

Warren Township Recreation Commission
Minutes of March 5, 2018 Meeting

The meeting of the Warren Township Recreation Commission convened at 7:12 pm on Monday, March 5, 2018, at the Springdale Conference Room, Warren Town Hall, 46 Mountain Boulevard, Warren, New Jersey.

In attendance were: William Bartnick (arrived 7:21), David Cole, Linda Devine (arrived 7:28), Clara Medina, Gina Rosenfarb, Norm Zurawski, Recreation Director Eleanora Murfitt, Township Liaison Carolann Garafola and Recreation Assistant Amanda Altavilla. Absent: Mary Ellen Florey and Joe Filo.

Open Public Meeting Statement - Adequate notice of this meeting was given by posting a copy on the Township Bulletin Board and sending a copy to the Township Clerk, Courier News, and Echoes Sentinel as required by the Open Public Meeting Act.

Flag Salute

Gina Rosenfarb motioned to approve the regular meeting minutes from January 29, 2018, and Dave Cole 2nd, with all others in favor.

CHAIRPERSON'S COMMENTS

2018 committee appointments

- *Treasurer* - Linda Devine
- *Budget, Personnel, Rec/Sport Liaison* – Dave Cole; Linda Devine
- *Strategic Plan and Initiative Implementation* – Bill Bartnick; Norm Zurawski
- *By-Laws, Policy & Procedure* – Mary Ellen Florey; Gina Rosenfarb
- *Park/Passive Recreation* – Joe Filo; Norm Zurawski
- *Community/Cultural Affairs* – Gina Rosenfarb; Clara Medina

As a member on the *Strategic Plan and Initiative Implementation* Committee, Norm Zurawski questioned the goals of that committee. Eleanor and Dave explained that the committee creates and submits a long range vision plan, acknowledges achievements and adds to the 5 year plan. Norm mentioned the pavilion as one of the goals. Gina Rosenfarb spoke regarding the Warren Non Profit, stating that could be one of their goals to raise funds towards.

FINANCE REPORT

Trust Bal YTD: As of Jan. 2018 - \$57,992.14

Donations/scholarships YTD: Jan. 2018 - \$3,000

Trust Expenditures YTD as of Jan. 2018 - \$13,339.69

O/E Budget working on 50% of budget YTD Expended as of Feb. 28, 2018 -\$2,330.69

General Fund Deposit YTD (field & pavilion usage fees) \$0

CALENDAR EVENTS

- Sport Dinner Monday, March 19 at Sally G's 7-9pm (attending Gina, Dave, Clara, Bill)
- Volunteer of the year Thursday, April 12 at Township Committee meeting
- Saturday, May 19 Fishing Derby

SPORT POLICY UPDATE

- Reviewed and discussed the following proposed changes. Submitting proposed changes to be reviewed by the Township Committee. informed
- 1) Resolution No. 2010-264 amending (conducting background checks policy procedure A. of resolution "After complying with the State Fingerprinting requirements, the sport league will then perform a

background check every three (3) years with a background company approved by Township Administrator and Police Chief"); with – All sport organizations will keep their own database, may need to produce proof of same, need to provide their company and policy to Administrator and Police Chief.

William Bartnick motioned to accept and Gina Rosenfarb 2nd, with all in favor.

- 2) Sport Recognition Policy – amending #7 (Practice and games schedules are required); with No schedules are required; notify Recreation Director if field will not be used at requested time. Gina Rosenfarb motioned to accept and William Bartnick 2nd, with all in favor.
- 3) Ordinance No. 10-04 – amending Fund Raising; Service Charges & Fees for Use of Recreational Facilities: (Nonprofit entity at least 66% Warren residents rule); with 90% of regional WHRHS sending district, cooperate with reciprocal field use, if applicable. William Bartnick motioned to accept and Norm Zurawski 2nd, with all in favor.

DISCUSSION

Bill Bartnick informed of the Lions Club fundraiser for Operation Shoebox. Saturday, April 21, 11-2:30. Volunteers and donations needed. Sign up on line. Recreation will add this to their weekly email blast.

Directors Report

Just completed:

- Weekly newsletter
- HS Intramural basketball (100 - 11/12th grade; 80-9/10th grade)
- Summer Camp director interviews – 6 applications, waiting for decision.
- Rutgers SAFETY coaches clinic Feb. 28 presented by Dave Cole
- Collecting resumes for summer camp staff and CITs
- Job ad is out for new Recreation Directors position
- Mon, Feb. 26 – 7pm court room, Sport Forum.

Now running:

- Adult basketball – Mondays at Middle School at 6pm
- Coed Volleyball – Mondays at Central School at 7pm
- Chair Yoga #5 – Thursdays at Warren Rescue Squad at 11:30am ends March 22
- Collecting registrations for yoga and tennis, (World Tennis Day, March 14, 2018)

Coming up:

Projects in the works –

- Monday, March 19 sport recognition dinner, 7pm at Sally G's
- Sports compliance
- Girl Scout project – Glenhurst Trail – updating map and trail markers; No update received on progress.
- Working on the pavilion plan improvements
- Dealaman Pond dredging (we have 3 quotes)

- Working on spring and summer activities and contracts

ADJOURNMENT 8:20 PM next meeting, Monday, April 2, 7 pm - Warren Townhall Springdale Conference Room

Carolyn Scannelli - Minutes Secretary