

Warren Township Recreation Commission
Minutes of May 1, 2013 Meeting

The meeting of the Warren Township Recreation Commission convened at 7:10 pm on Wednesday, May 1, 2013, at the Warren Township Library, 42 Mountain Boulevard, Warren, NJ.

In attendance were Michael Angelini, David Cole, Irene Ferguson-DiPietro, Joe Filo, Mary Ellen Florey, Gary Miller, Cynthia Webster, Recreation Director Eleanora Hermann, and Absent: Mark Claxton, Dave Pasi, Township Liaisons Mick Marion and Carolann Garafola.

Open Public Meeting Statement - Adequate notice of this meeting was given by posting a copy on the Township Bulletin Board and sending a copy to the Township Clerk, Courier News, and Echoes Sentinel as required by the Open Public Meeting Act.

Flag Salute

Irene Ferguson-DiPietro motioned to approve the meeting minutes from April 3, 2013, and Michael Angelini 2nd, with all others in favor.

CHAIRPERSON'S COMMENTS

Fishing Derby – May 18 need help for setup (9am) - during (10:45-2) – or breakdown (1:30-3) – Commission members discussed procedures and assignments and those able to volunteer will get back to Eleanora. Gary Miller informed the Commission that he will be stepping down as Chair (for personal reasons), and the June meeting will be his last meeting as chair. Gary will continue to be a commission member. A new Chair will be voted in at the June or July meeting.

COMMITTEE REPORTS

Treasurer Report - Chair: Cynthia Webster

Trust starting balance Jan. 1, 2013- **\$71,449.52**

Trust balance YTD: As of April 26 - **\$52,064.12**

Donations YTD = as of April 26 – 2,450

Trust Expenditures: As of April 26, 2013 - **\$25,147.09**

O/E – \$15,000 - ½ budget **YTD Expended** as of April 26 – \$5,017.46

General Fund Deposit – YTD as of April 26 = (Field & pavilion usage fees) 0

Rec/Sport – Liaisons - Dave Cole & Dave Pasi – Dave Cole commented on a meeting with the Twp. Administrator, Police Chief, Rec Director and the County regarding field use at Duderstadt and East County Reserve without permit approval. The County will have a ranger do a daily drive-by to observe field use. The ranger will be supplied with a calendar and a list of approved permits. If necessary, the ranger will question the use of field and request to see their permit. If no permit has been obtained, the ranger will give them a permit application to be completed and request that they leave the premises.

Strategic Plan and Initiative Implementation – Chair: Dave Cole; Dave Pasi – added to 5 year Strategic plan – canoe racing at Dealaman Pond and Grotto resurrection.

By-Laws, Policy & Procedure Committee – Chair: Mary Ellen Florey; Irene DiPietro

Park/Passive Recreation – Co-Chairs: Joe Filo (trails); Dave Pasi (parks) – Clean up took place at Glenhurst on April 21; Spoke about establishing bird watching and having prescribed burns. Codington trails are now passable. Consideration into dredging Dealaman Pond. A new location is needed for the Eagle Scouts kiosk project at Glenhurst.

Community/Cultural Affairs – Chair: Irene DiPietro; Michael Angelini, Joe Filo

Public Relations/Marketing – Chair: Cynthia Webster, Michael Angelini – A website has been established to purchase tickets for the July 19th Rock, Doo-Wop Concert, flyers posted, advertisements established.

Fundraising – Chair: Michael Angelina; Joe Filo. On-going for Doo-Wop Concert.

Personnel – Chair: Dave Cole, Cynthia Webster

Directors Report

Just completed:

- Egg Hunt – see report
- Tennis Festival – 58 registered
- Sport Forum-see report
- Glenhurst, Stansky and Codington cleanup- see report

Now running:

- Men's Basketball
- Coed Volleyball
- Tennis

Projects in the works –

ADA walking path Phase I and II

Renovating Tennis courts (spec almost ready)

Teen mural at tennis courts

Spring and summer events (July 19 concert tickets on sale online see website)

Watchung cooperation complete. Waiting on Green Brook

Coming up:

- May 18 Fishing Derby 11am-3pm (setup 9am)
- Interviewing summer staff and CIT's
- June - volunteers from Goldman Sacs will be cleaning playground, pavilion and picnic tables

NOTE:

- **Need to set up a meeting with the Strategic Planning committee for 5 yr. plan**
- **Need everyone's help putting out posters, sending out info about the July 19 concert and car cruise.**

ADDITIONAL ITEMS DISCUSSED: Turf Blanket – field looks terrific; mowed 2x already.

Wednesday, May 8 appointment for turf field quote.

As of April 12, Warren and Watchung Recreation have developed a cooperative agreement whereby both towns may register for each other's programs and camps without charging an out of town fee, some exceptions may apply.

Email blasts that are sent out by the Recreation Director for many non-profit Township organizations keeps growing. At times, she receives calls and emails back regarding the information that she sent out but has no knowledge to respond to the question. This is becoming a problem mostly because she has no involvement except that she is sending the email. A sending email address should be fabricated and have response emails redirected to organizations. Eleanora will speak with the Township's email tech.

ADJOURNMENT 8:25 PM next meeting, Wednesday, June 5th, 7 pm - Warren Library

Carolyn Scannelli - Minutes Secretary