

**Warren Township Recreation Commission**  
**Minutes of June 1, 2016 Meeting**

The meeting of the Warren Township Recreation Commission convened at 7:08 pm on Wednesday, June 1, 2016, at the Susie B. Boyce Meeting Room, 44 Mountain Boulevard, Warren, New Jersey.

In attendance: David Cole, Joe Filo, Gary Miller, Gina Rosenfarb, Recreation Director Eleanora Hermann, Township Liaison Mick Marion, and resident Karen Manner.

Absent: Michael Angelini, Mary Ellen Florey and Cynthia Webster.

Open Public Meeting Statement - Adequate notice of this meeting was given by posting a copy on the Township Bulletin Board and sending a copy to the Township Clerk, Courier News, and Echoes Sentinel as required by the Open Public Meeting Act.

Flag Salute

Gary Miller motioned to approve the meeting minutes from April 6, 2016 and Gina Rosenfarb 2<sup>nd</sup>, with all others in favor.

**CHAIRPERSON'S COMMENTS**

Volunteer of the year Alyssa Puccio was unable to attend this meeting. If possible, try to reschedule or otherwise mail recognition to her.

Gary Miller has submitted his resignation due to relocation. This was his last meeting after serving for 13 + years on the Recreation Commission. The Commission thanked Gary for his many years of service and dedication. He will be sorely missed.

**COMMISSION REPORTS**

FINANCIAL REPORT –

**Trust starting balance:** As of Jan. 1 - \$118,874.22

**Donations/scholarships** YTD: \$6,701.43

**Trust Expenditures** as of March 31 - \$31,822.52

**O/E Budget** - \$3,431.57

**General Fund Deposit** YTD (field & pavilion usage fees) \$1,525

**COMMISSION REPORTS**

Friends of Recreation 501c3 registration has been completed by Gina Rosenfarb. This nonprofit organization has been established to raise money for recreation purposes only. Four (4) local businesses have donated \$5,000 each. Proceeds raised will go towards a new amphitheater.

Joe Filo ran "National Trails Day" Hike on May 21. Due to weather conditions, there was a low turnout.

**SURVELLANCE CAMERAS FOR FIELDS** – This is due to municipal property damage of the fields and basketball courts. Most recently a basketball hoop was shattered. Location of cameras will be at the ECP football field, Duderstat field and the municipal tennis courts, pavilion, basketball areas. Received two quotes from the following and waiting on one more additional quote.

- Hughes Fire and Security Systems (Long Hill uses and is more reasonable)
- QStar Tech-Flash Cam

**CONFIRM VOLUNTEERS FOR** Teen fest July 27: Gina, Dave and Joe  
The Keynotes. Refreshments available. Wednesday, June 29. 7-9 pm.

**EAST COUNTY PARK**

Somerset County Park Commission's future plans for East County Park are trails, a gazebo and a shade structure. Project commences Fall 2016 / Spring 2017. There are no plans for the existing ponds there.

Township Committeeman Marion suggested that the Commission look into revisiting Dealaman Pond, as there are no plans for East County Park ponds. The Rec Commission will look into evaluating and dredging the pond. Mr. Marion will contact the Township Engineer.

## **RECREATION COMMISSION ADVERTISING POLICY –**

Commission discussed advertising protocol for the digital sign and constant contact which includes the weekly newsletter and community pass. Certain aspects will depend on the type of advertising with limitations to non-profit events and limits to how often. Dave Cole motioned for updating and revising the advertising policy and all were in favor. This policy will be presented to the Township Committee for approval.

## **DIRECTOR'S REPORT**

### ***Just completed:***

- Easter Egg Hunt April 9
- Session #2 Tennis Lessons
- Interviewed and hired CIT's
- Jr. Field Hockey Clinic April 24
- Basketball backstops arrived
- New concert brochure completed
- National Trails day hike
- A new GaGa Pit (similar to dodgeball) has been purchased and will be installed at the municipal playground.

### ***Now running:***

- Men's basketball and coed volleyball
- Working with a Girl Scout gold award project to redo trails booklet and tri fold for Dealaman Trail
- Girl Scout troop silver award making a booklet for Stranski Trail
- Weekly *newsletter*
- Session #2 for Tennis begins May 20

### ***Coming up:***

#### *Projects in the works –*

- Sports compliance on going – spring and summer field usage next
- Phase II municipal complex upgrade playground area
- Surveillance systems
- Field hockey camp in June
- Playground and teen camp in June
- Keynotes Wednesday, June 29
- Hiring staff and CIT's for summer camp
- Rutgers clinic
- World Tennis Day Clinic

**ADJOURNMENT 8:10 PM** next meeting, Wednesday, August 3rd, 7 pm - Warren Court Room

Carolyn Scannelli - Minutes Secretary