



United We Stand

**TOWNSHIP OF WARREN
TOWNSHIP COMMITTEE**

REORGANIZATION MEETING

AGENDA

JANUARY 4, 2019

6:00 pm

In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting was provided on December 20, 2018 publication in the Echoes Sentinel, posting on the Bulletin Board in the Municipal Building and filing with the Township Clerk. And by sending written notices to the Courier News and Star Ledger on December 26, 2018,

This meeting is to be taped for broadcast on the Access Channel and everyone is required to comply with the policies and procedures governing access programming for the Access Channel. No mention of political affiliation or political advertising shall take place at this meeting or it will be deleted from any rebroadcast of the meeting.

OATH OF OFFICE

VICTOR J. SORDILLO

GARY P. DINARDO

ROLL CALL:

INVOCATION

MONSIGNOR WILLIAM CAPIK

Our Lady of the Mount Church

FLAG SALUTE Boy Scout Troop 228

**NOMINATION OF MAYOR AND THE CHAIRPERSON
OF THE TOWNSHIP COMMITTEE**

Second, Roll Call

**NOMINATION OF DEPUTY MAYOR AND THE VICE
CHAIRPERSON OF THE TOWNSHIP COMMITTEE**

Second, Roll Call

REMARKS:

Visiting Dignitaries – Senator Thomas Kean Jr., Assemblyman Jon Bramnick, Governor Donald DiFrancesco

Mayor and Township Committee Members

MAYOR'S APPOINTMENTS:

BOARD OF HEALTH:

To December 31, 2019

George Lazo

LIBRARY BOARD

to December 31, 2019 – David Greene, Mayor's Designee

OFFICE OF EMERGENCY MANAGEMENT APPOINTMENTS:

Coordinator to December 31, 2021

Jane Asch

Deputy Coordinators to December 31, 2019

Victor J. Sordillo

Yee Jao

Police Sgt. Robert Ferreiro

Members – to December 31, 2019

Mayor – Gary DiNardo

Public Information/Resource Management – Mark M. Krane

Alert, Warning & Communications – David Deitz

Damage Assessments – Jeffrey Heiss

Emergency Medical Services – Rescue Squad Chief Alex Benzell

Emergency Operations Center – David Greene

Evacuations – Police Lt. Eric Yaccarino

Fire/Rescue/Hazardous Materials – Fire Chief Jim Mitchell

Law Enforcement/Terrorism Incidents/Weapons of Mass Destruction Appendix –

Police Chief William E. Keane

Legal Representation – Jeffrey Lehrer

Mitigation Officer – Christian Kastrud

Private Sector Representative – Robert Morrison

Public Health Director/Radiological Protection – Health Officer Kevin Sumner

Public Works Director – Doug Buro

Shelter Services – Lisa Carracino

Social Services – Lynn Nakashian

Community Members at Large – Andy Logan and Todd Heston Allocco

PLANNING BOARD Appointments:

Class I – Mayor Gary DiNardo – to December 31, 2019

Class II – John Lindner – to December 31, 2019

Class IV – David Pasi – to December 31, 2021

Class IV – Michael Scuderi – to December 31, 2019

Somerset County Community Development Grant Committee:

Mark M. Krane - December 31, 2019

2019 Township Committee Liaisons

STANDING COMMITTEES:

	<u>Primary Liaison</u>	<u>Secondary Liaison</u>
Administration	Carolann Garafola	Mick Marion
Includes: Township Clerk, Township Administrator, Municipal Court, Purchasing		
Board of Education	Mick Marion	Carolann Garafola
Board of Health	George Lazo	Victor Sordillo
Cable Television	Carolann Garafola	George Lazo
Construction Code Office	Victor Sordillo	George Lazo
Engineering	Gary DiNardo	Mick Marion
Environmental Commission	Mick Marion	Gary DiNardo
Finance	Carolann Garafola	Mick Marion
Includes: Tax Assessor, Tax Collector, Finance		
Fire Department	Carolann Garafola	George Lazo
Historic Sites.....	Carolann Garafola	George Lazo
Library	George Lazo	Carolann Garafola
Planning Board	Gary DiNardo	Mick Marion
Police Department & OEM.....	Victor Sordillo	Carolann Garafola
Public Works Department	Gary DiNardo	George Lazo
Recreation Commission	Mick Marion	Gary DiNardo
Rescue Squad	Victor Sordillo	Mick Marion
Senior Citizens	Carolann Garafola	Gary DiNardo
Sewerage Authority	Carolann Garafola	Gary DiNardo
Zoning	Gary DiNardo	Carolann Garafola
Includes: Zoning Officer/Zoning Enforcement and Zoning Bd. of Adjustment		

Motion to approve, second, roll call

RESOLUTIONS:

2019-001 MAYOR'S APPOINTMENTS WITH ADVICE AND
 CONSENT OF TOWNSHIP COMMITTEE

Motion to adopt, second, discussion, roll call

2019-002 APPOINTMENTS TO MUNICIPAL OFFICES, BOARDS
 AND COMMITTEES

Motion to adopt, second, discussion, roll call

2019-003 CONFIRMING ELECTION OF FIRE DEPARTMENT
 OFFICERS

Motion to adopt, second, discussion, roll call

2019-004 AUTHORIZING APPOINTMENTS TO FIRE
 INVESTIGATION UNIT, FIRE EDUCATION PROGRAM, FIRE
 MARSHAL AND FIRE POLICE

Motion to adopt, second, discussion, roll call

2019-005 APPOINTMENT OF PROFESSIONALS FOR THE TOWNSHIP

Motion to adopt, second, discussion, roll call

2019-006 AUTHORIZING USE OF CONSENT AGENDA AT
TOWNSHIP COMMITTEE MEETINGS

Motion to adopt, second, discussion, roll call

2019-007 ESTABLISHING RULES OF ORDER

Motion to adopt, second, discussion, roll call

2019-008 SCHEDULE OF 2018 TOWNSHIP COMMITTEE
MEETINGS

Motion to adopt, second, discussion, roll call

2019-033 AUTHORIZING SALARIES FOR TOWNSHIP EMPLOYEES

Motion to adopt, second, discussion, roll call

OATH OF OFFICE – NEW APPOINTEES

CONSENT AGENDA RESOLUTIONS:

Resolutions No. 2018-009 through No. 2018-032 were submitted to the Township Committee for review and may be adopted by one motion. These resolutions are listed on the agenda for review and a complete copy made available in the Township Clerk's office.

Motion to adopt Consent Agenda Resolutions No. 2018-09 through No. 2018-32, second, roll call.

2019-009 AUTHORIZING RE-ESTABLISHMENT OF PETTY CASH FUNDS AND
CUSTODIANS

2019-010 DESIGNATING DEPOSITORIES FOR MONIES

2019-011 ADOPTING CASH MANAGEMENT PLAN

2019-012 AUTHORIZING TAX COLLECTOR TO CANCEL DELINQUENT
PAYMENTS AND OVERPAYMENTS

2019-013 ESTABLISHING PENALTY FOR DELINQUENT TAXES IN EXCESS OF
\$10,000

2019-014 AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO SIGN TAX
SALE CERTIFICATE CANCELLATIONS

2019-015 AUTHORIZING GOVERNING BODY TO MODIFY RATE OF INTEREST
ON DELINQUENT TAXES

2019-016 AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE
DEVELOPER'S AGREEMENTS

2019-017 ESTABLISHING 2019 HOLIDAY SCHEDULE

2019-018 DESIGNATING OFFICIAL NEWSPAPERS

2019-019 AUTHORIZING QUALIFIED PURCHASING AGENT TO DELEGATE THE
AUTHORITY TO EXECUTE PURCHASE ORDERS

- 2019-020 DESIGNATING MARK M. KRANE AS THE PUBLIC AGENCY COMPLIANCE OFFICER FOR EQUAL EMPLOYMENT OPPORTUNITY CONTRACT REQUIREMENTS
- 2018-021 AUTHORIZING SPECIAL TAX APPEAL ATTORNEY TO EXECUTE PETITIONS OF APPEAL AND SETTLEMENTS BEFORE THE COUNTY BOARD OF TAXATION
- 2019-022 APPOINTING BALKEN RISK MANAGEMENT SERVICES LLC AS RISK MANAGEMENT CONSULTANT
- 2019-023 AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO APPROVE PAYMENT OF CERTAIN BILLS BETWEEN MEETINGS
- 2019-024 AUTHORIZING WARREN TOWNSHIP FIRE DEPARTMENT TO EXECUTE HOLD HARMLESS AND INDEMNIFICATION AGREEMENTS WITH FIREFIGHTERS FOR TRAINING PURPOSES AT THE SOMERSET, HUNTERDON AND MORRIS COUNTY EMERGENCY SERVICES TRAINING ACADEMY
- 2019-025 AUTHORIZING THE TOWNSHIP TO PARTICIPATE IN THE VOLUNTEER TUITION CREDIT PROGRAM
- 2019-026 APPOINTING DEPUTY RECORDS CUSTODIANS
- 2019-027 AUTHORIZING 2019 TEMPORARY BUDGET
- 2019-028 AUTHORIZING SUBMISSION OF WATCHUNG HILLS MUNICIPAL ALLIANCE GRANT FUNDING THROUGH SOMERSET COUNTY FOR FISCAL YEAR PERIOD JULY 1, 2019 – JUNE 30, 2020
- 2019-029 APPOINTMENT OF MEMBER TO THE WARREN TOWNSHIP VOLUNTEER FIRE DEPARTMENT – SEAN ZUKOWSKI
- 2019-030 PROMOTION OF POLICE DEPARTMENT PERSONNEL – CANNON, SEBASTIAN AND COTE
- 2019-031 RELEASE OF PERFORMANCE BOND – OCEANVILLE ASSOCIATES
- 2019-032 CANCELING TAX OVERPAYMENT

MINUTES:

Approve Regular and Executive Sessions for December 13, 2018
Motion to adopt, Second, Voice Vote

BILLS

RESOLUTION NO. 2019-034 PAYMENT OF BILLS
Motion to adopt, second, discussion, roll call

NEW BUSINESS:

ORDINANCE 19-01 (By Title for Introduction)

AN ORDINANCE OF THE TOWNSHIP OF WARREN IN THE COUNTY OF SOMERSET, STATE OF NEW JERSEY, TO AMEND THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF WARREN BY DELETING SECTION 2-34 ENTITLED "VEHICULAR AND PEDESTRIAN TRAFFIC ADVISORY COMMITTEE" IN ITS ENTIRETY.

Motion to approve on first reading, second, discussion, roll call
Public Hearing is scheduled for January 24, 2019

ORDINANCE 19-02 (By Title for Introduction)

AN ORDINANCE OF THE TOWNSHIP OF WARREN IN THE COUNTY OF SOMERSET, STATE OF NEW JERSEY, TO AMEND THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF WARREN BY REVISING SECTION 2-35 ENTITLED "OPEN SPACE, RECREATION, AND FARMLAND AND HISTORIC PRESERVATION TRUST FUND/OPEN SPACE SITE ACQUISITION ADVISORY COMMITTEE", AND BY REVISING SUBSECTION 2-11.2 ENTITLED "DUTIES OF COMMISSION" OF SECTION 2-11 ENTITLED "ENVIRONMENTAL COMMISSION" TO ADD THE DUTIES OF THE VEHICULAR AND PEDESTRIAN TRAFFIC ADVISORY COMMITTEE AND THE OPEN SPACE SITE ACQUISITION ADVISORY COMMITTEE TO THE DUTIES OF THE ENVIRONMENTAL COMMISSION.

Motion to approve on first reading, second, discussion, roll call
Public Hearing is scheduled for January 24, 2019

ORDINANCE 19-03 (By Title for Introduction)

AN ORDINANCE OF THE TOWNSHIP OF WARREN IN THE COUNTY OF SOMERSET, STATE OF NEW JERSEY, TO AMEND THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF WARREN BY DELETING SECTION 2-20 ENTITLED "BOARD OF RECREATION COMMISSIONERS" IN ITS ENTIRETY AND REPLACING IT WITH NEW SECTION 2-20 ENTITLED "RECREATION ADVISORY BOARD".

Motion to approve on first reading, second, discussion, roll call
Public Hearing is scheduled for January 24, 2019

ORDINANCE 19-05

THIS ORDINANCE AUTHORIZES THE PARTIAL RELEASE OF A CONSERVATION EASEMENT LOCATED AT BLOCK 5, L. 1.01 PURSUANT TO THE NEW JERSEY CONSERVATION RESTRICTION AND HISTORIC PRESERVATION RESTRICTION ACT.

Motion to approve on first reading, second, discussion, roll call
Public Hearing is scheduled for January 24, 2019

PRIVILEGE OF THE FLOOR

Members of the public wishing to address the governing body on any matter will be allowed three (3) minutes, unless there are unusual circumstances.

ADJOURN