

Warren Township Library Advisory Board

Draft Minutes for

March 25, 2014

Call to order at 7:02 P.M.

In Attendance: Beverly Lang, President, Carol Senff, Vice President, Ginny Pasternak, Secretary, Mary Ann Castronovo, Roger Hsu, Esta-Ann Schapiro, and Ellen Waldstein
Brian Auger, SCLC Director, Kathy De Cristofaro, Administrative Assistant
Donna Java, a possible new Advisory Board Member was in attendance.

Election of the 2014 Slate of Officers:

The slate of officers announced at the last Library Advisory Board meeting in October was proposed by Ellen Waldstein and seconded by Roger Hsu. The vote was unanimous approval. Beverly Lang will continue serving as President, Carol Senff as Vice President, and Ginny Pasternak as Secretary.

Director's Report: Carolyn Della Sala sent her report to all Advisory Board members in advance. Questions arose regarding the 2014 SCLS budget that indicated possible cuts in periodical subscriptions, and \$1,363 cut in programs. Keith McCoy explained the county rationale.

County Report: Brian Auger reported:

1. The County Library System kept the 2014 budget to a 2.2% increase over last year's budget.
2. Other library systems spend 15% of budget on materials. In 2013, Somerset County only spent 13.5% on materials, which is partially due to towns maintaining their own library buildings.
3. Possible cuts in staff's extra hours will enable staff to be maintained.
4. Emails are replacing the obsolete telenotification system.
5. Redundancy is being eliminated wherever possible.
6. Purchases of used books on line is helping to reduce the interlibrary loan bills which cost the system \$50/loan.

Friends of the Warren Library Report: Carol Senff reported on the March 24 meeting.

1. Membership drive is underway.
2. A luncheon for library workers is scheduled for April 15.
3. A fund-raising cooking program is planned for Nov. 15. Several Village restaurants will contribute 10% of their proceeds to the Friends from their Nov. 14 dinners.

4. Used book sales have generated an income of \$200-\$300/month.
5. Various suggestions are being considered to recognize Patrons and contributors to the Friends, including a "Gold" member's card.

New Business: Election of the new slate of officers.

Old Business: Beverly Lang informed the Board that Robert's Rules of Order does not allow public meetings to be held without a quorum in attendance. Votes by email are not allowed. This explains the cancellation of the rescheduled meeting last month, which was not snow related.

Treasurer's Report: Kathy Di Cristafaro distributed copies of the **Warren Township Library Operating Fund**, dated Jan. 24, 2014.

1. **Financial Report 2013:**

Estimated Receipts:	\$34,150
Actual Receipts:	\$35,725
Estimated Reimbursements:	\$34,150
Actual Reimbursements:	\$28,120

2. **Estimated Budget for 2014:**

Total receipts:	\$33,700
Total Disbursements:	\$33,700

Carol Senff proposed approval of the treasurer's report: seconded by Ginny Pasternak. Report was accepted.
22% of fine money is given to the County System.

Minutes for 10/22/13 Meeting:

There was no discussion of the minutes. Ellen Waldstein proposed they be accepted; seconded by Roger Hsu. Minutes were accepted.

Meeting adjourned at 7:45 P.M. The next meeting will be held Tuesday, May 27, 2014.

Respectfully submitted,

Ginny Pasternak
Warren Township Library Advisory Board Secretary