

# Warren Township Volunteer Fire Department

Minutes for April 5, 2017 @ 7:30pm

## Chief's Officers' Meeting

Adequate notice of this meeting was given by posting a copy on the Township Bulletin Board and sending a copy to the Township Clerk, Courier News and Echoes Sentinel as required by the Open Public Meeting Act.

Present: Fire Chief Mark Russo, Linda Palumbo

|                            |                           |                           |                                   |
|----------------------------|---------------------------|---------------------------|-----------------------------------|
| <u>Mt. Bethel Fire Co.</u> | <u>Mt. Horeb Fire Co.</u> | <u>Community Fire Co.</u> | <u>Washington Valley Fire Co.</u> |
| M. LoSapio & J. Mitchell   | C. Young & D. Dante       | B. Gaiser & D. Johnson    | C. Boschen & M. Dalton            |

|                       |                    |                     |
|-----------------------|--------------------|---------------------|
| <u>Liaisons</u>       | <u>Fire Police</u> | <u>Police Dept.</u> |
| T. Byrne & G. DiNardo | Capt. K. Phillips  | J. Cohen & Steve    |

**Police Report:** FD great job on Rt. 78 state trooper car accident. Stone House is expanding and parking is a concern. Mapping system seems to be working well except for the west side.

### Administrative Items

- State is mandating that all firefighters complete Hep B paperwork, Fit testing & Haz Mat Operations & refresher. Several emails were sent to the members so please send info to Linda by April 7. Discussion about Haz Mat Ops requirements. SOP & respiratory plan are completed. Fit testing will be held on April 6 at Washington Valley at 6pm. Physical exams were briefly discussed too.
- Clinton Parade will be held on May 20
- Roxbury Parade will be held on August 12
- Union County College EMT summer programs info was distributed

### Old Business

- G. Cooney set up a meeting with Ron Berry on April 26 to find out where solar panel disconnects are for elementary & middle schools
- Reminder: ALL SCBA, equipment checks, and Engineer apparatus checks shall be emailed to [lpalumbo@warrennj.org](mailto:lpalumbo@warrennj.org) upon completion.
- SCBA Committee updates Mitchell/Dante/Gaiser/Abate
- Washington Valley's engine key needs to be placed in the knox box. Washington Valley & Community's codes need to be updated.
- Monthly FD activity sign off sheet will be discussed including November, December, January & February at May's meeting.
- Community's engineers' radio doesn't transmit on fire ground

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### **New Business**

- Compensation plan was discussed, old plan vs. new plan
- CO alarm calls were discussed
- Community lost portable radios for a few months due to batteries; there was a miscommunication. Community will assume the responsibility of ordering & maintaining all life safety batteries.

### **Drills/Training**

- An in-house ICS-300 class will be held on April 8 & 9, 8am at Mt. Bethel Village (April 1 was rescheduled, date to be announced)
- The 2017 Training Schedule (captains please coordinate):
  - D. Dante volunteered to schedule a Live Burn, will try for a Saturday in June
  - April: G. Cooney solar panels
  - May & June: construction techniques overview & walk thru on Reinman Road new condos on
  - Ask members for July & August, suggestions were orientation on 5" or a tanker drill
- Mayday training in the future

### **Vehicle Maintenance & Apparatus**

- Monthly Vehicle Maintenance report was distributed
- Community's engine is going for repair in April
- Mt. Bethel in May
- Mt. Horeb for June
- Washington Valley after July

### **Fire Prevention**

### **Fire Police**

### **Radios/Communications**

- Pagers were distributed
- Dispatching FD to calls can be quicker

### **Open Discussion**

- If you have any issues, please speak to your Assistant Chief who will communicate the info to the Chief
- Chief wants Mt. Horeb's spare PPE inventory list
- Don't cannibalize helmets

Meeting adjourned at 8:57pm

Linda Palumbo

Linda Palumbo

Chief Russo