 7:00 p.m. |
| November 2, 2020 | Monday | 7:00 p.m. |
| December 7, 2020 | Monday | 7:00 p.m. |
| January 11, 2021 | 2021 Reorganization Meeting | |

Motion was made by Mr. Castanheira, seconded by Mr. Villani to establish the meeting dates as proposed.

Roll Call

For: Mr. Villani, Mr. Dealaman, Mr. Galbraith, Mr. Castanheira, Mr. Rica, Mr. Huber, and Mr. Cooper.

Against: None.

All meetings will take place on Mondays unless otherwise designated. Meetings will be held at the Warren Township Municipal Meetings and Facilities room at 44 Mountain Blvd. unless otherwise noticed. The Board will be called to order at 7:00 p.m. unless otherwise noticed.

ADOPTION OF THE RULES OF ORDER

Motion was made by Mr. Castanheira, seconded by Mr. Galbraith

Roll Call

For: Mr. Villani, Mr. Dealaman, Mr. Galbraith, Mr. Castanheira, Mr. Rica, Mr. Huber, and Mr. Cooper. Against: None.

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Close Reorganization portion of the meeting.

Open Board of Adjustment meeting

MINUTES:

The minutes of the December 16, 2019 meeting were forwarded to members for review.

Motion to approve was made by Mr. Villani, seconded by Mr. Galbraith.

All in favor (Mr. Rica was not present at the 12/16 meeting and did not vote)

MEMORIALIZATION OF RESOLUTIONS

BA19-09 Vespucci-C variance (Residential additional building and lot coverage)

Motion was made by Mr. Huber, seconded by Mr. Dealaman.

Roll Call

For: Mr. Villani, Mr. Dealaman, Mr. Galbraith, Mr. Castanheira, Mr. Huber, and Mr. Cooper.

Against: None.

AGENDA CASE APPLICATIONS:

NONE

Mr. Warner reminded the board that all had to complete the course for board members and all have completed it.

Mr. Kastrud stated that they all had to do an update to the stormwater training and it was not long. Mr. Kastrud will send out an email with information.

The next meeting has Mr. Ioannou on Roseland subdivision, and Old Church Road and both need revised plans. 4 Mimi Lane has an application for bulk variances.

ADJOURNMENT

Meeting adjourned at 7:16 p.m.