

**WARREN TOWNSHIP
ENVIRONMENTAL COMMISSION
REORGANIZATION MEETING MINUTES
JANUARY 19, 2016 – 7:00 P.M.**

- I. **The Minutes of December 15, 2015 were carried forward for approval at the February meeting due to the presentation by the Association of New Jersey Environmental Commissioners (ANJEC).**

- II. **STATEMENT by Chair:** Pursuant to the requirement of Chapter 231 of the Public Laws of 1975, Adequate notice of this meeting was given by posting a copy on the Township Bulletin Board and sending a copy to the Township Clerk, Echoes Sentinel and Courier News as required by the Open Public Meetings Act. All Commissioners are duly appointed volunteers working for the Township of Warren.

- III. **DISCUSSION: The following topics were covered by Association of NJ Environmental Commissioners (ANJEC):**
 - A. All WEC members to attend the Environmental Commissioners course by ANJEC on March 19, 2016. The topics to be covered are: Municipal Land Use Law (MLUL).
 - B. Site Plan Ordinance definitions:
 - 1. A Site Plan is a plan for 1 lot, it involves conformity and is detailed.
 - 2. A subdivision is a plan for 2 or more lots and has less details.
 - 3. Dotted Lines on a plan are the existing contours.
 - 4. Solid Lines on a plan are the proposed contours.
 - 5. Elevation Numbers mean the higher the number, the steeper the slope. A vertical rise over the horizontal distance. Steep slopes are 20% or greater and shaded in.
 - C. Soils - Always ask how the soils will be addressed within a plan. Is the soil sandy, clay, does it drain well, is it on a steep slope, is their potential for erosion is it compacted?
 - D. RSIS – A format under State Law, meaning Residential Site Improvement Standards.
 - E. Vegetation - Native vegetation should be used by the applicant. Invasive species such as barberry, is not recommended. Inquire as to what plants they are taking down and what will be planted in the area.
 - F. Water - Always remember that development impacts water. Water flows at 90% to the contour. Most wetlands require 50 feet transition area from the buffer.
 - G. A suggestion by ANJEC is to look at all site plans reviewed all year by the WEC. What are the comments on them? The majority of comments will tell a story as to what ordinances the town can create. Provide this information to the Township Committee in their annual report.

- IV. **The meeting was called to order at 9:10 PM by Laura Mandell, Chair, carried by Sandra Ponzio and Seconded by Phil Lobo.**

Present Commissioners: Laura Mandell – Chair, Sandra Ponzio, Philip Lobo, & Desiree Denourie

Also present at this meeting were members of the Watchung Environmental Commission, Committeeperson Carolann Garafola, and a few members of the public.

Absent Commissioners: David Gabel, Karen Task, Harold Black

- V. An Oath of Office was read by Laura Mandell to Desiree Denourie, the most recent Commissioner appointed to office.

- VI. **Flag salute**

VII. **NEXT MEETING**

The next Regular Meeting of the Environmental Commission will be held on Tuesday, February 16, 2016 at 7:00 P.M.

VIII. **ADJOURNMENT**

The Chair made a motion to adjourn the meeting at 10:30P.M; the motion was carried by Laura Mandell and seconded by Phil Lobo.

Respectfully Submitted,

Lori Sullivan, Secretary
Environmental Commission