Warren Township Volunteer Fire Department
October 10, 2017 Minutes
Chief's Officers' Meeting

Adequate notice of this meeting was given by posting a copy on the Township Bulletin Board and sending a copy to the Township Clerk, Courier News and Echoes Sentinel as required by the Open Public Meeting Act.

Police Report: Summons to the Stone House and II VI (old Anadigics). Chubb is vacant now; there will be training on a monthly basis in the old maintenance building. If entrance gate is locked key up radio to enter. If the exit gate is closed, go out the entrance. Officer Grasso accepted a job with Somerset County.

Administrative Items

- Oct 13 Pop Warner bonfire & fireworks approximately 7pm, Mt. Bethel will attend
- Oct 21 Four Seasons Promenade at 10am, Washington Valley will attend
- Oct 27 Trunk or Treat Central School 6:30-8:30pm, Community will attend
- Oct 27 Trunk or Treat ALT School, Mt. Bethel will attend

Old Business

- Reminder: ALL SCBA, equipment checks, and Engineer apparatus checks shall be emailed to lpalumbo@warrennj.org upon completion.
- Washington Valley's engine key needs to be placed in the knox box.
- B. Gaiser, as head of the life hazard battery committee, will obtain a quote for a battery for Mt Bethel's thermal imager. The responsibility of the life hazard battery committee head is to maintain continuously current quotes for all life hazard equipment to prevent delays in sourcing such items. This policy was put in place after the President of Community Fire Company demanded a solution to the problem of normal ordering delays associated with sourcing these items. The head of the life hazard battery committee is the Assistant Chief of Community Fire Company. The request for the FLIR battery was submitted in July.
- M. LoSapio is working on the credentialing program via Somerset County & all members were sent the document that needs to be completed. Once paperwork is processed you will receive a County card and need to carry it with you.
- Draeger CO meters need to be sent out by Sept 2017 for recalibration. Sending Mt. Horeb's first then other firehouses.
- M. LoSapio's proposed Lock out/Tag out SOG for Fire Officer II class. T. Byrne suggested that LO/TO kits should be purchased for the fire stations as well as the vehicles. The Chief directed the department purchasing officer to pursue quotes.
- Junior member conversion SOG –J. Mitchell updated SOG and Chief will distribute the adopted policy.
- Hurricane season is coming, please let J. Mitchell know now if need to order chains, pumps, 4 cycle gas is ordered and should be arriving shortly.

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Old Business continued

- T. Byrne is working on SOG for gas & electric emergency. Some Assistant Chiefs would like more time to review it.
- Command board was received.
- All agreed to converting the pump trailer to house firefighter rehab. Need to find a spot to park it.
- Fire Officer 1 class was cancelled via Somerset County & C. Boschen was registered. C Young is trying to get an in-house class, need approx 15 members to participate.

New Business

- Board of Fire Chiefs would like the $34k compensation line item increased to $36k
- Chief Russo needs a list of equipment needs, etc for the budget by Oct 13 by noon.
- T. Byrne- Brits team on-line training
- J. Mitchell organized TFT hydra value remote control; Mt. Horeb gave it a trial run.
- FF2 training course via Morris County is 18 weeks & Somerset County is 9 weeks.
- J. Mitchell drafted & read a Fire Department mission statement & will incorporate comments for next month's meeting.

Drills/Training

- The 2017 Training Schedule (captains please coordinate)
- Mayday training in the future
- Oct 25 Decon training that Mt. Bethel will lead & November 29 Metal Cutting training that Washington Valley will lead.

Vehicle Maintenance & Apparatus

- Monthly Vehicle Maintenance report was distributed
- WV Ladder is going out for preventative maintenance and will take a week.
- WV Tanker is in need of preventative maintenance

Fire Prevention

- October 10 Orchard Academy 10am, completed
- October 13 is scheduled with the 4 elementary schools from 9-3pm. If anyone is willing/available please let the Chief or Linda know.
- October 16 The Learning Experience 10am
- October 18 Spring Academy 10am

Fire Police

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Radios/Communications

Open Discussion

- Spaghetti dinner on Friday, Oct 13 at 5pm, WV for Quaid Mobus
- Run for Quaid 5K race on Sat, Oct 14 at WHRSH 9am
- WV Ladder truck is in need at the Morris County Fire Academy on Nov 18
- All fire reports & drill need to be entered into Red Alert by the end of October per since it closes out the year per Chief Russo.
- Chief Russo, M. LoSapio & J. Mitchell went to Wisconsin for pre-construction meeting for the new ladder truck.

The meeting was adjourned at 8:49pm

Linda Palumbo

Linda Palumbo

Chief Russo