

Warren Township Recreation Commission
Minutes of November 2, 2016 Meeting

The meeting of the Warren Township Recreation Commission convened at 7:03 pm on Wednesday, November 2, 2016, at the Susie B. Boyce Meeting Room, 44 Mountain Boulevard, Warren, New Jersey.

In attendance: Michael Angelini, Dave Cole (7:15-8:30), Joe Filo, Mary Ellen Florey, Gina Rosenfarb, Cynthia Webster (left 8:30), Norm Zurawski and Recreation Director Eleanora Murfitt and Twp Liaison Carolann Garafola. Absent: William Bartnick.

Open Public Meeting Statement - Adequate notice of this meeting was given by posting a copy on the Township Bulletin Board and sending a copy to the Township Clerk, Courier News, and Echoes Sentinel as required by the Open Public Meeting Act.

Flag Salute

Dave Cole motioned to approve the meeting minutes from October 5, 2016 and Gina Rosenfarb 2nd, with all others in favor.

Jim and Karen Zilinski presented the Recreation Commission with 6 AEDs and 7 cabinets. These devices will be placed at recreational sites and township owned buildings. Some will replace existing, soon to be expired AED's, others will be placed at a new location. This is the 2nd time the Janet Fund has donated AED's to the Rec Commission. The Commission was very grateful.

COMMISSION REPORTS

FINANCIAL REPORT –

Trust starting bal: As of Jan. 1 - \$118,874.22

Donations/scholarships YTD: \$7,240

Trust Expenditures as Oct. - \$85,503.42 (summer salaries taken out \$51,000)

O/E Budget (\$27,350) Exp as of Oct- \$6,893.13

General Fund Deposit YTD (field & pavilion usage fees) \$4,350

2017 Budget – Rec Director Eleanor Murfitt, Dave Cole and Gina Rosenfarb reviewed and drafted the 2017 budget. Eleanor and Dave Cole met with Doug Buro to review the capital items and projects for 2016-17.

The budget documents were reviewed. Members discussed and were in agreed with line items. Dave Cole motioned to approve the budget and Gina Rosenfarb 2nd, with all in favor. Budget will be submitted to Township Administrator for review.

Committee changes and assignments was tabled to December 7th meeting.

The Rec Commission was asked by the library to run the Senior Chair Yoga program, as the library can no longer run the program for free. Commission members were in agreement. Participants cost would be 8 weeks /\$25, usually 20-25 attendees per class. The fee would subsidize the instructors cost, at \$75/hour. Mostly all Warren residents attend. Class would continue at the library. Eleanor would handle registration. Dave Cole motion to accept the program and Mary Ellen Florey 2nd, with all in favor.

Members discussed the pros and cons of charging a usage fee for the tennis courts by outside groups/organizations and setting up a court schedule. Members concluded that at this time, there is not a need for fees or schedules.

Municipal tennis courts have a new mural of a bullseye on the back wall. Can be used for field hockey practice.

Elimination of the egg hunt for a spring fling at East County Park to coincide with Earth Day. Would collaborate with the Green Team.

Commission continued their discussion on the summer recreation program. All commission members agreed that the program should continue to run the same as in previous years; which included residents of Green Brook and Watchung.

1. Keeping the program the same reduces the fee from rising.
2. Comradery of regional high school.
3. The program is run very well.
4. Self-supporting.

Twp. Liaison Carolann Garafola was in agreement. It was suggested that the commission should address the Township Committee with their concerns about the continuation of the program as is. Commission would like to discuss this at the November 17 Township Committee meeting.

CALENDAR ITEMS:

- Rutgers Coaches Clinic: Dave Cole will instruct at the Rescue Squad. Tues. November 15, 7-10 PM
- Chamber Holiday walk: Sunday, Dec 4
- Letters to Santa: Friday Dec. 16
- Ski Trip: Jan. 22 rain date 29 - 7am-5:30pm. Dave Cole and Gina Rosenfarb are running this trip.
- Bonfire meeting: 8:30 pm after Jan. 11 Recreation Committee meeting. TC reorg meeting is Jan. 5.

Directors Report
November 2, 2016

Just completed:

- October concert at WHRHS - 150 attended, mostly seniors- they loved it.

Now running:

- Working with a girl scout gold award project to redo trails booklet and tri fold for Dealaman Trail
- Girl Scout troop silver award making a booklet for Stranski Trail
- Weekly *newsletter*
- Fall tennis
- Registration for High School Intramural Basketball
- Adult volleyball and basketball
- 2017 ski trip

Coming up: Projects in the works –

- Sports compliance on going – fall field usage next
- Phase II municipal complex upgrade playground area
- surveillance systems - still waiting on company quote
- 2017 schedule of events
- Letters to Santa
- 2017 bonfire
- Rutgers SAFETY clinic Nov. 15
- Revisit corporative agreement

ADJOURNMENT 8:47 PM next meeting, Wednesday, December 7th, 7 pm - Warren Court Room

Carolyn Scannelli - Minutes Secretary