

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2019-073  
AWARD OF CONTRACT - Keast & Hood Co.**

**WHEREAS**, the Township of Warren (“Township”) has a need for a Professional Structural Engineer to prepare an existing conditions survey and condition assessment report for the Codington House which is owned by Warren Township and located at 15 Mt. Horeb Road, Warren, New Jersey

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., specifically N.J.S.A. 40A:11-5, permits the award of professional services without public advertisement as defined in N.J.S.A. 19:44A-20.7 or competitive bidding, pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

**WHEREAS**, the Township received a proposal from Keast & Hood Co. to provide professional structural engineering services on behalf of the Township; and

**WHEREAS**, the Township Committee believes that it is in the best interests of the Township to enter into a Contract for Professional Services (“Contract”) with Keast & Hood Co. to provide professional structural engineering services in accordance with the terms of that Contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Warren, County of Somerset and State of New Jersey as follows:

1. The Mayor and Township Clerk are hereby authorized to enter into a Professional Services Contract, a copy of which is annexed hereto, with Keast & Hood Co. to prepare an existing conditions survey and condition assessment report for the Codington House, including estimated reimbursable expenses, for a lump sum amount of Three Thousand Four Hundred (\$3,400.00) Dollars.
2. This Contract is awarded without competitive bidding as a “professional service” under the Local Public Contracts Law, more specifically N.J.S.A. 40A:11-5, which permits such work to be performed without advertising for bids.
3. The Business Disclosure Entity Certification shall be placed on file with this Resolution.
4. The Chief Financial Officer certifies that funds to pay for this Professional Services Contract at a maximum dollar amount of Three Thousand Four Hundred (\$3,400.00) Dollars are available in Account No.9-01-20-100-6102. A Certification of Available Funds shall be provided by the Chief Financial Officer and is attached hereto and made a part hereof.
5. A notice of this action shall be printed in the official newspapers required by law within ten (10) days of the adoption of this Resolution

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
x		LAZO	x			
	x	GARAFOLA	x			
		SORDILLO	x			
		MARION	x			
		DINARDO	x			

**CERTIFICATION**

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on February 28, 2019.

Cathy Reese, RMC  
Township Clerk

**CHIEF FINANCIAL OFFICER'S CERTIFICATION**

I, KAREN DENAVE, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WARREN, HEREBY CERTIFY THAT ADEQUATE FUNDS ARE AVAILABLE FOR THE ABOVE REFERENCED PURCHASE. MONIES ARE AVAILABLE IN ACCOUNT 9-01-20-100-6102.

DATED: February 28, 2019

KAREN DENAVE  
CHIEF FINANCIAL OFFICER