

# Warren Township Volunteer Fire Department

Minutes for August 2, 2017 @ 7:30pm

## Chief's Officers' Meeting

Adequate notice of this meeting was given by posting a copy on the Township Bulletin Board and sending a copy to the Township Clerk, Courier News and Echoes Sentinel as required by the Open Public Meeting Act.

<u>Mt. Bethel Fire Co.</u>	<u>Mt. Horeb Fire Co.</u>	<u>Community Fire Co.</u>	<u>Washington Valley Fire Co.</u>
J. Mitchell & D. Reedman	D. Dante	B. Gaiser	M. Dalton

<u>Liaisons</u>	<u>Fire Police</u>	<u>Police Dept.</u>
T. Byrne	Capt. K. Phillips	Sgt. J. Cohen

**Police Report:** A few Stone House calls, Fire Marshal made a visit. Mt. Bethel Village had some issues too. J. Cohen reviewed the 2017 fire calls by month & general calls to all 4 fire companies are going out more frequently vs. zone calls. No summons distributed residentially. A few Camp Harmony calls.

### Administrative Items

- If anyone received any state certificate(s) please forward Linda a copy for your town hall personnel file & so Linda can enter into Red Alert.
- Somerset Patriots 9/11 memorial & First Responders Day on Sept 10
- Middlesex County Fire/Arson Fatality Fire Scene Investigation Oct 5 & 6

### Old Business

- Reminder: ALL SCBA, equipment checks, and Engineer apparatus checks shall be emailed to [lpalumbo@warrennj.org](mailto:lpalumbo@warrennj.org) upon completion.
- Washington Valley's engine key needs to be placed in the knox box. Washington Valley & Community's codes need to be updated. Chief cannot get access to WV & Mt. Horeb firehouses. T. Byrne will speak to firehouse Presidents to get this resolved.
- B. Gaiser will get a quote on a battery for Mt. Bethel.
- M. LoSapio is working on the credentialing program via Somerset County & all members were sent the document that needs to be completed by August 1. Once paperwork is processed you will receive a County card and need to carry it with you.
- Draeger CO meters need to be sent out by Sept 2017 for recalibration
- M. LoSapio's proposed Lock out/Tag out SOG for Fire Officer II class. T. Byrne suggested that LO/TO kits should be purchased for the fire stations as well as the vehicles. The Chief directed the department purchasing officer to pursue quotes.
- A lengthy discussion about zone vs. general response calls along with Sgt J. Cohen. All 4 fire companies agreed to go back to general response calls effective August 3.

### **Old Business continued**

- T Byrne is arranging training for the Police Department delivered by a third party with experience in fire service and law enforcement. The training will cover what police should do/dont's to assist the Fire Department on a fire scene. Trying to schedule in September.
- Junior member conversion SOG –J. Mitchell updated SOG and Chief will distribute the adopted policy.

### **New Business**

- After the hose testing, WV doesn't have any 5" hose, needs 30' 5" for engine & tanker. Need 5" hydrant adapter for the tanker.

### **Drills/Training**

- 2 Dubois Road might possibly be a demo house for FD training.
- The 2017 Training Schedule (captains please coordinate)
- Washington Valley will do a tanker drill on August 23 at 7:00pm, meet at WV.
- Mayday training in the future
- Sept, Oct & Nov still need to be scheduled, CO refresher training was suggested.

### **Vehicle Maintenance & Apparatus**

- Monthly Vehicle Maintenance report was distributed
- Fail Safe hoses, ladders & pumps reports were distributed to Assistant Chiefs. WV & Community are short in hoses; Mt. Bethel failed pump test due to primer.
- Mt. Bethel's 151 went out for preventative maintenance on July 10. Bulb blew up on the tower light during check.
  - Engine 3 has an air leak on parking brake. It was suggested this gets clarified before reporting the issue to DPW.
  - Mt. Horeb Engine 2's wiper is not working on the passenger side
  - WV Engine104 is scheduled for preventative maintenance on August 7

### **Fire Prevention**

- October 13 is scheduled with the 4 elementary schools.

### **Fire Police**

- Vehicle lights & sirens are being installed
- K. Phillips will get documentation on Fire/Police state statue responding to calls & will meet with T. Byrne.

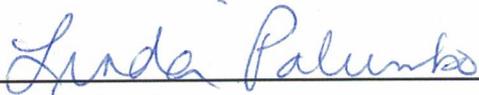
## Radios/Communications

- Broken pagers were sent out recently.

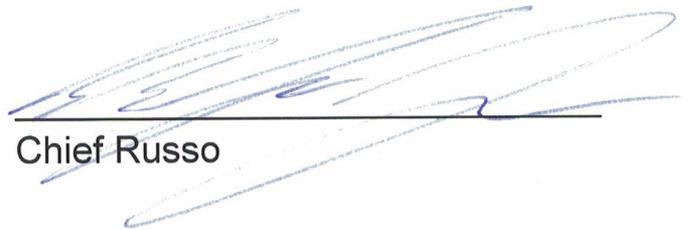
## Open Discussion

- Hurricane season is coming, please let J. Mitchell know now if need to order chains, pumps, 4 cycle gas, etc.
- Chief Russo asked Sgt. Cohen if they know the addresses where the fire hydrants are located to inform them to shovel the hydrants.

Meeting adjourned at 8:49pm



Linda Palumbo



Chief Russo