

# Warren Township Volunteer Fire Department

## April 3, 2018 Agenda

Adequate notice of this meeting was given by posting a copy on the Township Bulletin Board and sending a copy to the Township Clerk, Courier News and Echoes Sentinel as required by the Open Public Meeting Act.

### Police Report:

### Administrative Items

- Purchasing update by J. Mitchell
- 1 page 2018 budget distributed
- Hold June 9<sup>th</sup> noon-6pm for Wet Down & Dedication on new ladder truck

### Old Business

- Reminder: ALL SCBA, equipment checks, and Engineer apparatus checks shall be emailed to [lpalumbo@warrennj.org](mailto:lpalumbo@warrennj.org) upon completion.
- Washington Valley's engine key needs to be placed in the knox box & should be completed shortly.
- B. Gaiser, as head of the life hazard battery committee, obtained 2 quotes for a battery for Mt Bethel's thermal imager & also other needed batteries. WV needs a tick battery.
- M. LoSapio is working on the credentialing program via Somerset County. Once paperwork is processed you will receive a County card and need to carry it with you. M. LoSapio received & submitted paperwork from these 12 members; A. Shjarback, M. LoSapio, D. Reedman, E. Reedman, D. Dante, M. Russo, K. Phillips, A. Zimmer, N. Smith, A. Logan, J. DeVizio & B. Cashman. All others are deficient. Deadline is end of March. Another email was sent to the entire FD.
- T. Byrne is working on SOG for gas & electric emergency. Some Assistant Chiefs would like more time to review it.
- All agreed to converting the pump trailer to house firefighter rehab. Need to find a spot to park it; Russo checked out OEM's garage. Mt. Horeb offered space at their firehouse. Washington Valley volunteered to redistribute the pumps to the fire houses by spring. T. Byrne suggested a sign out sheet for equipment.
- Chief Russo printed out each requirement/certificates for new elects; exceptions are Fire 2 and Fire Officer 1 until after Jan 25 exam. Discussed tabling the implementation of eligibility after the exam results. Chief Russo read a list of members who were deficient. J. Mitchell volunteered to investigate purchasing a scanning tool for Red Alert. T. Byrne & Linda will review each printout.

## **Old Business continued**

- T. Byrne- For those members who haven't already taken on-line harassment training & received certificate, deadline is May 1st. If you can't logon, please email T. Byrne or L. Palumbo and they will assist.
- Chief Russo would like driver qualifications & requalification packets completed asap.
- WV received a 20' and a 30' pony hose length.
- Calls are getting closed after 1 or 2 hours. All agreed that the rule is 3 days/72 hours for the fire report to be completed. Complete the fire report so Chief Russo can approve it.
- M. Dalton attended the December 20 budget meeting & is questioning the distribution of rental money each fire company gets from the town. Mt. Bethel gets \$5k more than the other 3 fire companies. A discussion about the "formula" and how the money is split to each fire company. Chief will sit with each Assistant Chief to show them how compensation and rent is divided. We will table this discussion until next month & Assistant Chiefs are free to come up with their own formula that is fair. Chief Russo will email the formula spreadsheet to the 4 Chiefs for their review. M. Dalton will investigate what the Board of Fire Chiefs can vote on.
- J. Mitchell mentioned personal vehicles responding to highway calls. Solution proposed to get a town vehicle and also can be used for members going to fire school. A suggestion was a police cruiser that is passed down. Chief will look into.
- D. Reedman & A. Zimmer are CPR instructor certified. D. Reedman is requesting a list of who needs CPR and their expiration dates from the other 3 fire companies.
- 5 alarm plan review and get comments to Chief by this Friday
- NIMS requirements, please submit your certs (county & state certs)
- T. Byrne had a training scheduled with Police Dept on March 27

## **New Business**

- T. Byrne will explain Out of Service Equipment Journals and distribute them
- T. Byrne-Emergency Vehicle Response policy
- T. Byrne – Interior & Emergency Scene Operations policy
- T. Byrne- Junior Firefighter to Full Member policy

## **Drills/Training**

- The 2018 Training Schedule (captains please coordinate)
- Chief Russo would like to see 2 live burns this year possibly May & Oct
- Mayday training in the future

## **Vehicle Maintenance & Apparatus**

- Monthly Vehicle Maintenance report was distributed.
- Community's rotator needs to be repaired
- Community's passenger side duct, shoot opens, fire ground radio, 4 gas meter need repair

## **Fire Prevention**

## **Fire Police**

## **Radios/Communications**

## **Open Discussion**