

**Warren Township Recreation Commission**  
**Minutes of January 11, 2017 Meeting**

The meeting of the Warren Township Recreation Commission convened at 7:05 pm on Wednesday, January 11, 2017, at the Warren Rescue Squad, Bardy Road, Warren, New Jersey.

In attendance: Michael Angelini, William Bartnick (arrived 7:26), Dave Cole (arrive 7:10), Joe Filo, Mary Ellen Florey, Gina Rosenfarb (arrived 7:17), Cynthia Webster (arrived 7:26) Norm Zurawski, Recreation Director Eleanora Murfitt and Township Committee Liaison Mick Marion (arrived 7:14 - left 7:52). Absent: Linda Devine.

Open Public Meeting Statement - Adequate notice of this meeting was given by posting a copy on the Township Bulletin Board and sending a copy to the Township Clerk, Courier News, and Echoes Sentinel as required by the Open Public Meeting Act.

Flag Salute

Recreation Director Eleanora Murfitt asked for the following nominations of Chairperson, Vice-Chair, Secretary and Treasurer.

Mary Ellen Florey nominated Dave Cole for *Chairperson*, Joe Filo 2<sup>nd</sup>, with all in favor.  
Joe Filo nominated Gina Rosenfarb for *Vice Chair*, Michael Angelini 2<sup>nd</sup>, with all in favor  
Joe Filo nominated Michael Angelini for *Secretary*, Mary Ellen Florey 2<sup>nd</sup>, with all in favor.  
Michael Angelini nomination for Bill Bartnick for *Treasurer*, Joe Filo 2<sup>nd</sup>, with all in favor.

Joe Filo motioned to approve the regular meeting minutes from December 7, 2016, and Norm Zurawski 2<sup>nd</sup>, with all others in favor.

Linda Devine, new commission member, Alt #2.

**CHAIRPERSON'S COMMENTS**

Assignment of new committee appointments – Commission reviewed & agreed with the following appointments:

Budget, Personnel, Rec/Sport Liaison – Dave  
Strategic Plan and Initiative Implementation – Mary Ellen, Joe & Gina  
By-Laws, Policy & Procedure – Cynthia & Bill  
Park/Passive Recreation –Joe & Norm  
Community/Cultural Affairs – Linda, Gina & Cynthia

**COMMISSION REPORTS**

**FINANCIAL REPORT –**

**Trust Balance** YTD: As of Dec. 30, 2016 - \$57,992.14  
**Donations/scholarships** YTD: Dec 2016 - \$6,000 bonfire plus \$3,876 = \$9,876  
**Trust Expenditures** YTD as of Dec. 30 - \$89,083  
**O/E Budget** \$28,850 YTD **Balance** as of Dec. 30 - \$3,000  
**General Fund Deposit** YTD (field & pavilion usage fees) \$6,300  
\*One delinquent account is pending payment for field use.

**CALENDAR DATES TO CONFIRM**

Sport Forum Thursday, Feb. 2 - 7pm in the courtroom  
Sport Dinner Thursday, March 2 – 7 pm Chimney Rock  
Volunteer of the year Wednesday, March 1 at next rec meeting.

Recommendations: Sal DiBianca and PBA Local #235, all volunteers over 50 hours for the year will receive a pin at the meeting.

Dave Cole motioned to approve volunteer award recipients and Gina Rosenfarb 2<sup>nd</sup>, with all in favor.

## **BONFIRE UPDATE**

Discussed and reviewed the bonfire schedule and assignments. Bonfire January 14, 4-7 pm.

- Arrive by 2:30 pm; check in at the volunteer table by the batting cage
- Park by the snack shack or in DPW yard
- If rescheduled, notified via email by Friday afternoon

**SUMMER CAMP** - Recreation Director met with her summer staff and decided not to change too much. Dave Cole motioned to approve the teen camp and playground program and William Bartnick 2<sup>nd</sup>, with all in favor.

- Teen Camp: three trips (2 days at Round Top Mon & Tues) limit to 48 campers  
8:30 am - 3:30 pm - grades 6-8 only.
- Playground Program: Keep Monday swim 1/2 day, times 9 am-3 pm for this year \$225.

## **Directors Report**

### ***Just completed:***

- Letters to Santa – received 365+ letters and had 32 volunteers. Most every received.
- Ski Trip – canceled, only one registration (the bus deposit will be moved to Dorney Park trip). Next year plan for February.
- Intern from Rutgers College for one week.

### ***Now running:***

- Men's basketball and coed volleyball
- HS Intramural Basketball – 160
- New seated Yoga on Thursdays starting Jan. 5, 11-12 pm at the library until May then move to the Rescue Squad
- Weekly *newsletter*
- Planning for Winter Festival & Bonfire Jan 14
  - **New this year:** new rides, second food vendor, extra heating stations, petty zoo
  - **Donations:** \$6,000 (2015-\$5,400)
  - **Budget:** \$8,755

### ***Coming up:***

#### *Projects in the works –*

- Sports compliance on going – spring field usage next
- Girl Scout project – Glenhurst Nature Pamphlet
- Quote requests for Tennis lessons and camps for 2017
- Summer camps and events 2017
- Replacing turf blanket at ECP field 2017
- Working on the pavilion area improvements
- New fence will be installed below the pavilion
- Getting information to dredge Dealaman Pond for 2018

**ADDITIONAL ITEMS DISCUSSION**

East County Park – Twp Committee Liaison Marion noted that Phase II should be complete by late spring early summer, which includes a dog park, shed shelter and trail extensions.

**ADJOURNMENT 8:25 PM** No February meeting - Next meeting March 1, 7 pm municipal building 1st floor conference room.

Carolyn Scannelli - Minutes Secretary

