

# Warren Township Volunteer Fire Department

Minutes for July 5, 2017 @ 7:30pm

## Chief's Officers' Meeting

Adequate notice of this meeting was given by posting a copy on the Township Bulletin Board and sending a copy to the Township Clerk, Courier News and Echoes Sentinel as required by the Open Public Meeting Act.

<u>Mt. Bethel Fire Co.</u> M. LoSapio & J. Mitchell	<u>Mt. Horeb Fire Co.</u> C. Young	<u>Community Fire Co.</u> M. D'Antico	<u>Washington Valley Fire Co.</u> C. Boschen
<u>Liaisons</u> T. Byrne	<u>Fire Police</u> Capt. K. Phillips	<u>Police Dept.</u> E. Task & Karen	<u>Mayor</u> C. Garafola

**Police Report:** Heard good things about the FD handling the trailer fire today. C. Young is requesting dispatch info from Sgt. Cohen; needs breakdown of May & June dispatched calls that extended past initial zone dispatch to a general dispatch.

### Administrative Items

- July 6 FD going to Recreation's Teen Camp at 9:30am, WHRHS
- EMT course via Union County College

### Old Business

- Reminder: ALL SCBA, equipment checks, and Engineer apparatus checks shall be emailed to [lpalumbo@warrennj.org](mailto:lpalumbo@warrennj.org) upon completion.
- SCBA Committee updates Mitchell/Dante/Gaiser/Abate
- Washington Valley's engine key needs to be placed in the knox box. Washington Valley & Community's codes need to be updated. Chief cannot get access to WV & Mt. Horeb firehouses. T. Byrne will speak to firehouse Presidents to get this resolved. C. Boschen will contact Chief when knox box is installed.
- Community's engineers' radio doesn't transmit on fire ground. B. Gaiser will bring to meeting. Radio was given to Chief and will be reprogrammed.
- Chief Russo adopted The Life Hazard Battery policy & Chief Russo will distribute it to all. B. Gaiser is working on getting quotes.
- M. LoSapio is working on the credentialing program via Somerset County & all members were sent the document that needs to be completed by August 1. Please attach a copy of your certificates. Once paperwork is processed you will receive a County card and you need to carry it with you.
- Draeger CO meters need to be sent out by Sept 2017 for recalibration
- M. LoSapio is collecting all the FD policies & still needs a few policies such as social media, sexual harassment, etc.
- M. LoSapio's proposed Lock out/Tag out SOG for Fire Officer II class. T. Byrne suggested that LO/TO kits should be purchased for the fire stations as well as the vehicles. The Chief directed the department purchasing officer to pursue quotes.

## Old Business continued

- Zone response not working per Mt. Bethel. C. Young contacted Sgt Cohen to get the facts about the zone responses & is awaiting a response.
- T. Byrne is arranging training for the Police Department delivered by a third party with experience in fire service and law enforcement. The training will cover what police should do to assist the Fire Department on a fire scene.
- Junior member conversion SOG – additional feedback was provided and J. Mitchell updated SOG and Chief will circulate. Once a member turns 18, they need to get fingerprinted and the FD has the right to refuse/hold their active duty membership.
- T. Byrne visited the NJ Firemen's Home in Boonton which is a 95 unit facility. WV still has not joined the Relief Association so not eligible. It is the only healthcare facility for men & women firefighters in NJ. You need 1 year of service and have to be enrolled in the Relief Association to be eligible. Then you can complete the online application/packet. The cost is \$850 per month including all meals, room & board, medical exam, dental appointments, physical therapy, entertainment, etc. Not included copay for Rx & need to go to another facility for dialysis. For more info go to [www.njfh.org](http://www.njfh.org)
- C. Young asked about the training session for software.
- C. Boschen needs certs for Incident Command, change status to Battalion Chief. Fire Officer I will try to get an in-house training or Middlesex County is offering it Mon & Wed in the evening.
- B. Gaiser is reinstated to Assistant Chief due to completion of certificates.
- Tom & Linda are working with the state re: state certs; still need some firefighter's 6 digit state number.

## New Business

- T. Byrne is working on the donated command board for the command vehicle.
- T. Byrne spoke with the insurance company re: ISO rating. We are currently at a 4 rating and our goal is a 3. Response times, hydrant/water issues, standby crews, etc. are just a few examples of challenging areas. Currently FD has received approximately 700 calls many for alarms; a huge increase since FD usually handles 500 calls per year. T. Byrne will pick 3 businesses to research, contact V. Sordillo if you need assistance.
- Fire/Police is in need of 3 portable radios with chargers & would like to purchase out of the car show funds.
- Chief Russo would like to purchase T. Byrne & A. Shjarback radios.
- Aerial testing is scheduled July 10, hose and ladder testing scheduled July 12 and pump testing is July 14 at WV.

## **Drills/Training**

- The 2017 Training Schedule (captains please coordinate)
- Community will hold the July 26 LDH drill, focus on 5" hoses for the two new companies with 5". The drill location will be secured & announced soon.
- Washington Valley will do a tanker drill on August 23. The location to be secured & announced.
- Mt. Horeb is working on the second Live Burn (do not schedule the following dates, Labor Day weekend, car show is Sept 10 and Wildwood is Sept 15-17)
- Mayday training in the future
- Sept, Oct, & Nov still need to be scheduled
- JIF can teach some training classes, T. Byrne will look into.
- Fire Officer I graduated B. Bereheiko & D. Reedman
- Fire Officer II graduated M. LoSapio, Chief Russo & B. Bereheiko
- T. Byrne suggested 184 Liberty Corner Rd if you need him to schedule any training there.

## **Vehicle Maintenance & Apparatus**

- Monthly Vehicle Maintenance report was distributed to all Chiefs
- Mt. Bethel's 151 is going out for preventative maintenance on July 10.
- Engine 3 has an issue while trying to put into drive; M. D'Antico put in writing the deficiencies with Engine 3. It was suggested this gets clarified before reporting this issue to DPW.

## **Fire Prevention**

- Linda will set up October schedule with 4 elementary schools in July.
- Stone House pulse station was showing it was activated but it wasn't working per M. LoSapio. T. Byrne called Stone House to inform them.

## **Fire Police**

- Vehicle still needs lights & sirens installed
- K. Phillips will get documentation on Fire/Police state statue responding to calls.

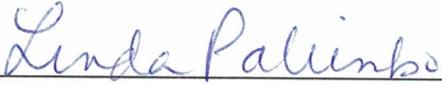
## **Radios/Communications**

- Broken pagers were sent out recently for repair.
- The radio equipment is now held at 3 Mountain View Rd in a radio closet on 2nd floor (moved from the old Chubb building at 15 Mountain View Rd).

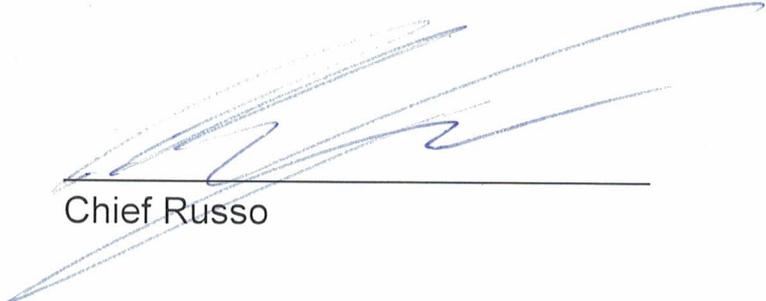
### Open Discussion

- T. Bryne got the Command board donated by Celgene & II VI and trying to order it this Monday.
- New FD vehicle is ordered & will be built by January 2018. In the fall, a few firefighters will visit the factory to review the details. Two more visits after that.
- New Chief vehicle is on the agenda for the Township Committee on July 13th meeting.

The meeting adjourned at 9:22pm



Linda Palumbo

  
Chief Russo