

# Warren Township Volunteer Fire Department

## Agenda for July 5, 2017

Adequate notice of this meeting was given by posting a copy on the Township Bulletin Board and sending a copy to the Township Clerk, Courier News and Echoes Sentinel as required by the Open Public Meeting Act.

### Police Report:

### Administrative Items

- July 6 FD going to Recreation's Teen Camp at 9:30am, WHRHS
- Union County College offering EMT courses in fall

### Old Business

- Reminder: ALL SCBA, equipment checks, and Engineer apparatus checks shall be emailed to [lpalumbo@warrennj.org](mailto:lpalumbo@warrennj.org) upon completion.
- SCBA Committee updates Mitchell/Dante/Gaiser/Abate
- Washington Valley's engine key needs to be placed in the Knox box. Washington Valley & Community's codes need to be updated. Chief cannot get access to WV & Mt. Horeb firehouses. T. Byrne will speak to firehouse Presidents to get this resolved.
- Community's engineers' radio doesn't transmit on fire ground. B. Gaiser will bring to meeting.
- Chief wants Mt. Horeb's spare PPE inventory list. Mt. Horeb will send to Chief soon.
- Chief Russo adopted The Life Hazard Battery policy & Chief Russo will distribute it to all.
- M. LoSapio is working on the credentialing program via Somerset County & all members were sent the document that needs to be completed by August 1. Once paperwork is processed you will receive a County card and need to carry it with you.
- Draeger CO meters need to be sent out by Sept 2017 for recalibration
- M. LoSapio is collecting all the FD policies & will meet with T. Byrne to collect the policies he still needs
- M. LoSapio's proposed Lock out/Tag out SOG for Fire Officer II class. T. Byrne suggested that LO/TO kits should be purchased for the fire stations as well as the vehicles. The Chief directed the department purchasing officer to pursue quotes.
- Zone response not working per Mt. Bethel. C. Young will contact Sgt Cohen to get the facts about the zone responses.
- No personal vehicles permitted on the highway per SOP.
- T Byrne is arranging training for the Police Department delivered by a third party with experience in fire service and law enforcement. The training will cover what police should do to assist the Fire Department on a fire scene.

## **Old Business continued**

- Junior member conversion SOG – additional feedback was provided and it was agreed that J. Mitchell would update SOG and circulate. Feedback would be collected for one week and the Chief would then adopt the policy.
- T. Byrne will be visiting the NJ Firemen's home in Boonton & will relay info.

## **New Business**

### **Drills/Training**

- The 2017 Training Schedule (captains please coordinate)
  - Ask members for August, suggestions were orientation on 5" or a tanker drill
- Community will hold the July 26 (tentative date) LDH drill, focus on 5" hoses for the two new companies with 5"
- Washington Valley will do a tanker drill
- Mayday training in the future
- Sept, Oct, Nov & Dec still need to be scheduled

### **Vehicle Maintenance & Apparatus**

- Monthly Vehicle Maintenance report (see attached)
- Mt. Bethel's 151 is going out for preventative maintenance on July 10.
- Engine 3 has an air leak on parking brake & was asked if air maintainer was working and powered but did not know. It was suggested this gets clarified before reporting the issue to DPW.
- Aerial testing is scheduled July 10, hose and ladder testing scheduled July 12 and pump testing is July 14.

### **Fire Prevention**

- Linda will set up October schedule with 4 elementary schools in July.

### **Fire Police**

- Vehicle still needs lights & sirens installed
- K. Phillips will get documentation on Fire/Police state statue responding to calls.

### **Radios/Communications**

- Broken pagers were sent out recently.

### **Open Discussion**