

Warren Township Recreation Commission
Minutes of October 2, 2013 Meeting

The meeting of the Warren Township Recreation Commission convened at 7:05 pm on Wednesday, October 2, 2013, at the Susie B. Boyce Meeting Room, 44 Mountain Boulevard, Warren, NJ.

In attendance were, Michael Angelini, David Cole, Joe Filo, Mary Ellen Florey, Gary Miller, Dave Pasi (arrived 7:27), Recreation Director Eleanora Hermann. Absent: Irene DiPietro, Cynthia Webster.

Open Public Meeting Statement - Adequate notice of this meeting was given by posting a copy on the Township Bulletin Board and sending a copy to the Township Clerk, Courier News, and Echoes Sentinel as required by the Open Public Meeting Act.

Flag Salute

Mary Ellen Florey motioned to approve the regular meeting minutes from September 18, 2013, and Michael Angelini, with all others in favor.

CHAIRPERSON'S COMMENTS

Meeting date Oct. 22, 9am for final budget review with budget committee/ vote on budget Nov. 6 meeting. Budget Committee appointed: Dave Cole and Gary Miller.

COMMITTEE REPORTS

Treasurer Report - Chair: Cynthia Webster

Trust Starting **balance**: Jan.1, 2013 - \$71,449.52

Trust balance YTD: As of Aug. 15 - \$91,280.41

Donations YTD = as of Sept 27 – 3,550

Concessions YTD= as of Sept. 27 - \$55

Trust Expenditures: As of Sept. 24, 2013 - \$71,684.11

O/E – \$29,674.85 **YTD Expended** as of Sept. 24 – \$16,541.76 (76.32%)

General Fund Deposit – YTD as of Sept. 27 = (Field & pavilion usage fees) \$2,800

Rec/Sport – Liaison - Dave Pasi – Dave is taking a course in Oct. to be certified in teaching the Rutgers S.A.F.E.T.Y. clinic fundamentals to youth coaches and sports volunteers.

Due to the lack of use and maintenance of the bocce court, the commission members agreed again, it should be filled in. The Commission is concerned about the Expo damages made.

A monthly maintenance plan for the parks, fields and playgrounds needs to be established, attention to seeding fields and park areas better, wood chips, etc.

Strategic Plan and Initiative Implementation – Chair: Dave Cole; Dave Pasi - Went over trails

By-Laws, Policy & Procedure Committee – Chair: Mary Ellen Florey; Irene DiPietro

Park/Passive Recreation – Co-Chairs: Joe Filo (trails); Dave Pasi (parks) – Gary Miller initiated a discussion to review the townships trails needs and upgrades for 2014 and a 5 year plan. All members agreed that the trails need to be promoted and establishing a trail club would be an asset. Joe Filo will look into this.

Community/Cultural Affairs – Chair: Irene DiPietro; Michael Angelini, Joe Filo - Met and completed the 2014 schedule. This was approved by the recreation commission with the understanding there will be a work meeting for the concert plans.

Public Relations/Marketing – Chair: Cynthia Webster, Michael Angelini

Fundraising – Chair: Michael Angelina; Joe Filo

Personnel – Chair: Dave Cole, Cynthia Webster

Directors Report

Just completed:

- Field usage for fall
- Fall/Winter newsletters

Now running:

- Fall Tennis sessions
- Men's Basketball
- Coed Volleyball

Projects in the works –

Walking path - DPW needs to add soil, seed, 6 benches

Teen mural at tennis courts (waiting for okay) complete before winter by Isabel Kim

New weekly newsletter – Constant contact

Bonfire planning – need donations (letters went out last week)

Sports compliance

Budget/2014 schedules/capital/OE

Coming up:

- Brite Nites Oct.
- High School Rec Intermural Basketball registration begins Oct. 1st
- Letters to Santa starts Nov.

ADJOURNMENT 8:55 PM

Next meeting Nov. 6, 7pm at Library

Carolyn Scannelli - Minutes Secretary