

**TOWNSHIP OF WARREN  
RESOLUTION NO. 2018-103**

**AWARD OF PROFESSIONAL SERVICE CONTRACT  
TOWNSHIP ENGINEER**

**WHEREAS**, there exists a need for professional engineering services to aid in the development and improvement of land within the Township of Warren, other various engineering services relating to infrastructure improvements as required by the Township and also routine municipal engineering services; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, specifically N.J.S.A. 40A:11-5 permits the award of professional services without public advertisement as defined in N.J.S.A. 19:44A-20.7 or competitive bidding, pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

**WHEREAS**, Kastrud Engineering, LLC, professional engineer, has submitted a proposal dated November 1, 2017, indicating he will provide the services of Township Engineer for the Township of Warren for the period of January 1 and ending on December 31, 2018; and

**WHEREAS**, prior to the execution of a contract, Kastrud Engineering, LLC, has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee or to the Township Committee of the Township of Warren in the previous year, and that the contract will prohibit Kastrud Engineering, LLC from making any reportable contributions through the term of the contract, pursuant to N.J.S.A. 19:44A-20.4, *et seq.*; and

**WHEREAS**, this contract was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4, *et seq.*; and

**WHEREAS**, the Township Committee feels that it is in the best interest of the Township to enter into an Agreement with Kastrud Engineering, LLC for the professional services of Township Engineer;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Warren, County of Somerset, and State of New Jersey, as follows:

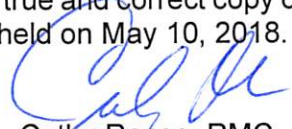
1. The Mayor and Clerk are hereby authorized and directed to execute an Agreement with Kastrud Engineering, LLC, to provide professional engineering services as Township Engineer for the Township of Warren for calendar year 2018.
2. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law, more specifically N.J.S.A. 40A:11-5, which permits such work to be performed without advertising for bids.

3. A certificate showing the availability of funds for the contract authorized hereby has been provided by the Chief Financial Officer and is made a part hereof, indicating that the maximum appropriation for the within expenditure is charged to Account # 8-01-20-165-6111 and appropriate escrow and capital accounts for work performance on development applications or capital ordinances for capital projects.
4. The amount of this contract shall not exceed \$120,000 for regular work unless approved by the Township Committee. Any work billed to escrow accounts or capital ordinances will not be included within the threshold.
5. The Business Disclosure Entity Certification and the Determination of Value be placed on file with the Township Clerk.
6. A notice of this action shall be printed in the official newspapers required by law within ten (10) days of its passage.


INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
x		LAZO	x			
	x	MARION	x			
		GARAFOLA				x
		DINARDO	x			
		SORDILLO	x			

CERTIFICATION

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on May 10, 2018.



Cathy Reese, RMC  
Township Clerk

<b>Chief Financial Officer's Certification</b>	
I, Karen DeNave, Chief Financial Officer of the Township of Warren, hereby certify that adequate funds are available for the above referenced purchase. Monies are available in: Account # 8-01-20-165-6111	
Date: May 10, 2018	 Karen DeNave Chief Financial Officer