

Warren Township Volunteer Fire Department

July 3, 2019 Minutes

Chief's Officers' Meeting

Adequate notice of this meeting was given by posting a copy on the Township Bulletin Board and sending a copy to the Township Clerk, Courier News and Echoes Sentinel as required by the Open Public Meeting Act

Chief Mitchell & Linda Palumbo

Mt. Bethel Fire Co.

M. Russo

Mt. Horeb Fire Co.

D. Dante

Community Fire Co.

A. Kachidurian

Washington Valley Fire Co.

M. Dalton & C. Boschen

Police Dept

J. Cohen

Police Report: Thanks to the FD for assistance on Saturday & especially the Fire Police for all their help over the past month, missing person, Lions Expo, etc.

Reports of Officers

Equipment Readiness (Ben Gaiser)

Company Equipment Checks (air pack leaks and issues)

Consumables

Equipment Inventory / Asset Tagging (progress report): waiting for the list from each company and need to locate other equipment. Mt. Horeb still needs to submit. B. Gaiser please contact Chief Mitchell with more details.

Drills /Training (Aram Kachidurian / Derek Reedman)

Driver Qualification Status

CPR - (need mannequins, purchasing)

Fit Testing (and Train the Trainer progress): C Young is trained. C. Boschen & A. Kachidurian for Community, connect with D. Reedman to get trained.

Department Drill Schedule 2019: Tanker Drill in June was a learning experience for all. AC Dalton commented that he has been having issues with emails going to his spam. He was also concerned that details of the department drills were sent out with only one day advanced notice. The next drill is July 24, Search Ropes.

Operations (Mark Russo)

County Credentialing: B. Burkhardt is caught up with submitting applications but many members still need to complete the county app and the deadline is August 30th or no fire call credit.

Backup attack hose cache for each company- completed & distributed

M. Russo distributed a list of June calls that need to be closed so they can be submitted to the state. Also include narratives and complete report in full.

Vehicle response for June: 63 calls for June and 313 YTD calls

Engine 2 - 8 calls with 0 crew

Tower 61 - 1 call with 0 crew

Engine 3 - 31 calls with 7 crew

Tanker 61-3 - 0 calls with 0 crew

Engine 4 - 9 calls with 0 crew

Tanker 61-4 1 call with 1 crew

Ladder 61 - 44 calls with 17 crew

Rescue 61- 20 calls with 11 crew

Operations continued

Please be professional on the radio and don't give building types if you don't know for sure. Thanks to all who helped on Saturday. Please ask if any more help is needed before you leave a call. Again, please don't add members that don't attend calls. And there's a need for better attendance for calls.

Vehicle Maintenance (Charlie Boschen)

WV Tower back in service, WV Tanker is out for service & Community needs a new clutch. WV Engine 4 still out of service for stalling issue and preventative maintenance. WV Knox box codes: email M. Russo with 4 numbers for additional codes.

Fire Prevention Education / Public Events (Dave Dante)

Hydrant Status Report: hydrant markers are buried on Mountainview Road and D. Dante will take pictures. If you see a damaged hydrant please let D. Dante know so he can keep track. Fire Prevention Planning - received supply inventory

Fire Inspector / Fire Prevention (Al Shjarback)

M. Russo is moving along. Keep an eye on the pallet place. Planning to build a hotel behind the Stone House. King George Inn to put a hydrant in on King George Road.

Radios / Communications (Brian Burkhardt)

Battery Status

Radio Inventory - budget approval expected soon, get quotes

Radio survey - 8 hand held radios received and thanks to A. Shjarback for negotiating a decrease in programming price.

Pager Survey

Safety (Mike Dalton)

Traffic safety policy review progress - started but not complete yet

Rehab trailer - needs to be addressed

Overhaul meters - no capital approved for meters

Cancer Prevention - hoods still need to be researched

Chief Items

Drug & Alcohol Policy - amendments were adopted & distributed

Apparatus Replacement - no update

PPE plan: 7 members will get gear, John Sicignano will not getting gear so D.Dante will receive gear since he was next on the list

Radio Replacement - no update

Preplanning - no update

Technical Rescue - no update

Purchasing- turn out gear capital line item for gear washer for Mt. Horeb, CPR mannequin & Fire Prevention purchasing, back up hose distributed, Scott pack PO submitted & 3 end caps for WV Tanker/chrome reducer with chains.

First Six Months Recap/Accomplishments:

- ISO audits
- 3 grant applications, one awarded to Mt. Bethel for \$2,000 worth of hand tools
- PPE analysis and standardization for interior firefighters
- SOG's
 1. alcohol and drug policy
 2. firefighter service roles policy
 3. apparatus response guidelines
 4. mutual aid guideline
 5. apparatus numbering guideline
- Fire Policy updates to SOG, Bylaws and Ordinance drafter to resolve unsafe operating empowerment
- Establishment of first (2) standard KPI's and 6 months tracking
- Hose Inventory and reserve cache project completed
- Board of Fire Chief's meeting procedures reworked to improve efficiency and collaboration
- Delegation/Empowerment of command staff - formalization of roles
- Draft policy change on firefighter compensation
- Established industrial hygiene program, firefighter decon and cancer management program phase 1 implemented
- Water/Ice Rescue team trained
- Mt. Bethel transition from Squad to Truck company completed
- Future radio planning engagement
- Mutual Aid/Shared Services agreement with Martinsville
- 5 Alarm plan revised
- Joined Somerset County Active Chief's Association
- 4 State and County resource surveys completed
- Firstnet/Verizon Responder Network assessment completed
- CPR and Quant Fit Program
- SCBA Assessment and Plan Apparatus Replacement
- Turbo Draft ISO
- Nozzle upgrades

Discussion:

Need an ID card printer which should be a capital expense.

Requesting a 4 gas meter for the Chief's car.

The meeting adjourned at 8:22pm


Linda Palumbo


Chief Mitchell