

# Warren Township Volunteer Fire Department

## September 6, 2017 Agenda

Adequate notice of this meeting was given by posting a copy on the Township Bulletin Board and sending a copy to the Township Clerk, Courier News and Echoes Sentinel as required by the Open Public Meeting Act.

### **Police Report:**

### **Administrative Items**

- Sept 11 at 8:30am for Sept 11 memorial service (see attached)
- Oxygen at 8 Sunrise Drive (see attached)
- J. Mitchell quarterly review purchasing update

### **Old Business**

- Reminder: ALL SCBA, equipment checks, and Engineer apparatus checks shall be emailed to [lpalumbo@warrennj.org](mailto:lpalumbo@warrennj.org) upon completion.
- Washington Valley's engine key needs to be placed in the Knox box. Washington Valley & Community's codes need to be updated. Chief cannot get access to WV & Mt. Horeb firehouses. T. Byrne will speak to firehouse Presidents to get this resolved.
- B. Gaiser will get a quote on a battery for Mt. Bethel.
- M. LoSapio is working on the credentialing program via Somerset County & all members were sent the document that needs to be completed by August 1. Once paperwork is processed you will receive a County card and need to carry it with you.
- Draeger CO meters need to be sent out by Sept 2017 for recalibration
- M. LoSapio's proposed Lock out/Tag out SOG for Fire Officer II class. T. Byrne suggested that LO/TO kits should be purchased for the fire stations as well as the vehicles. The Chief directed the department purchasing officer to pursue quotes.
- Junior member conversion SOG –J. Mitchell updated SOG and Chief will distribute the adopted policy.
- After the hose testing, WV doesn't have any 5" hose, needs 30' 5" for engine & tanker. Need 5" hydrant adapter for the tanker.
- Hurricane season is coming, please let J. Mitchell know now if need to order chains, pumps, 4 cycle gas, etc.

### **New Business**

- Drop off rescue tools to Mt. Bethel on Sept 21 for maintenance inspection scheduled on Sept 22
- Compensation budget
- T. Byrne- Brits team on-line training

## **Drills/Training**

- The 2017 Training Schedule (captains please coordinate)
- Mayday training in the future
- Sept, Oct & Nov still need to be scheduled, CO refresher training was suggested.

## **Vehicle Maintenance & Apparatus**

- Monthly Vehicle Maintenance report was distributed
- WV Engine 104 & Mt. Bethel Rescue 61 maintenance report were emailed
- Mt. Horeb's A-2 scheduled for preventative maintenance on Sept 11

## **Fire Prevention**

- October 13 is scheduled with the 4 elementary schools.

## **Fire Police**

- Vehicle lights & sirens are installed
- K. Phillips will get documentation on Fire/Police state statute responding to calls & will meet with T. Byrne.

## **Radios/Communications**

- Broken pagers were sent out recently, status?

## **Open Discussion**