

**WARREN BOARD OF HEALTH
MEETING MINUTES –
October 11, 2017– 7:00 P.M.
2ND FLOOR UNION VILLAGE CONFERENCE ROOM – MUNICIPAL BUILDING
46 MOUNTAIN BOULEVARD, WARREN**

Call to Order: The special public meeting of the Warren Township Board of Health was called to order at 7:07pm by Malcom Plager, Chairman/President.

Flag Salute

The Opening Statement: Adequate notice of this meeting was given on October 3, 2017 by posting a copy on the Township Bulletin Board sending a copy to the Township Clerk, Echoes Sentinel and Courier News as required by the Open Public Meetings Act. We plan to adjourn no later than 10:00 P.M.

Roll Call:

Dr. DeMarco	Present	<u>Alternate #1</u>	
Mr. Morlino	Absent	Mr. Rosenman	Present
Dr. Sarraf	Absent	<u>Alternate #2</u>	
Mr. Lazo	Absent	Ms. Burger	Present
Mr. Riley	Present		
		Mr. Plager	Present

Privilege of the Floor: None

Approval of Minutes: June 14, 2017

Approval of Minutes was delayed until the November 8th meeting.

Correspondence: Please See Correspondence File

New Business:

Richard M. Sasso, Esq., of Sasso Law was present as counsel for case 1.

- **Case 1**
Lukas' Seafood and Grille
61C Mountain Boulevard
Block 74, Lot 5.02
Application: Variance
Owner: Vicendese Family Ltd. Partnership
Applicant: Sonny Gjevukaj/Lukas' Seafood and Grille
Attorney: Richard M. Sasso, Esq.
Architect: Jeffrey A. Beer, AIA/Beer Architectural Group, LLC

Applicant proposes to construct an outdoor dining area for 28 patrons. The existing property is served by public water and sewer. Applicant also proposes improvements to exterior, including new landscaping. Due to physical constraints on the property, the applicant proposes variances

Case 1- Continued

from the ordinance mandating certain conditions for solid waste storage areas. Specifically the applicant proposes the following:

- Dumpster area dimensions 17' X 14.3' [~243 sq. ft.] (ordinance requires 20' X10')
- Chain link fence on three sides surrounded by new landscaping (ordinance requires 7' high concrete wall with chain link fence as access).

Note that existing conditions predate the current ordinance and therefore do not comply.

Jeffrey A. Beer, of Beer Architectural Group, LLC and Sonny Gjevukaj Owner/Applicant were present and sworn in to testify.

There are currently two dumpsters for Lukas' Seafood that are in compliance with county standards, but not Warren standards. The Warren ordinance requires a dumpster area of 20'X10'; Lukas is proposing 17'X14.3', which exceeds the square footage area required by the ordinance but does not meet the dimension requirements. The reasons for the variance are the unique site characteristics that do not allow meeting of standards. There is a water meter underground and existing catch basin on the curb line. They have proposed a concrete pad, evergreen landscaping, and a chain link fence around three sides of the dumpster. Since opening Lukas in February owner/applicant, Sonny Gjevukaj, has never had to call for an early garbage pickup. There are four tenants that share the dumpsters and trash is picked up twice a week.

There will be no outside food storage or preparation, but a food service station. The surface area of the outside dining area is existing brick so it can be easily washed down. The purpose of the outdoor dining area is not to accommodate overflow of the restaurant, and outside dining will not be open in the winter.

There was unanimous approval of the application by the Board of Adjustment, contingent upon approval of Board of Health. The Board of Health is requiring a gate for the dumpster enclosure, because the garbage may otherwise not be contained at the front of the dumpster area. It will be the obligation of the owner to close the gate for the dumpster area. The issue of snow should not affect the operation of a gate for the dumpster. The applicant will also have to address the dumpster area being on two parcels, even if owned by the same entity. The plans currently show a 6-foot high chain link fence, but to be in compliance to the Ordinance it will be adjusted to 7 feet. A resolution of approval will be contingent upon the outstanding issues.

The site plan application will be reviewed by the Health Officer in accordance with Board of Health Resolution 2017-14.

Motion was made by Mr. Riley with second by Dr. DeMarco to approve the application contingent that there will be installation of a gate for the dumpster, addressing that the dumpster is on two lots, and the 6-foot proposed fence be in compliance by increasing to a 7-foot fence.

Roll Call:

Dr. DeMarco-	Yes
Mr. Rosenman-	Yes

Ms. Burger-	Yes
Mr. Riley-	Yes
Mr. Plager	Yes

Mr. Sasso, Mr. and Mrs. Beer, Mr. Gjevukaj left the meeting at 7:45pm.

- **Appointment of Registrar of Vital Statistics**

Motion was made by Mr. Riley with second by Mr. Plager to approve Resolution 2017-15 with minor word change.

Roll Call:

Dr. DeMarco-	Yes
Mr. Rosenman-	Yes
Ms. Burger-	Yes
Mr. Riley-	Yes
Mr. Plager-	Yes

- **Chapter BH:XIV Non-Public Water Systems – Proposed amendments**

This is the BOH Ordinance that requires well testing prior to the transfer of property, and that predates the state Private Well Testing Act. Some components are now inconsistent with the Private Well Testing Act. The goal of the proposed amendments is to update the township ordinance. The Board would like to postpone action until next year.

Old Business:

Mr. Plager notified the Board that Mrs. Cooper resigned after 12 years with the Board of Health. A notice was put in the Township newsletter to advertise the opening for the Board of Health. This may affect the current alternate members, Mr. Rosenman and Ms. Burger. Mr. Plager will propose to the Township Committee that Mr. Rosenman be moved to a regular member of the Board, and Ms. Burger to alternate #1. The opening will then be for alternate #2. Mr. Plager will report findings back to the Board.

Middle-Brook Regional Health Commission Report

Mr. Riley presented the Commission report to the Board.

Commission Treasurer's Report was accepted.

Culture of Health Grant focusing on Bound Brook and South Bound Brook is moving to the 2nd phase: a graduate student is being contracted by the Commission for \$6,600.00 to collect data on local health related resources.

Healthy Communities Grant update - Farmers Market operating in Green Brook over the summer had modest success. One person commented prices were not that competitive. The 2nd part of the grant proposes a Complete Streets Policy – complete streets design that promotes a

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healthier community by design and there is a resolution that will be presented to the Green Brook Township Committee for their adoption.

Lead Regulations- The Health Officer said the new action level for lead exposure has been adopted and the lowering to 5 micrograms/dL will affect the Commission and the way they investigate lead exposures.

New Jersey State Health Department and the Camden County Health Department have received national accreditation from the Public Health Accreditation Board. The Commission has been working for some years to achieve accreditation; however, the primary person working on the documentation had her hours reduced because of budget cuts.

A discussion on how the prevalence of guns in our society is a health issue took place at the Commission meeting in the aftermath of the Las Vegas shooting. There was discussion of a potential for a Resolution stating the Commission's position. The Board decided to look to NACCHO for a model statement and the Health Officer will bring an example to the Commission.

Reports of Employees/Health Officer Report

There is an opportunity for a grant for South Bound Brook, similar to the Green Brook Complete Streets initiative, but to include a community garden instead of a Farmers Market. Application for the grant has been submitted.

Another grant application made through the Somerset County Health Officers Association for Warren for a Community Supported Agriculture project, to provide produce to employees during growing seasons and provide for physical education as well. A seasonal fee will be associated with the program. Montgomery, Branchburg and Bernards Township have run the program with great success over the past couple years and Greater Somerset Public Health Partnership looks to expand to Warren if the grant is received.

A rabid skunk was identified in Green Brook. No human exposure occurred, but two unvaccinated dogs came in contact. They are in confinement for 75 days.

The Zika testing request protocol has changed. Travel is no longer a sole trigger for Zika testing. There has to be other factors present for testing approval by the State Health Department.

Treasurer's Report:

JUNE 2017 FINANCIALS

June 2017 - Health Receipts	
Receipts for Registrar	\$726.00
Health	\$825.35
Application Fees	\$725.00
Septic and Well	\$285.00
Total Health	\$2,561.35

June 2017 - Animal Control Receipts	
Dog	\$232.00
Cats	\$0.00
Total Animal	\$232.00

Total Receipts – June 2017 \$2,793.35

June 2017 - Health Disbursements	
3rd Quarter Middle-Brook 2017	\$30,503.25
Attorney Contract Legal Advertising	\$19.89
Total Health Disbursement	\$30,523.14

June 2017 - Animal Control Disbursements	
2nd Quarter Animal Control Contract	\$3,539.51
2017 State Dog License Fee - June	\$19.20
Total Animal Control Disbursements	\$3,558.71

Total Disbursements - June 2017 \$34,081.85

JULY 2017 FINANCIALS

July 2017 - Health Receipts	
Receipts for Registrar	\$692.00
Health	\$25.00
Application Fees	\$0.00
Septic and Well	\$100.00
Total Health	\$817.00

July 2017 - Animal Control Receipts	
Dog	\$18.00
Cats	\$0.00
Total Animal	\$18.00

Total Receipts - July 2017 \$835.00

July 2017 - Health Disbursements	
Legal Bill- Pearlmutter	\$1,165.50
Legal Advertising	\$160.30

2nd Quarter Marriage License Fees (21@25.00)	\$525.00
Total Health Disbursement	\$1,850.80

July 2017 - Animal Control Disbursements	
2017 State Dog License Fee - July	\$1.20
Total Animal Control Disbursements	\$1.20

Total Disbursements - July 2017 \$1,852.00

AUGUST 2017 FINANCIALS

August 2017 - Health Receipts	
Receipts for Registrar	\$478.00
Health	\$450.25
Application Fees	\$350.00
Septic and Well	\$915.00
Total Health	\$2,193.25

August 2017 - Animal Control Receipts	
Dog	\$296.00
Cats	\$0.00
Total Animal	\$296.00

Total Receipts – August 2017 \$2,489.25

August 2017 - Health Disbursements	
Calendar	\$12.53
Total Health Disbursement	\$12.53

August 2017 - Animal Control Disbursements	
2017 State Dog License Fee - August	\$25.80
2018 Dog/Cat License Tags	\$240.80
Total Animal Control Disbursements	\$266.60

Total Disbursements - August 2017 \$279.13

SEPTEMBER 2017 FINANCIALS

September 2017 - Health Receipts	
Receipts for Registrar	\$688.00

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Health	\$400.00
Application Fees	\$150.00
Septic and Well	\$260.00
Total Health	\$1,498.00

September 2017 - Animal Control Receipts	
Dog	\$213.00
Cats	\$56.00
Total Animal	\$269.00

Total Receipts – September 2017 \$1,767.00

September 2017 - Health Disbursements	
3rd Quarter Marriage License Fees (15@25.00)	\$375.00
Total Health Disbursement	\$375.00

September 2017 - Animal Control Disbursements	
2017 State Dog License Fee - September	\$18.60
3rd Quarter Animal Control Contract	\$3,539.51
Total Animal Control Disbursements	\$3,558.11

Total Disbursements - September 2017 \$3,933.11

Motion was made by Mr. Riley second by Mr. Rosenman to adopt the June/July/August/September 2017 Financial Reports with grammatical error corrected.

Roll Call:

Dr. DeMarco- Yes
 Mr. Rosenman- Yes
 Ms. Burger- Yes
 Mr. Riley- Yes
 Mr. Plager- Yes

Adjournment:

Motion was made by Mr. Rosenman second by Mr. Riley to adjourn the meeting at 8:13pm carried by unanimous voice vote.

**Respectfully Submitted,
 Megan Phillips, Administrative Secretary
 Warren Township Board of Health**