

**TOWNSHIP OF WARREN  
TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING MINUTES  
JANUARY 4, 2018**

**Time: 6:03 PM**

**PUBLIC MEETING**

**CLERK REESE READ THE FOLLOWING STATEMENT**

In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting was provided on December 21, 2017 by sending written notices to the Echoes Sentinel and Courier News, posting on the Bulletin Board in the Municipal Building and filing with the Township Clerk.

This meeting is to be taped for broadcast on the Access Channel and everyone is required to comply with the policies and procedures governing access programming for the Access Channel. No mention of political affiliation or political advertising shall take place at this meeting or it will be deleted from any rebroadcast of the meeting.

OATH OF OFFICE for Township Committee Member for GEORGE K. LAZO and MICHAEL C. MARION was issued by Assemblyman Jon Bramnick.

**ROLL CALL:** Committeeman Lazo, Committeeman Marion, Committeeman DiNardo, Committeewoman Garafola and Committeeman Sordillo were all present.

Father Sean of Our Lady of the Mount Church gave the invocation.

Boy Scout Troop 228 presented the Flag and all recited the Pledge of Allegiance.

Committeewoman Garafola nominated Committeeman Sordillo for **MAYOR AND THE CHAIRPERSON OF THE TOWNSHIP COMMITTEE** for 2018.

As there were no other nominations, Committeewoman Garafola made a motion seconded by Committeeman Marion to elect Committeeman Sordillo as Mayor and the Chairperson of the Township Committee for 2018. Voice Vote: All in favor

Mayor Sordillo nominated Committeeman DiNardo for **DEPUTY MAYOR AND THE VICE CHAIRPERSON OF THE TOWNSHIP COMMITTEE** for 2018

As there were no other nominations, Mayor Sordillo made a motion seconded by Committeeman Lazo to elect Committeeman DiNardo as Deputy Mayor and the Vice Chairperson of the Township Committee for 2018. Voice Vote: All in favor

**REMARKS by Visiting Dignitaries**

Assemblyman Bramnick

Former Governor Donald DiFrancesco

Former Mayor of Warren Susie B. Boyce

**REMARKS by:**

Former Mayor of Warren Carolann Garafola

Township Committeemen George Lazo and Michael Marion

Deputy Mayor DiNardo

Mayor Sordillo

**TOWNSHIP OF WARREN  
TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING MINUTES  
JANUARY 4, 2018**

Mayor Sordillo read the  
**MAYOR'S APPOINTMENTS for 2018:**

**Board of Health:**  
to December 31, 2019 - George K. Lazo

Mayor Sordillo announced that they were looking for a volunteer for the Library Board as the Mayor's Designee for 2018

**OFFICE OF EMERGENCY MANAGEMENT APPOINTMENTS:**

**Deputy Coordinators to December 31, 2018**

Victor J. Sordillo  
T. (Todd) Heston Allocco  
Police Sgt. Robert Ferreiro

**Members – to December 31, 2018**

Mayor – Victor J. Sordillo  
Public Information/Resource Management – Mark M. Krane  
Alert, Warning & Communications – David Deitz  
Community Member at Large – Andy Logan  
Damage Assessments – Jeffrey Heiss  
Emergency Medical Services – Rescue Squad Chief Paul Rapps  
Emergency Operations Center – Yee Jao  
Evacuations – Police Lt. Eric Yaccarino  
Fire/Rescue/Hazardous Materials – Fire Chief Mark Russo  
Law Enforcement/Terrorism Incidents/Weapons of Mass Destruction Appendix –  
Police Chief William E. Keane  
Legal Representation – Jeffrey Lehrer  
Mitigation Officer – Christian Kastrud  
Private Sector Representative – Robert Morrison  
Public Health Director/Radiological Protection – Health Officer Kevin Sumner  
Public Works Director – Doug Buro  
Shelter Services – Lisa Carracino  
Social Services – Lynn Nakashian  
Community Members at Large – Andy Logan and David Greene

**Planning Board Appointments:**

Class I – Mayor Victor Sordillo – to December 31, 2018  
Class II – John Lindner – to December 31, 2018  
Class IV – Peter Villani – to December 31, 2021  
Alternate #2 – Louis Esposito – to December 31, 2019

**Somerset County Community Development Grant Committee:**

Mark M. Krane - December 31, 2018



**TOWNSHIP OF WARREN  
TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING MINUTES  
JANUARY 4, 2018**

Clerk Reese issued the OATH OF OFFICE to all the 2018 appointees that were present.

**CONSENT AGENDA RESOLUTIONS:**

Resolutions No. 2018-09 through No. 2018-33 were submitted to the Township Committee for review and may be adopted by one motion. These resolutions are listed on the agenda for review and a complete copy made available in the Township Clerk's office.

Deputy Mayor DiNardo made Motion to adopt Consent Agenda Resolutions No. 2018-09 through No. 2018-33, seconded by Committeewoman Garafola. Roll call: All in favor.

- 2018-09      AUTHORIZING RE-ESTABLISHMENT OF PETTY CASH FUNDS  
AND CUSTODIANS
- 2018-10      DESIGNATING DEPOSITORIES FOR MONIES
- 2018-11      ADOPTING CASH MANAGEMENT PLAN
- 2018-12      AUTHORIZING TAX COLLECTOR TO CANCEL DELINQUENT  
PAYMENTS AND OVERPAYMENTS
- 2018-13      ESTABLISHING PENALTY FOR DELINQUENT TAXES IN EXCESS  
OF \$10,000
- 2018-14      AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO SIGN  
TAX SALE CERTIFICATE CANCELLATIONS
- 2018-15      AUTHORIZING GOVERNING BODY TO MODIFY RATE OF  
INTEREST ON DELINQUENT TAXES
- 2018-16      AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO  
EXECUTE DEVELOPER'S AGREEMENTS
- 2018-17      ESTABLISHING 2018 HOLIDAY SCHEDULE
- 2018-18      DESIGNATING OFFICIAL NEWSPAPERS
- 2018-19      AUTHORIZING QUALIFIED PURCHASING AGENT TO DELEGATE  
THE AUTHORITY TO EXECUTE PURCHASE ORDERS
- 2018-20      DESIGNATING MARK M. KRANE AS THE PUBLIC AGENCY  
COMPLIANCE OFFICER FOR EQUAL EMPLOYMENT  
OPPORTUNITY CONTRACT REQUIREMENTS

**TOWNSHIP OF WARREN  
TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING MINUTES  
JANUARY 4, 2018**

- 2018-21      AUTHORIZING SPECIAL TAX APPEAL ATTORNEY TO EXECUTE PETITIONS OF APPEAL AND SETTLEMENTS BEFORE THE COUNTY BOARD OF TAXATION
- 2018-22      APPOINTING 2018 WARREN TOWNSHIP GREEN TEAM MEMBERS
- 2018-23      APPOINTING BALKEN RISK MANAGEMENT SERVICES LLC AS RISK MANAGEMENT CONSULTANT
- 2018-24      GARDEN STATE MUNICIPAL JOINT INSURANCE FUND JOINT TRUST AGREEMENT AND RESOLUTION TO JOIN
- 2018-25      AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO APPROVE PAYMENT OF CERTAIN BILLS BETWEEN MEETINGS
- 2018-26      AUTHORIZING WARREN TOWNSHIP FIRE DEPARTMENT TO EXECUTE HOLD HARMLESS AND INDEMNIFICATION AGREEMENTS WITH FIREFIGHTERS FOR TRAINING PURPOSES AT THE SOMERSET, HUNTERDON AND MORRIS COUNTY EMERGENCY SERVICES TRAINING ACADEMY
- 2018-27      AUTHORIZING THE TOWNSHIP TO PARTICIPATE IN THE VOLUNTEER TUITION CREDIT PROGRAM
- 2018-28      APPOINTING DEPUTY RECORDS CUSTODIANS
- 2018-29      AUTHORIZING 2018 TEMPORARY BUDGET
- 2018-30      AUTHORIZING SUBMISSION OF WATCHUNG HILLS MUNICIPAL ALLIANCE GRANT FUNDING THROUGH MORRIS COUNTY FOR FISCAL YEAR PERIOD JULY 1, 2018 – JUNE 30, 2019
- 2018-31      PROMOTION OF POLICE DEPARTMENT PERSONNEL C. CANNON AND B. SEBASTIAN
- 2018-32      AUTHORIZING INSTALLATION OF THREE FIRE HYDRANTS— OLD DUTCH ROAD EXTENSION
- 2018- 33      AUTHORIZING SALARIES FOR TOWNSHIP EMPLOYEES

**MINUTES:**

Committeeman Lazo made a motion to Approve Regular and Executive Sessions for December 14, 2017. Seconded by Committeewoman Garafola. Voice Vote: All in favor.

**TOWNSHIP OF WARREN  
TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING MINUTES  
JANUARY 4, 2018**

**BILLS**

**RESOLUTION NO. 2018-34 PAYMENT OF BILLS**

Committeeman Marion read resolution 2018-34 and made a Motion to adopt,  
Seconded by Committeewoman Garafola. Roll call: All in favor

**PRIVILEGE OF THE FLOOR – There was none at this time**

Members of the public wishing to address the governing body on any matter will be allowed three (3) minutes, unless there are unusual circumstances.

As there was no further business to discuss Committeewoman Garafola made a motion, seconded by Deputy Mayor DiNardo to ADJOURN. Voice Vote: All in favor.

The meeting adjourned at 6:41 PM.

Respectfully submitted,

Cathy Reese, RMC  
Township Clerk

Approved January 25, 2018

## **Mayor's Appointments**

### **Board of Health**

To December 31, 2018:  
George K. Lazo

### **Planning Board**

Class I – Mayor Victor P. Sordillo – to December 31, 2018  
Class II – John Lindner – to December 31, 2018  
Class IV – Peter Villani – to December 31, 2021  
Alternate # 2- Louis Esposito – to December 31, 2019

### **Somerset County Community Development Block Grant Committee**

To December 31, 2018:  
Mark M. Krane, Mayor's Appointee

## **2018 OFFICE OF EMERGENCY MANAGEMENT**

Deputy Coordinator  
Victor J. Sordillo

Deputy Coordinator  
T. (Todd) Heston Allocco

Deputy Coordinator  
Police Sgt. Robert Ferreiro

Law Enforcement Officer/Terrorism Incident Officer/  
Weapons of Mass Destruction Appendix  
Chief William E. Keane

Victor J. Sordillo	Mayor
Mark M. Krane	Public Information/Resource Management Officer
David Deitz	Alert, Warning & Communications Officer
Andy Logan	Community Member at Large/Cert Captain
David Greene	Community Member at Large
Jeffrey Heiss	Damage Assessment Officer
Chief Paul Rapps	Emergency Medical Services Officer
Yee Jao	Emergency Operation Center Officer
Lt. Eric Yaccarino	Evacuation Officer
Chief Mark Russo	Fire/Rescue Officer/Hazardous Materials Officer
Jeffrey Lehrer	Legal Representation
Chris Kastrud	Mitigation Officer
Robert Morrison	Private Sector Representative
Kevin Sumner	Public Health Director/Radiological Protection
Doug Buro	Public Works Director
Lisa Carracino	Shelter/Reception Officer
Lynn Nakashian	Social Services Officer

### **2018 STANDING COMMITTEES:**                      Primary Liaison                      Secondary Liaison

Administration.....                      Carolann Garafola                      Mick Marion  
Includes: Township Clerk, Township Administrator,  
Municipal Court, Purchasing

Board of Education .....	Mick Marion	Carolann Garafola
Board of Health.....	George K. Lazo	Victor Sordillo
Cable Television.....	Carolann Garafola	George K. Lazo
Construction Code Office .....	Victor Sordillo	George K. Lazo
Engineering.....	Gary DiNardo	Mick Marion
Environmental Commission .....	Mick Marion	Gary DiNardo
Finance .....	Carolann Garafola	Mick Marion
<b>Includes: Tax Assessor, Tax Collector, Finance</b>		
Fire Department.....	Gary DiNardo	Victor Sordillo
Historic Sites .....	Carolann Garafola	George K. Lazo
Library.....	George K. Lazo	Carolann Garafola
Open Space .....	Gary DiNardo	Mick Marion
Planning Board .....	George K. Lazo	Gary DiNardo
Police Department & OEM.....	Victor Sordillo	Carolann Garafola
Public Works Department.....	Gary DiNardo	George K. Lazo
Recreation Commission.....	Mick Marion	Carolann Garafola
Rescue Squad .....	Victor Sordillo	Mick Marion
Senior Citizens.....	Carolann Garafola	Gary DiNardo
Sewerage Authority.....	Carolann Garafola	Gary DiNardo
Traffic Advisory Committee.....	Gary DiNardo	Mick Marion
Zoning.....	Gary DiNardo	Carolann Garafola
<b>Includes: Zoning Officer/Zoning Enforcement, Zoning Bd. of Adjustment</b>		

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
	X	MARION	x			
		GARAFOLA	x			
		DINARDO	x			
X		SORDILLO	x			

**CERTIFICATION**

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-01**

**MAYOR'S APPOINTMENTS WITH ADVICE  
AND CONSENT OF TOWNSHIP COMMITTEE**

**BE IT RESOLVED** that the Township Committee of the Township of Warren hereby consents to the following Mayor's appointments:

**ENVIRONMENTAL COMMISSION:**

To December 31, 2020:

Mally Becker  
Philip Lobo  
Karen Task  
Sandra Ponzio

To December 31, 2019

David Gabel, Alternate #1

To December 31, 2018 - Laura Mandell, Chairperson

Susan Zeitels, Alternate #2

**RECREATION COMMISSION:**

To December 31, 2022:

David Cole  
Norm Zurawski

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
		MARION	x			
x		GARAFOLA	x			
	x	DINARDO	x			
		SORDILLO	x			

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Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-02**

**APPOINTMENTS TO MUNICIPAL OFFICES AND  
BOARDS AND COMMITTEES**

**BE IT RESOLVED** by the Township Committee of the Township of Warren that the following persons be and hereby are appointed to Municipal Offices/Positions and Boards and Committees:

To December 31, 2018:

CERTIFYING APPROVAL OFFICER	Mark M. Krane
CERTIFYING OFFICER: HEALTH BENEFITS	Lori Sullivan
CERTIFYING OFFICER: PENSION	Karen DeNave
CERTIFYING OFFICER SUPERVISOR: PENSION	Mark M. Krane
QUALIFIED PURCHASING AGENT	Mark M. Krane
TAX SEARCH OFFICER	Loretta Caliguire
ASSESSMENT SEARCH OFFICER	Cathy Reese
PUBLIC AGENCY COMPLIANCE OFFICER	Mark M. Krane
DEPUTY TOWNSHIP CLERK	Carolyn Scannelli
FIRE MARSHAL	Al Shjarback
DEPUTY COURT ADMINISTRATOR	Deborah Campanelli
COMMISSIONER –	
GARDEN STATE MUNICIPAL JOINT INS. FUND	Mark M. Krane
ALTERNATE COMMISSIONERS –	Victor J. Sordillo & Lori Sullivan

**BOARD OF ADJUSTMENT**

To December 31, 2021:  
Fernando Castanheira

To December 31, 2019:  
Michael V. Galbraith Alternate #2

**BOARD OF HEALTH**

To December 31, 2020:  
M.A. Sarraf  
Greg Riley

To December 31, 2019  
Soma Mandall, Alternate #2

**CABLE TELEVISION ADVISORY COMMITTEE**

To December 31, 2018:  
Paul Wickliffe  
Liz George  
John George  
Mario Perez  
Michael Thwaite

**HISTORIC SITES COMMITTEE**

To December 31, 2020:

Richard Disano

Kari Quiros

Karl Hoster

To December 31, 2019

Anthony Disano

**LIBRARY ADVISORY BOARD**

To December 31, 2022:

Virginia Pasternak

To December 31, 2020

Mally Becker

To December 31, 2018:

Matthew Mingle, WTBOE Superintendent

**OPEN SPACE ACQUISITION ADVISORY COMMITTEE**

To December 31, 2019:

Vance Gillenwater

John DeCristofaro

Adriane Stewart

**PLANNING BOARD**

To December 31, 2018:

Gary P. DiNardo, Class III

**SENIOR CITIZENS COMMITTEE**

To December 31, 2020:

Irene Toth

Joanne Rossi

**SOMERSET COUNTY COMMUNITY DEVELOPMENT GRANT COMMITTEE**

To December 31, 2018:

Cathy Reese

**VEHICULAR AND PEDESTRIAN TRAFFIC ADVISORY COMMITTEE**

To December 31, 2019:

Paul Krueger

Sgt. Patrick Mizeski

Officer Robert Apisa

**WATCHUNG HILLS REGIONAL ALLIANCE COMMITTEE**

To December 31, 2018:

- Police Officer Joseph Casorio
- Police Officer Thomas Clarke - Alternate
- Cynthia Webster
- Julie Kumpf – Counsellor (WHRHS)

**YOUTH SERVICES COMMISSION**

To December 31, 2018

- Anthony Mina
- Cynthia Webster
- Brenda Nemcek
- Officer Rob Clapp

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
		MARION	x			
	x	GARAFOLA	x			
x		DINARDO	x			
		SORDILLO	x			

**CERTIFICATION**

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-03**

**CONFIRMING ELECTION OF FIRE DEPARTMENT OFFICERS**

**BE IT RESOLVED** by the Township Committee of the Township of Warren, that election of the following Fire Department Officers is confirmed:

Fire Chief	Mark Russo
Assistant Chief Mt. Bethel Fire Company	Jim Mitchell
Assistant Chief Community Fire Company	Ben Gaiser
Assistant Chief Mt. Horeb Fire Company	Dave Dante
Assistant Chief Washington Valley Fire Company	Mike Dalton

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
x		LAZO	x			
	x	MARION	x			
		GARAFOLA	x			
		DINARDO	x			
		SORDILLO	x			

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Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-04**

**AUTHORIZING APPOINTMENTS TO THE FIRE INVESTIGATION UNIT,  
FIRE EDUCATION PROGRAM, FIRE MARSHAL & FIRE POLICE**

**BE IT RESOLVED** by the Township Committee of the Township of Warren, the following named persons be and hereby are appointed as members thereof, all for the year 2018 or for such shorter period as the Township Committee may during the year deem advisable:

Fire Investigation Unit  
Al Shjarback  
Joseph Casorio

Fire Marshal  
Al Shjarback

Fire Education Program  
Chief Mark Russo

Fire Police  
Kenneth Phillips – Captain  
Kathy Dalton  
Frank Levine  
Louis Citarella  
Ken Larson  
Andrew Logan, Jr.  
Tom Reina  
Bruce Task

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
x		MARION	x			
	x	GARAFOLA	x			
		DINARDO	x			
		SORDILLO	x			

CERTIFICATION

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Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-05  
APPOINTMENT OF PROFESSIONALS FOR THE TOWNSHIP**

**BE IT RESOLVED** by the Township Committee of the Township of Warren that the following appointments are hereby made for the calendar year 2018, subject to entering into a formal written contract satisfactory to both parties, in accordance with the Local Public Contracts Law:

Township Attorney	Jeffrey B. Lehrer, Esq., and the law firm of DiFrancesco, Bateman, Kunzman, Davis, Lehrer and Flaum, P.C.
Township Auditor	Suplee, Clooney & Company
Township Prosecutor	Brent Bramnick
Township Engineer	Christian M. Kastrud of Kastrud Engineering, LLC
Zoning Officer	John T. Chadwick, IV
Municipal Public Defender	Scott C. Mitzner

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
	x	MARION	x			
x		GARAFOLA	x			
		DINARDO	x			
		SORDILLO	x			

**CERTIFICATION**

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Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-06**

**AUTHORIZING USE OF A CONSENT AGENDA AT  
TOWNSHIP COMMITTEE MEETINGS**

**BE IT RESOLVED** by the Township Committee of the Township of Warren, that it hereby approves the use of a "Consent Agenda" which will be noted as "Consent Agenda Resolutions" on the Agenda where matters of a routine nature may be placed.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
	x	LAZO	x			
		MARION	x			
		GARAFOLA	x			
x		DINARDO	x			
		SORDILLO	x			

**CERTIFICATION**

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-07**

**ESTABLISHING RULES OF ORDER**

**BE IT RESOLVED** by the Township Committee of the Township of Warren, in the County of Somerset, that the following shall be the Rules of Order of the Township Committee of the Township of Warren for the year 2018:

1. The reorganization meeting of the Township Committee is held on January 4, 2018, at 6:00 p.m. at the Susie B. Boyce Meeting Room and meetings shall be held as follows:

The Township Committee shall establish by resolution adopted at the reorganization meeting an annual schedule of meetings. Other meetings may be held or scheduled at such other times as may be determined by the Township Committee. A resolution authorizing these meetings is not required. All meetings shall be noticed pursuant to the provisions of the Open Public Meetings Act.

2. At the annual organization meeting, the Committee shall by resolution, adopt the rules of order. It shall also elect, by majority vote of all its members, one of its members as Mayor of the Township Committee for the ensuing year and another of its members as Deputy Mayor of the Township Committee for the ensuing year. The Deputy Mayor may, in the absence of the Mayor from the Township or from any meeting of the Township Committee, or in the event of incapacity of the Mayor, perform any and all duties of the Mayor, in accordance with applicable law.
3. Meetings of the Township Committee shall be called to order by the Mayor or, in his/her absence, by the Deputy Mayor or, in the absence of both the Mayor and Deputy Mayor, by the senior member present. Three members shall constitute a quorum, but a smaller number may meet and adjourn from time to time. In any event, the adoption of any ordinance, resolution or motion, except a motion to adjourn, shall require the affirmative vote of a majority of all members of the Township Committee except as may be otherwise provided by law.
4. The regular order of business at each regular meeting shall be as follows:

Call to order  
Flag salute  
Public Hearings  
Minutes of previous meeting(s)

Reports of Township Officers or Officials  
Reports of Standing Committees  
Comments on agenda items by the public  
Bills  
Communications and petitions  
Deferred business  
New business  
Discussion  
Privilege of the floor  
Adjournment

This order of business may be altered for any single meeting by motion made and duly adopted at that meeting.

A Consent Agenda as may be authorized by the Township Committee may be utilized for conducting business.

5. Any three members of the Township Committee may, when necessary or advisable, call a special meeting of the Township Committee, provided adequate notice is given in accordance with Section 3-D of the Open Public Meetings Act. At such a special meeting, discussion shall be limited to only agenda items that were listed on the aforesaid notice.
6. The Mayor may appoint subcommittees and the chairperson thereof, with the consent of the Township Committee, comprised of members of the Township Committee to have the primary responsibility for the care of specified fields of Township Government, but the appointment of such subcommittees shall not constitute a delegation of, or in any way impair the exercise of, the inherent authority and powers of the Township Committee as a whole.
7. The Mayor or presiding officer shall preserve order and decorum and shall decide all questions of order, subject to being overruled by motion of the Township Committee. All meetings shall be open to the public with public participation when the Mayor shall open the floor to the public at such time designated in the order of business.
8. Every member shall address the Mayor when speaking.
9. When a question is under consideration, no motion shall be entertained except (a) to adjourn, (b) to lay the question on the table, (c) to postpone the question indefinitely or to a stated time, (d) to recommit, (e) to refer to a committee, or (f) to amend, which motions shall have precedence in the order listed.

10. Any member who has voted with majority on any question may move for a reconsideration thereof at the same or any subsequent regular meeting, but no motion for the reconsideration shall be taken a second time on the same question except by unanimous consent of the members of the Township Committee.
11. No member shall speak more than twice on the same question without leave of the Mayor or of the other members nor more than once until every member desiring to speak shall have spoken.
12. Any motion or resolution shall be reduced to writing on the request of any member. When seconded and stated by the Mayor, the motion or resolution shall be open for discussion. No motion or resolution may be withdrawn after being decided.
13. No amendment shall be received if its subject matter is foreign to that of the motion or resolution.
14. The vote may be called for by the Mayor or any member. The vote of each member shall be recorded in the minutes.
15. The audio/video recorder used by the Township Clerk during meetings does not constitute an official document of the Township Committee but is used solely for the convenience of the Township Clerk in compiling the minutes.
16. Correspondence presented by the public at a public meeting will be kept in the records of the Township Clerk and provided to the Township Committee. Said correspondence will not be permitted to be read at a public meeting.
17. Minutes of all meetings shall be prepared and copies be made available to members of the public.
18. Robert's Rules of Order shall govern on all points not herein provided for, subject to applicable provisions of the law.
19. Except as provided in Rule 4, these Rules shall not be altered, amended or repealed, except by resolution.
20. Any and all previous Rules of Order at any time heretofore adopted by the Township Committee are hereby repealed.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
x		LAZO	x			
		MARION	x			
	x	GARAFOLA	x			
		DINARDO	x			
		SORDILLO	x			

CERTIFICATION

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-08**

**SCHEDULE OF 2018 TOWNSHIP COMMITTEE MEETINGS**

**BE IT RESOLVED** by the Township Committee of the Township of Warren, that the attached schedule of regular/work meetings of the Township Committee for the calendar year 2018 is hereby adopted;

**BE IT FURTHER RESOLVED** that copies thereof be posted on the town hall bulletin board, mailed to the Echoes Sentinel and the Courier News and filed in the Township Clerk's Office.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
x		MARION	x			
	x	GARAFOLA	x			
		DINARDO	x			
		SORDILLO	x			

**CERTIFICATION**

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Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN**  
**TOWNSHIP COMMITTEE**  
**2018 MEETING SCHEDULE**  
**EXECUTIVE SESSION 6:30 P.M.**  
**PUBLIC SESSION 7:00 P.M.**

JANUARY 4 (REORGANIZATION)

JANUARY 25

FEBRUARY 15

MARCH 15

APRIL 12

MAY 10

JUNE 14 (7:00 A.M.)

JULY 12

AUGUST 9 (7:00 A.M.)

SEPTEMBER 13

OCTOBER 18

NOVEMBER 15

DECEMBER 13

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-09**

**AUTHORIZING RE-ESTABLISHMENT OF PETTY CASH FUNDS  
AND CUSTODIANS**

**BE IT RESOLVED** by the Township Committee of the Township of Warren, that pursuant to the provisions of N.J.S.A. 40A:5-21, the following petty cash funds and custodians of such funds be re-established for the year 2018:

	<u>Custodian</u>	<u>Amount</u>
Historic Sites Committee	Erica Sbarra	\$250.00
Administration	Barbara Streker	\$250.00
Police Department	William Keane	\$500.00

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
		MARION	x			
	x	GARAFOLA	x			
x		DINARDO	x			
		SORDILLO	x			

CERTIFICATION

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-10**

**DESIGNATING DEPOSITORIES FOR MONIES**

**BE IT RESOLVED** by the Township Committee of the Township of Warren, that pursuant to N.J.S.A. 40A:5-14, the following be and hereby are designated as depositories for monies of the Township of Warren for the year 2018:

Fulton Bank of New Jersey (Primary Bank)

Peapack-Gladstone Bank

PNC Bank

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
		MARION	x			
	x	GARAFOLA	x			
x		DINARDO	x			
		SORDILLO	x			

**CERTIFICATION**

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-11**

**ADOPTING CASH MANAGEMENT PLAN**

**WHEREAS, N.J.S.A 40A:5-15.1** allows the Township to invest public funds in various types of investments; and

**WHEREAS,** if the Township desires to take advantage of the said statute, it must adopt a resolution specifically authorizing the said investments; and

**WHEREAS,** the Township has caused to be prepared the Cash Management Plan which sets for the types of investments authorized by N.J.S.A. 40A:5-15.1; and

**WHEREAS,** the Township desires to authorize the investment of its public funds in the type of investments authorized by N.J.S.A. 40A:5-15.1; and

**WHEREAS,** this resolution is adopted for the purposes of fulfilling the requirements of the aforesaid statute and also to authorize and adopt the attached Cash Management plan;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Warren, in the County of Somerset and State of New Jersey, as follows:

1. The Warren Township Committee hereby approves the investment of its public funds in the investments authorized by N.J.S.A. 40A:5-15.1
2. The Warren Township Committee hereby approves and adopts the Cash Management Plan for the Township of Warren. The Plan is on file in the Finance Office.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
		MARION	x			
	x	GARAFOLA	x			
x		DINARDO	x			
		SORDILLO	x			

**CERTIFICATION**

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-12**

**AUTHORIZING TAX COLLECTOR TO CANCEL  
DELINQUENT PAYMENTS AND OVERPAYMENTS**

**WHEREAS,** 40A:5-17.1 authorizes the designation of an official to cancel, without further action on the part of the Governing Body, all delinquent taxes and tax overpayments of \$10.00 or less; and

**NOW, THEREFORE, BE IT RESOLVED,** by the Township Committee of the Township of Warren, that Loretta Caliguire, Tax Collector, is hereby designated as the official authorized to cancel delinquent payments and overpayments of \$10.00 or less as per N.J.S.A. 40A:5-17.1;

**BE IT FURTHER RESOLVED** that said cancellations shall be conducted under the direction of the Township Auditor; and

**BE IT FURTHER RESOLVED** that a list of these cancellations be included in the Tax Collectors Annual Report.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
		MARION	x			
	x	GARAFOLA	x			
x		DINARDO	x			
		SORDILLO	x			

**CERTIFICATION**

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-13**

**ESTABLISHING PENALTY FOR DELINQUENT TAXES  
IN EXCESS OF \$10,000.00**

**WHEREAS**, Chapter 75 of P.L. 1991, effective March 29, 1991, also known as N.J.S.A. 54:4-67 provides that the governing body may provide a penalty to a taxpayer with a delinquency in excess of \$10,000.00, who fails to pay that delinquency prior to the end of the calendar year, said penalty not to exceed 6% of the amount of the delinquency; and

**WHEREAS**, said penalty shall be applied to all taxes owed by an individual taxpayer regardless of the number of parcels involved; and

**WHEREAS**, the Township Committee has reviewed this statute;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Warren, that the Tax Collector is hereby authorized and directed to charge a penalty of 6% of the amount of the delinquency in excess of \$10,000 due at the end of the calendar year;

**BE IT FURTHER RESOLVED**, that this resolution shall be renewed by the Township Committee on an annual basis at the reorganization meeting.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
		MARION	x			
	x	GARAFOLA	x			
x		DINARDO	x			
		SORDILLO	x			

**CERTIFICATION**

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-14**

**AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO SIGN  
TAX SALE CERTIFICATE CANCELLATIONS**

**WHEREAS**, Tax Sale Certificates owned by the Township of Warren are satisfied at various times during the year; and

**WHEREAS**, Tax Sale Certificates contain a cancellation endorsement affixed thereto; and

**WHEREAS**, all requests for Tax Sale Certificate cancellation are reviewed by the Warren Township Tax Collector; and

**WHEREAS**, the said Tax Collector only presents Tax Sale Certificate cancellation to the Mayor and Township Clerk for execution after verifying that all payments to the Township have been made in full; and

**WHEREAS**, the execution of the said agreements are ministerial and/or technical in nature and not concerned with Township policy; and

**WHEREAS**, the agreements, after completion, are reviewed by the Warren Township Clerk before being forwarded to the Somerset County Clerk for cancellation; and

**WHEREAS**, the Mayor and Township Clerk must execute the said agreements for the purpose of satisfying Somerset County cancellation requirements; and

**WHEREAS**, there does not exist a requirement for individual resolutions of the Township Committee authorizing execution of the said Tax Sale Certificate cancellations;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Warren, as follows:

1. During the calendar year 2018, the Mayor and Township Clerk are hereby authorized to execute all Warren Township Tax Sale Certificate cancellations after the same have been reviewed by the Warren Township Tax Collector and approved by the said Collector for cancellation as a result of the same having been paid in full.

2. In the event the Mayor believes that any Tax Sale Certificate cancellation should be reviewed by the entire Township Committee, before execution of the same, the Mayor is directed to discuss the cancellation with the committee at large before such execution.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
		MARION	x			
	x	GARAFOLA	x			
x		DINARDO	x			
		SORDILLO	x			

**CERTIFICATION**

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-15**

**AUTHORIZING GOVERNING BODY TO MODIFY RATE OF INTEREST ON  
DELINQUENT TAXES**

**WHEREAS**, R.S. 54:4-67 as amended by Chapter 435, P.L. 1979 (approved February 14, 1980) allows the governing body to modify the rate of interest on delinquent taxes;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Warren, that the interest rate for delinquent taxes shall be 0% if payment is made with ten (10) days after due date, 8% per annum in first \$1,500.00 of delinquency, and 18% per annum on any amount in excess of \$1,500.00, said interest to be calculated from the date the tax was payable until the date of actual payment;

**BE IT FURTHER RESOLVED** in any case where payment is not made within the days after the due date, the full penalty rate from the due date will be charged.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
		MARION	x			
	x	GARAFOLA	x			
x		DINARDO	x			
		SORDILLO	x			

**CERTIFICATION**

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-16**

**AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE  
DEVELOPER'S AGREEMENTS**

**WHEREAS**, often times the Planning Board or the Zoning Board of Adjustment of the Township of Warren requires the execution of a Developer's Agreement and certain easements, restrictions, deeds of dedication and other documentation (hereinafter referred to as "documents") by the applicant for the development of land; and

**WHEREAS**, the Township Attorney and the Planning Board Attorney have jointly prepared and approved a form developer's agreement and the Township Attorney, the Planning Board Attorney and the Warren Engineering Department have approved the easements, restrictions, deeds and other documents to be utilized to fulfill the aforesaid resolution requirements before the same are provided to the Mayor and Township Clerk for their execution; and

**WHEREAS**, the said agreements are generally ministerial and/or technical in nature and not concerned with policy; and

**WHEREAS**, the agreements, after completion, are to be reviewed in detail by the Warren Township Engineer, Planning Board Attorney or the Board of Adjustment Attorney and Township Attorney for compliance with the terms of the resolution of the approving Board; and

**WHEREAS**, the Mayor and Township Clerk execute the said agreements and documents for the purpose of satisfying recording requirements only; and

**WHEREAS**, there does not exist a requirement for individual resolutions of the Township Committee authorizing execution of the said developer's agreements and other documents, provided the Township Committee passes this resolution;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Warren as follows:

1. During the calendar year 2018, the Mayor and Township Clerk are hereby authorized to execute all developer's agreements and documents required by the Planning Board and the Zoning Board of Adjustment after a request to do so by the Board requiring the same and also after approval of the agreements and documents by the Board Attorney, the Township Attorney and Warren Township Engineering Department.

2. In the event the Mayor believes that any portion of a developer's agreement or document should be viewed by the entire Township Committee before execution of the same, the Mayor is directed to discuss the agreement with the committee at large before such execution.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
		MARION	x			
	x	GARAFOLA	x			
x		DINARDO	x			
		SORDILLO	x			

CERTIFICATION

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-17**

**ESTABLISHING 2018 HOLIDAY SCHEDULE**

**WHEREAS,** the Personnel Policy of the Township of Warren designates fourteen (14) holidays as stated on Schedule 3 pursuant to Section 16, Item 7 and applicable labor contracts; and

**WHEREAS,** the Township Administrator has recommended a schedule of holidays for the year 2018; and

**WHEREAS,** the Township Committee has reviewed the schedule;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Warren, that the 2018 Holidays for the Township of Warren shall be as stated below;

**BE IT FURTHER RESOLVED** that as all fourteen (14) holidays have been designated by individual days, employees shall not be entitled to a Floating Holiday in 2018.

MONDAY, JANUARY 1, 2018	NEW YEAR'S DAY
MONDAY, JANUARY 15, 2018	MARTIN LUTHER KING'S BIRTHDAY
MONDAY, FEBRUARY 19, 2018	PRESIDENT'S DAY
FRIDAY, MARCH 30, 2018	GOOD FRIDAY
MONDAY, MAY 28 2018	MEMORIAL DAY
WEDNESDAY, JULY 4, 2018	INDEPENDENCE DAY
MONDAY, SEPTEMBER 3, 2018	LABOR DAY
MONDAY, OCTOBER 8, 2018	COLUMBUS DAY
MONDAY, NOVEMBER 12, 2018	VETERAN'S DAY OBSERVED
THURSDAY, NOVEMBER 22, 2018	THANKSGIVING DAY
FRIDAY, NOVEMBER 23, 2018	THANKSGIVING DAY AFTER
MONDAY, DECEMBER 24, 2018	CHRISTMAS EVE OBSERVED
TUESDAY, DECEMBER 25, 2018	CHRISTMAS DAY
	EMPLOYEE'S BIRTHDAY

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
		MARION	x			
	x	GARAFOLA	x			
x		DINARDO	x			
		SORDILLO	x			

**CERTIFICATION**

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-18**

**DESIGNATING OFFICIAL NEWSPAPERS**

**WHEREAS**, pursuant to N.J.S.A. 40:53-1, the Township is required to designate official newspapers for the publication of advertisements and legal notices as required by law to be published; and

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Warren, County of Somerset, New Jersey as follows:

1. The Echoes-Sentinel, Courier News and the Star Ledger are hereby designated as the official newspapers for the Township of Warren for the year 2018.
  
2. TAP into Warren is designated as an electronic news source for which notices and other matters may be provided.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
		MARION	x			
	x	GARAFOLA	x			
x		DINARDO	x			
		SORDILLO	x			

**CERTIFICATION**

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-19**

**AUTHORIZING QUALIFIED PURCHASING AGENT TO DELEGATE THE  
AUTHORITY TO EXECUTE PURCHASE ORDERS**

**WHEREAS**, the Qualified Purchasing Agent/Township Administrator has delegated to the Assistant Purchasing Agent, the authority to execute purchase orders; and

**WHEREAS**, N.J.S.A. 40A:11-3 requires that any delegation of Purchasing Authority be authorized by the Governing Body; and

**WHEREAS**, the governing body has delegated the authority to the Qualified Purchasing Agent to execute purchase orders and contracts by Chapter 2-18 of the Revised General Ordinances of the Township of Warren; and

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Warren, that the Qualified Purchasing Agent is authorized to delegate to the Assistant Purchasing Agent, or such other title that the Assistant Purchasing Agent may hold, to execute purchase orders in an amount not to exceed \$4,000.00, but that said amount and delegation may be made or revoked by the Qualified Purchasing Agent;

**BE IT FURTHER RESOLVED** that the Qualified Purchasing Agent shall file with the Township Committee, a copy of any action taken pursuant to this resolution.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
		MARION	x			
	x	GARAFOLA	x			
x		DINARDO	x			
		SORDILLO	x			

**CERTIFICATION**

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-20**

**DESIGNATING MARK M. KRANE AS THE PUBLIC AGENCY  
COMPLIANCE OFFICER FOR EQUAL EMPLOYMENT  
OPPORTUNITY CONTRACT REQUIREMENTS**

**WHEREAS**, NJAC 17:27-1.1, regulates equal employment opportunity in the performance of contracts funded by the state; and

**WHEREAS**, NJAC 17:27-3.2 requires that a public agency annually designate a public agency compliance officer who shall be responsible for insuring the agency's compliance with the regulations;

**NOW, THEREFORE, BE IT RESOLVED** that Mark M. Krane, Township Administrator and Purchasing Agent, is hereby designated as the Public Agency Compliance Officer for Equal Employment Opportunity pursuant to this action.

**BE IT FURTHER RESOLVED** that the Township Clerk shall forward a copy of this resolution to the New Jersey Department of Treasury, Division of Contract Compliance & Equal Opportunity Office.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
		MARION	x			
	x	GARAFOLA	x			
x		DINARDO	x			
		SORDILLO	x			

**CERTIFICATION**

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-21**

**AUTHORIZING SPECIAL TAX APPEAL ATTORNEY TO  
EXECUTE PETITIONS OF APPEAL AND SETTLEMENTS  
BEFORE THE COUNTY BOARD OF TAXATION**

**WHEREAS**, the Attorney General of the State of New Jersey (“Attorney General”) has opined that Municipal Tax Assessors may not execute Municipal Tax Appeals or Petitions or Stipulations of Settlement to the Somerset County Board of Taxation (“Board of Taxation”) which Appeals are commonly known as Assessors Appeals (the Appeals); and

**WHEREAS**, the Attorney General has indicated that the Appeals must be signed by an attorney representing the Township authorized to execute such Appeals; and

**WHEREAS**, the Township Special Tax Appeal Attorney has, based upon said custom and practice signed Petitions of Appeal and Stipulations of Settlement that the Township Committee wishes to ratify, reaffirm, and authorizes the Township Special Tax Appeal Attorney to execute same in consultation with the Township Tax Assessor, so long as they are proper and in the best interest of the municipality;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Warren that the Special Tax Appeal Attorney, in consultation with the Township Tax Assessor, be and is hereby authorized to file Petitions of Appeal and Stipulations of Settlement with the Somerset County Board of Taxation, which are proper and in the best interest of the municipality, and that any Petitions of Appeal and Stipulations of Settlement filed with the Board of Taxation are hereby reaffirmed, ratified and authorized by the Township Committee.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
		MARION	x			
	x	GARAFOLA	x			
x		DINARDO	x			
		SORDILLO	x			

**CERTIFICATION**

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-22**

**APPOINTING 2018 WARREN TOWNSHIP GREEN TEAM MEMBERS**

**WHEREAS**, the Warren Township Green Team, an ad hoc subcommittee that serves at the pleasure of the Township Committee, was established by Resolution No. 2010-223; and

**WHEREAS**, the 2018 Green Team members need to be appointed;

**NOW THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Warren, County of Somerset, hereby appoints the following individuals to serve as members of the "Warren Township Green Team" for the year 2018:

Amar Dev Amar  
Shoma Dutta  
Monica Hartman  
Diana Heom  
Phil Lobo - Environmental Commission Member  
Laura Mandell  
Gloria Mayer  
Robin Neary  
Raymond Perry  
Michael Pate  
Susan Zeitels

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
		MARION	x			
	x	GARAFOLA	x			
x		DINARDO	x			
		SORDILLO	x			

**CERTIFICATION**

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-23**

**APPOINTING BALKEN RISK MANAGEMENT SERVICES, LLC  
AS RISK MANAGEMENT CONSULTANT**

**WHEREAS,** the Township of Warren by Resolution No. 2012-25 has joined the Garden State Municipal Joint Insurance Fund, (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

**WHEREAS,** the Bylaws require participating members to appoint a Risk Management consultant, as those positions are defined in the Bylaws, if requested to do so by the Fund; and

**WHEREAS,** the Fund has requested its members to appoint individuals or entities to that position;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Warren, as follows:

1. The Township of Warren hereby appoints Balken Risk Management Services, LLC, Morristown, NJ as its local Risk Management Consultant for the purpose of representing Warren Township.
2. The Mayor and Township Clerk are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2018 subject to approval of the Township Attorney.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
		MARION	x			
	x	GARAFOLA	x			
x		DINARDO	x			
		SORDILLO	x			

**CERTIFICATION**

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-24**

**GARDEN STATE MUNICIPAL JOINT INSURANCE FUND  
JOINT TRUST AGREEMENT AND RESOLUTION TO JOIN**

**WHEREAS**, a number of local governmental units in the State of New Jersey have joined together to form a Joint Insurance Fund as permitted by the Chapter 372 Laws of 1983 (40A:10-36); and

**WHEREAS**, the statutes and regulations governing the creation and operation of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Fund; and

**WHEREAS**, the Governing Body of the Township of Warren, has determined that membership in the Garden State Municipal Joint Insurance Fund (hereinafter referred to as the "Fund") is in the best interests of itself and its citizens; and

**WHEREAS**, the Governing Body of the Township of Warren has previously executed a resolution to join the Garden State Municipal Joint Insurance Fund subject to the acceptance of its assessment;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Township of Warren (hereinafter referred to as the "Municipality") does hereby resolve and agree to become a member of the Fund for an additional period not to exceed three (3) years beginning January 1, 2018 to December 31, 2018, for the purpose of establishing the following types of coverage:

- Workers' Compensation and Employer's Liability;
- General Liability including law enforcement and public officials liability;
- Motor vehicle liability;
- Property damage (buildings, contents, equipment, and motor vehicle);

**BE IT FURTHER RESOLVED**, that the Municipality has never defaulted on claims and has not been canceled for nonpayment of insurance premiums for a period of at least two years prior to the adoption of this Resolution; and

**BE IT FURTHER RESOLVED**, that the Mayor and the Municipal Clerk are authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Fund and to deliver same to the Executive Director of the Fund with the express reservation that said document shall become effective only upon approval by the New Jersey Department of Insurance and the Department of Community Affairs.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
		MARION	x			
	x	GARAFOLA	x			
x		DINARDO	x			
		SORDILLO	x			

**CERTIFICATION**

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-25**

**AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO APPROVE  
PAYMENT OF CERTAIN BILLS BETWEEN MEETINGS**

**WHEREAS**, the annual meeting schedule of the Township Committee adopted pursuant to Resolution No. 2018-08 sets meetings for every third Thursday or thereabouts; and

**WHEREAS**, at each scheduled meeting the Township Committee is presented with a resolution authorizing payment of bills; and

**WHEREAS**, occasionally the meeting schedule causes delays in rendering payment of bills; and

**WHEREAS**, the CFO advises that failure to pay certain bills will result in delinquencies on township accounts; and

**WHEREAS**, the Township Administrator requests that the Township Committee authorize the Township Administrator as certifying and approval officer to authorize hand checks between meetings to avoid delinquencies on township accounts; and

**WHEREAS**, these payments will be noted on the bill list.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Warren to authorize the Township Administrator to permit the CFO to issue hand checks between meeting schedules.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
		MARION	x			
	x	GARAFOLA	x			
x		DINARDO	x			
		SORDILLO	x			

**CERTIFICATION**

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-26**

**AUTHORIZING WARREN TOWNSHIP FIRE DEPARTMENT TO EXECUTE HOLD HARMLESS AND INDEMNIFICATION AGREEMENTS WITH FIREFIGHTERS FOR TRAINING PURPOSES AT THE SOMERSET, HUNTERDON AND MORRIS COUNTY EMERGENCY SERVICES TRAINING ACADEMY**

**WHEREAS**, the Warren Township Fire Department (“Fire Department”) is required throughout the year to execute Registration Forms for Individuals and Organizations, and Contract Class forms for Organizations, all of which include hold harmless and indemnification agreements, when sending a firefighter for training at the Somerset Hunterdon and Morris County Emergency Services Training Academy; and

**WHEREAS**, the Township Committee believes that it is in the best interests of the residents of Warren Township to authorize the Fire Department to execute these Registration Forms and Contract Class Forms, including the hold harmless and indemnification agreements, on an as needed basis for the calendar year 2018.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Warren, in the County of Somerset, State of New Jersey as follows:

1. The Fire Department is hereby authorized to execute the following forms, for the Somerset, Hunterdon and Morris County Emergency Services Training Academy on an as needed basis for the calendar year 2018:
  - a. Registration Form for Individuals, including hold harmless and indemnification agreement;
  - b. Registration Form for Organizations, including hold harmless and indemnification agreement;
  - c. Contract Class Form for Organizations, including hold harmless and indemnification agreement;
2. A copy of this Resolution shall be attached to each of the above Forms, when executed by the Fire Department.
3. Subject to approval of registration forms by Township Attorney and Risk Management Consultant.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
		MARION	x			
	x	GARAFOLA	x			
x		DINARDO	x			
		SORDILLO	x			

**CERTIFICATION**

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-27**

**AUTHORIZING THE TOWNSHIP TO PARTICIPATE IN THE VOLUNTEER  
TUITION CREDIT PROGRAM**

**WHEREAS**, the Township Committee deems it appropriate to enhance the recruitment and retention of volunteer firefighters and emergency volunteers in the Township of Warren; and

**WHEREAS**, the Mt. Bethel, Mt. Horeb, Community and Washington Valley Volunteer Fire Companies and the Warren Rescue Squad provides the volunteer emergency services for the Township of Warren; and

**NOW THEREFORE BE IT RESOLVED** that the Township Committee of the Township of Warren, in the County of Somerset, State of New Jersey authorizes the Municipal Clerk and the Deputy Clerk to execute the Certificate of Authorization VTC-5 upon verification that the volunteer is in good standing.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
		MARION	x			
	x	GARAFOLA	x			
x		DINARDO	x			
		SORDILLO	x			

**CERTIFICATION**

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-28**

**APPOINTING DEPUTY RECORDS CUSTODIANS**

**WHEREAS**, because the Open Public Records Act, NJSA 47:1A-1, et seq., has designated the Township Clerk as the custodian of all municipal records, it has become necessary to appoint deputy records custodians to assist in complying with responses to records requests;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Warren, County of Somerset, State of New Jersey, as follows:

Carolyn Scannelli – Deputy Township Clerk  
Maryellen Vautin – Board of Adjustment/Planning Board/Engineering  
Eleanora Murfitt – Recreation  
Megan Phillips – Board of Health/Registrar  
Lori Sullivan – Human Resources/Administration  
Laura Caliguire – Tax Collector  
Jill Kocmond – Tax Assessor Office  
Jeff Heiss – Construction or Designee  
Karen DeNave - CFO

**BE IT FURTHER RESOLVED** that the designated deputy records custodians shall report to the Township Clerk all requests for records and shall follow any instructions given by the Township Clerk regarding the handling of such records.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
		MARION	x			
	x	GARAFOLA	x			
x		DINARDO	x			
		SORDILLO	x			

**CERTIFICATION**

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-29  
AUTHORIZING 2018 TEMPORARY BUDGET**

**BE IT RESOLVED** by the Township Committee of the Township of Warren, County of Somerset, in accordance with N.J.S.A. 40A:4-19 that the following appropriations shall constitute the Temporary Budget for the year 2018. Said temporary budget shall not exceed 26.25% of the total 2017 Municipal Budget \$18,895,411.91 appropriations made for all purposes in the budget for the preceding fiscal year, and is to provide for the period between January 1, 2018, and the adoption of the annual budget except for Debt Services and Capital Improvement Fund not to exceed \$4,553,170.63. This Resolution authorizes temporary appropriations in the amount of \$4,522,500 except for Debt Service and Capital Improvement and including all amounts appropriated \$5,354,677.

<u>DEPT. #</u>	<u>DEPT. NAME</u>	<u>S &amp; W</u>	<u>O E</u>
20-100	Administration	100,000	75,000
20-101	Cable Committee		4,000
20-110	Township Committee	12,000	2,000
20-120	Township Clerk	53,000	7,000
20-130	Finance	60,000	8,000
20-135	Audit Expenses		5,000
20-145	Tax Collector	50,000	10,000
20-150	Assessor	40,000	10,000
20-151	Tax Appeals		2,000
20-155	Legal	8,000	62,000
20-165	Engineering	55,000	25,000
20-175	Historic		3,000
20-176	Public Monuments		2,500
21-180	Planning	6,000	10,000
21-185	Zoning/Board of Adj	5,000	5,000
21-186	Zoning Officer	14,000	14,000
22-186	Open Space Committee		3,000
22-195	Construction	140,000	20,000
22-196	Construction 3rd Party		1,000
23-210	Other Insurance		125,000
23-211	Surety Bond Insurance		1,000
23-215	Workers Comp Insurance		60,000
23-216	Firemen Insurance		2,000
23-217	NJ Disability		2,000
23-220	Group Insurance		450,000
23-221	Waiver Health Ins		
23-222	Flexible Savings Acct		500
23-265	Fire Prevention	15,000	1,500
23-285	Fire Hydrants		150,000
25-240	Police Department	1,100,000	50,000
25-241	Traffic Advisory Committee		1,000
25-250	Police Dispatch	135,000	2,000
25-252	Emergency Management	2,000	1,000
25-260	First Aid		1,000
25-265	Fire Dept	20,000	40,000
25-275	Prosecutor		10,000
26-200	Green Team		1,500
26-290	Roads	325,000	220,000
26-305	Recycling		35,000
26-310	Buildings & Grounds	90,000	50,000

26-311	Maintenance Wagner Farm		5,000	
26-312	Maintenance Muni Property		10,000	
26-315	Vehicle Maintenance	85,000	50,000	
26-316	Fire Truck Maint.		20,000	
26-325	Community Services		10,000	
27-330	Board of Health	40,000	40,000	
27-335	Environmental Commission		2,000	
27-340	Animal Control	6,000	3,000	
27-360	Alliance		1,000	
28-370	Recreation	45,000	10,000	
28-371	Senior Citizens		3,000	
28-372	Senior Citizen Bus		6,000	
28-373	Therapeutic Recreation		1,000	
30-420	Public Events		5,000	
31-430	Electric		45,000	
31-435	Lights		7,000	
31-440	Telephone		45,000	
31-445	Water		12,000	
31-446	Natural Gas		15,000	
31-447	Fuel Oil		30,000	
31-460	Gasoline		55,000	
35-470	Contingent		1,000	
36-471	PERS		0	
36-472	FICA		190,000	
36-473	DCRP Employer Share		4,000	
36-475	PFRS		0	
36-476	State Unemployment		500	
40-703	Municipal Alliance		0	
40-758	WHRHS SRO			
43-490	Municipal Court	60,000	7,000	
43-495	Public Defender		7,000	
	<b>SUBTOTAL:</b>	<b>2,466,000</b>	<b>2,056,500</b>	<b>4,522,500</b>
44-910	Capital Improvement Fund			
45-920	Principal Payment - Bonds		690,000	
45-925	Principal Payment - Notes			
45-930	Interest Payment - Bonds		72,092	
45-935	Interest Payment - Notes		70,085	
	<b>TOTAL:</b>	<b>2,466,000</b>	<b>2,888,677</b>	<b>5,354,677</b>

**BE IT FURTHER RESOLVED** that salaries not amended by this Resolution shall remain as previously established.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
		MARION	x			
	x	GARAFOLA	x			
x		DINARDO	x			
		SORDILLO	x			

**CERTIFICATION**

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-30  
AUTHORIZING SUBMISSION OF WATCHUNG HILLS  
MUNICIPAL ALLIANCE GRANT FUNDING THROUGH MORRIS COUNTY FOR  
FISCAL YEAR PERIOD JULY 1, 2018 – JUNE 30, 2019**

**FORM 1B**

**WHEREAS**, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Township Committee of the Township of Warren, County of Somerset, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, Warren Township further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Township Committee of the Township of Warren has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Morris;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Warren, County of Somerset, State of New Jersey hereby recognizes the following:

The Township Committee of the Township of Warren does hereby authorize submission of a strategic plan for the Watchung Hill Municipal Alliance grant for fiscal year (July 1, 2018 – June 30, 2019) in the amount of:

DEDR:	\$9,537.00
Cash Match	\$2,384.25
In-Kind	\$7,152.75

The Warren Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
		MARION	x			
	x	GARAFOLA	x			
x		DINARDO	x			
		SORDILLO	x			

**CERTIFICATION**

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-31**

**PROMOTION OF POLICE DEPARTMENT PERSONNEL  
C. CANNON AND B. SEBASTIAN**

**BE IT RESOLVED** by the Township Committee of the Township of Warren, in the County of Somerset, New Jersey, that the following promotion is hereby authorized.

<b>Promotion to</b>	<b>Effective</b>
Officer Grade 9 Christopher Cannon	1/4/18
Officer Grande 9 Brandon Sebastian	1/4/18

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
		MARION	x			
	x	GARAFOLA	x			
x		DINARDO	x			
		SORDILLO	x			

**CERTIFICATION**

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-32**

**AUTHORIZING INSTALLATION OF THREE FIRE HYDRANTS–  
OLD CHURCH ROAD EXTENSION**

**BE IT RESOLVED** by the Township Committee of the Township of Warren, in the County of Somerset, New Jersey, that authorization be given to New Jersey American Water Company to install three (3) hydrants located on the new extension of Old Church Road in the Township Right-of-Ways as shown on the attached map;

**BE IT FURTHER RESOLVED** that a certification be received from New Jersey American Water Company indicating adequate residual minimum pressure of 20 psi be maintained as well as an acceptable flow test to be run prior to placing these systems in operation.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
		MARION	x			
	x	GARAFOLA	x			
x		DINARDO	x			
		SORDILLO	x			

CERTIFICATION

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-33**

**AUTHORIZING SALARIES FOR TOWNSHIP EMPLOYEES**

**BE IT RESOLVED** by the Township Committee of the Township of Warren, in the County of Somerset, New Jersey, as follows: That the Chief Financial Officer is authorized to pay salaries listed below as are fixed and determined, effective January 1, 2018, unless otherwise indicated.

<b>NAME</b>	<b>POSITION</b>	<b>2018 SALARY</b>	
George Lazo	Township Committee	\$8,215	
Carolann Garafola	Township Committee	\$8,215	
Gary DiNardo	Township Committee	\$8,215	
Mick Marion	Township Committee	\$8,215	
Victor Sordillo	Township Committee	\$8,215	
Asch, Jane	OEM Coordinator	\$6,225	
Caliguire, Laura	Tax Collector PT	\$35,000	
Buro, Douglas	Superintendent DPW	\$122,225	
Cooke, Brian	Animal Control Officer	\$21,425	
DeNave, Karen	Chief Financial Officer	\$89,980	
Heiss, Jeffrey	Construction Official/Bldg. Subcode	\$111,255	
Hode, Evamarie	Administrative Assistant	\$55,215	
Keane, William	Chief of Police	\$175,920	
Kerwin, Edward	Tax Assessor PT	\$93,120	
Krane, Mark	Township Administrator	\$180,015	
Lehrer, Jeffrey	Township Attorney	\$27,485	
Lovett, Michael	Ass't. Superintendent DPW	\$95,505	
Murfitt, Eleanora	Recreation Director	\$85,215	
Reese, Cathy	Township Clerk	\$88,875	
Reuter, Lisa	Court Administrator	\$86,515	
Scannelli, Carolyn	Deputy Township Clerk	\$63,080	
Sullivan, Lori	Human Resources Manager	\$81,800	
<b>HOURLY:</b>			
Shjarback, Alfred	Fire Marshal P/T	\$32.72/hr.	
Gaiser, Brennen	Dispatcher P/T	\$21.00/hr.	
Cavallo, Allison	Dispatcher P/T	\$23.00/hr.	

**BE IT FURTHER RESOLVED** that salaries for those employees whose salary is established pursuant to the contract with Teamsters Local 102 dated April 14, 2016 for the period January 1, 2015 to December 31, 2018 will be as follows for the year 2018:

<u>NAME</u>	<u>POSITION</u>	<u>2018 SALARY</u>	<u>2018 LONGEVITY</u>
Green, James	Foreman	\$37.12	
Lamson, Dennis	Foreman	\$37.12	8%
Pilla, Joe	Mechanic Foreman	\$38.69	8%
Krystopik, Ken	Mechanic	\$31.70	
Price, Gordon	Assistant Mechanic	\$30.17	
Kimock, Ed	Equipment Operator	\$32.83	10%
Otto, Edward	Equipment Operator	\$32.83	6%
Task, Matthew	Equipment Operator	\$32.83	
Bazarnicki, Joseph	Foreman/Bldgs. & Grounds	\$37.74	
Getz, Richard	Buildings & Grounds	\$30.66	
Rosa, Hector	Buildings & Grounds	\$30.66	
Vitale, Gerald	Truck Driver A	\$29.02	
Wilson, James	Truck Driver A	\$29.02	
Plager, Michael	Truck Driver A	\$29.02	
Baker, Richard	Truck Driver A	\$29.02	
DeAlmeida, Frank	Truck Driver B	\$24.44	
Eberle, Henry	Custodian	\$24.35	
Mena, Sarah	Custodian	\$24.35	

**BE IT FURTHER RESOLVED** that salaries for those employees whose salary is established pursuant to the contract with FMBA (NAGE LOC R-2-343/SEIU LOC 5000) effective January 1, 2016 through December 31, 2019 will be as follows for the year 2017:

<u>EMPLOYEE</u>	<u>2017 SALARY</u>	<u>2018 SALARY</u>	<u>2018 HOLIDAY PAY</u>	<u>2018 TOTAL PAY WITH HOLIDAY PAY</u>
Michael Kull	\$65,739.61	\$67,383.10	\$3,628.32	\$71,011.42
Karen Cuthbert	\$55,380.79	\$56,765.31	\$3,056.59	\$59,821.90
Steven Schumacher	\$53,445.88	\$54,782.03	\$2,949.80	\$57,731.83
James Favata	\$53,140.28	\$54,468.79	\$2,932.93	\$57,401.72
Amber Leibold	\$50,000.00	\$51,250.00	\$2,759.62	\$54,009.62

**BE IT FURTHER RESOLVED** that salaries not amended by this Resolution shall remain as previously established.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
		MARION	x			
	x	GARAFOLA	x			
x		DINARDO	x			
		SORDILLO	x			

CERTIFICATION

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-34**

**BE IT RESOLVED** by the Township Committee of the Township of Warren, County of Somerset, New Jersey, that the Chief Financial Officer be and hereby is authorized to pay current bills in the amount of \$542,456.98 and made a part hereof, consisting of payments as follows:

Township Expenses \$542,456.98

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		LAZO	x			
x		MARION	x			
	x	GARAFOLA	x			
		DINARDO	x			
		SORDILLO	x			

**CERTIFICATION**

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on January 4, 2018.

Cathy Reese, RMC  
Township Clerk