

# Warren Township Volunteer Fire Department

Minutes for February 6, 2017 @ 7:30pm

## Chief's Officers' Meeting

Adequate notice of this meeting was given by posting a copy on the Township Bulletin Board and sending a copy to the Township Clerk, Courier News and Echoes Sentinel as required by the Open Public Meeting Act.

Present: Fire Chief Mark Russo, Linda Palumbo

<u>Mt. Bethel Fire Co.</u>	<u>Mt. Horeb Fire Co.</u>	<u>Community Fire Co.</u>	<u>Washington Valley Fire Co.</u>
M. LoSapio & J. Mitchell	D. Dante	B. Gaiser	C. Boschen & M. Dalton

<u>Liaison</u>	<u>Fire Police</u>	<u>Police Dept.</u>	<u>Mayor</u>
T. Byrne	Capt. K. Phillips	J. Cohen & S. Schumacher	C. Garafola

**Police Report:** There were 464 calls for 2016 including 305 alarms which is an increase from 2015 & 2014. J. Cohen is the Police Department liaison for the Fire Department and if you need anything please contact him directly.

### Administrative Items

- Reminder March 7<sup>th</sup> meeting in new building, Union Village conference room, 2<sup>nd</sup> floor
- Union County College info
- If you are Incident Command on the NFIRS reports, you are responsible for completing the report and narrative.
- Please RSVP to the March 3 Department dinner if you haven't already by February 24 by emailing [lpalumbo@warrennj.org](mailto:lpalumbo@warrennj.org). Department awards were discussed & M. LoSapio will take the lead on the awards.
- Quarterly review of purchases J. Mitchell

### Old Business

- Update on new vehicle: The Township Committee approved the new Quint 107' ladder truck at the January meeting; tentative delivery date is January 4, 2018
- G. Cooney volunteered to set up a meeting with Ron Berry to find out where solar panel disconnects are for elementary & middle schools. March department drill will be on this topic.
- Reminder: ALL SCBA, equipment checks, and Engineer apparatus checks shall be upon completion emailed to Linda at [lpalumbo@warrennj.org](mailto:lpalumbo@warrennj.org)
- FD is awaiting gear washer quote. G. Cooney met with them but haven't received a finalized quote yet. A location for the gear washer was discussed.

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**Old Business continued**

- SCBA are approx. 6-7 yrs old. J. Mitchell will take the lead, D. Dante representing Mt. Horeb, B. Gaiser representing Community, V. Abate representing Washington Valley, A. Fitch representing Mt. Bethel. Down to 3 companies for final quote decision.
- Washington Valley's Knox Box needs to be placed in the vehicle
- Gift is ordered for annual FD dinner which is being handled by M. LoSapio
- J. Mitchell distributed 2016 Firematics Project at October's meeting and the Chiefs received a copy. All Chiefs agreed to allow J. Mitchell to move forward with reviewing nozzle orders & following proposed guidelines. Washington Valley & Mt. Horeb submitted their comments. (Waiting on Community)
- Chief ordered 10 sets of fire gear recently. Sizing scheduled for February 12 & February 22 at Mt. Bethel for members getting the new gear.
- M. LoSapio will create a proposal for Washington Valley's computer needs. M. LoSapio will install the computer in the WV engine soon.
- Pagers were discussed trying to track for each member. The purchase of 16 pagers (4 for each company) were voted on & all Assistant Chiefs agreed.
- M. LoSapio created & distributed "A Guide to being an Active Interior Firefighter" (non-officer rank). Assistant Chiefs please distribute to your members & should be discussed at the next February 20 Department meeting at Mt. Bethel, 7:30pm.
- Monthly FD activity sign off sheet was discussed. Please bring November, December & January to the next Chief's meeting on March 7.

**New Business**

**Drills/Training**

- Good feedback on the Response Law class that was held in January. Possibly will hold another class for those who couldn't attend maybe on a weeknight.
- Please encourage your members to attend the in house ICS-300 class on April 1, 8 & 9. Location will be at The Mt Bethel Village.
- The 2017 Training Schedule (captains please coordinate):
  - February 1: FF1 booked by a captain & February 22 Forcible Entry
  - March: school's solar panel
  - D. Dante volunteered to schedule a Live Burn

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**Drills/Training continued**

- The Township training policy & officer requirements were discussed. The recommended requirements were read by T. Byrne and strongly encouraged to attend these classes. The following was agreed upon:
  - 2017 All officers MUST meet the minimum Incident Command System requirements set forth by state law.
  - 2018 All officers MUST meet the Incident Command System requirements set forth by state law. In addition to State Requirements all Captains, Assistant Chiefs & Department Chief will have Fire Officer 1.
  - 2019 All officers MUST meet the Incident Command System requirements set forth by state law. All Captains, Assistant Chiefs & Department Chief shall have Fire Officer 1. In addition to State Requirements & Fire Officer 1 Lieutenants, Captains, Assistant Chiefs & Department Chief shall have Firefighter 2.
  - The Board of Fire Chiefs has voted to change the title of current Assistant Chiefs that don't meet the minimum State requirements to Battalion Chief until completion of State compliant Incident Command System classes
- Mayday training in the future
- T. Byrne has a teacher who can teach NFIRS class during the day in February/March; morning would work best. Maybe one or two people per fire company can attend then can teach their own fire company.
- Morris, Middlesex & Somerset training info is available online

**Vehicle Maintenance & Apparatus**

- Monthly Vehicle Maintenance report

**Fire Prevention**

**Fire Police**

**Radios/Communications**

**Open Discussion**

- Mayor C. Garafola thanked the Fire Department for their time and sacrifice. This meeting was informative and the Mayor will attend again.
- M. LoSapio started "Mail at Warren" & to sign up go to department-join@mail.Warrenfire.org
- T. Byrne recently attended a class with a few firefighters which encouraged comradely
- T. Byrne is getting an Incident Command Board donated to Warren Fire Dept.

Meeting adjourned at 9:43pm



Linda Palumbo



Chief Russo