

**TOWNSHIP OF WARREN
SPECIAL TOWNSHIP COMMITTEE MEETING MINUTES
May 19, 2022**

The Clerk called the meeting to order at 7:05 PM and read the following statement:
In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting was provided by sending written Notice on May 9, 2022 to the Courier News, posting on the Township website and filing with the Township Clerk.

No mention of political affiliation or political advertising shall take place at this meeting or it will be deleted from any rebroadcast of the meeting.

Public comments at the public hearings for ordinances and resolutions as well as agenda items, are limited to 3 minutes per person, unless extended discussion is permitted by the Mayor.

ROLL CALL: Committeewoman Maziarz, Committeeman Marion, attending via zoom, Deputy Mayor DiNardo, and Mayor Sordillo, were present. Committeeman Lazo was absent but excused.

All present stood for the Pledge of Allegiance.

NEW BUSINESS:

Committeewoman Maziarz read the following Resolution in full:

RESOLUTION NO. 2022-126
BUDGET HEARING POLICY

WHEREAS, N.J.S.A. 40A:4-8 provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing providing that at least one week prior to the date of the hearing a complete copy of the approved budget as advertised has been posted in the Municipal Building, the local public library and copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these conditions have been met.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Warren, in the County of Somerset, State of New Jersey, that the budget shall be read by title only.

Committeewoman Maziarz made a Motion to approve. Seconded by Deputy Mayor DiNardo. Roll call: Committeewoman Maziarz, yes; Committeeman Marion, yes; Deputy Mayor Dinardo, yes; and Mayor Sordillo, yes. Committeeman Lazo was absent.

Deputy Mayor DiNardo read the following Resolution by title:

RESOLUTION NO. 2022-127
RESOLUTION FOR CONDUCTING ANNUAL BUDGET EXAMINATION

Deputy Mayor DiNardo made a Motion to approve. Seconded by Committeewoman Maziarz. Roll call: Committeewoman Maziarz, yes; Committeeman Marion, yes; Deputy Mayor Dinardo, yes; and Mayor Sordillo, yes. Committeeman Lazo was absent.

Committeewoman Maziarz read the following Resolution by title:

RESOLUTION NO. 2022-100
MUNICIPAL BUDGET OF THE TOWNSHIP OF WARREN, COUNTY OF SOMERSET
FOR THE FISCAL YEAR 2022

Mayor Sordillo opened the Public Hearing.

Joe Farro, 3 Sage Drive, asked how much would be spent on overlay this year.

Administrator Krane responded that \$900,000.00 is budgeted.

As there were no other comments, Mayor Sordillo closed the Public Hearing and asked for a motion. Committeewoman Maziarz made a Motion to adopt the 2022 Budget.

Seconded by Deputy Mayor DiNardo. Roll call: Committeewoman Maziarz, yes;

Committeeman Marion, yes; Deputy Mayor Dinardo, yes; and Mayor Sordillo, yes.

Committeeman Lazo was absent.

Deputy Mayor DiNardo read the following Resolution by title:

RESOLUTION NO. 2022-128

AWARD OF NON-EXCLUSIVE LICENSE TO FARM - WASHINGTON VALLEY ROAD,
BLOCK 76 LOT 2

Deputy Mayor DiNardo made a Motion to approve. Seconded by Committeewoman

Maziarz. Roll call: Committeewoman Maziarz, yes; Committeeman Marion, yes; Deputy Mayor Dinardo, yes; and Mayor Sordillo, yes. Committeeman Lazo was absent.

PRIVILEGE OF THE FLOOR

Members of the public, wishing to address the governing body on any matter, are limited to three (3) minutes, unless there are unusual circumstances.

Joe Farro, 3 Sage Drive, asked if the barn and the shed could remain at the newly purchased property at 184 King George Road. Deputy Mayor DiNardo who inspected the property responded that the barn and shed were in disrepair as well as some signs of asbestos. Leaving the structures could be a liability issue, so it was determined they will be demolished. The pump house structure, however will remain.

As there was no further business, Mayor Sordillo asked for a motion to adjourn.

Committeewoman Maziarz made that motion, seconded by Deputy Mayor Sordillo. Voice vote: All in favor.

The meeting adjourned at 7:24 PM.

Respectfully submitted,

Cathy Reese, RMC
Township Clerk

Approved: June 16, 2022

**TOWNSHIP OF WARREN
RESOLUTION NO. 2022-100**

**MUNICIPAL BUDGET OF THE TOWNSHIP OF WARREN, COUNTY OF SOMERSET
FOR THE FISCAL YEAR 2022**

BE IT RESOLVED, that the following statements of revenue and appropriations shall constitute the Municipal Budget Current Fund for year 2022:

- Total Appropriations - \$21,425,916.26
- Amount to be Raised by Taxes - \$14,328,201.97

BE IT FURTHER RESOLVED that said Budget be published in the Echoes Sentinel in the issue of April 28, 2022 and that a copy of the 2022 Budget is on file for public review in the Township Clerk's Office and the Township website Finance Department page.

The Governing Body of the Township of Warren does hereby approve the following as the Budget for the year 2022:

MOTION TO APPROVE: Committeeman Marion **SECONDED:** Committeewoman Maziarz

RECORDED VOTE

AYES:

Maziarz
Marion
Lazo
DiNardo
Sordillo

NAYES: 0

ABSTAINED: 0

ABSENT: 0

A Hearing on the Budget and Tax Resolution will be held at the in the Susie B. Boyce Meeting Room, Municipal Complex, 44 Mountain Boulevard, Warren, N.J., on May 12, 2022 at 7:00 P.M. at which time and place objections to said budget and Tax Resolution for the year 2022 may be presented by taxpayers or other interested persons.

CERTIFICATION

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on April 14, 2022.

Cathy Reese, RMC
Township Clerk

**SECTION 2 - UPON ADOPTION FOR YEAR 2022
RESOLUTION 2022-100 - A**

Be it Resolved by the Township Committee of the Township of Warren, County of Somerset that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 14,328,201.97 (item 2 below) for municipal purposes, and
- (b) _____ (item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,
- (c) _____ (item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (d) \$ 969,180.70 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) _____ (item 5 below) Minimum Library Tax

RECORDED VOTE

(Insert Last Name)

Maziarz Marion DiNardo Sordillo	ABSTAINED
AYES	NAYS
Lazo	ABSENT

SUMMARY OF REVENUES

1. General Revenues					
Surplus Anticipated				08-100	\$ 1,900,000.00
Miscellaneous Revenues Anticipated				13-099	\$ 4,677,714.29
Receipts from Delinquent Taxes				15-499	\$ 520,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSED (ITEM 6(A), Sheet 11				07-190	\$ 14,328,201.97
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY					
Item 6, Sheet 42			07-195	\$	
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)			07-191	\$	
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICT ONLY					
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)			07-191		
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX				07-192	
Total Revenues				13-299	\$ 21,425,916.26

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:		XXXXXX	XXXXXXXXXXXXXXXXXX
<u>Within "CAPS"</u>		XXXXXX	XXXXXXXXXXXXXXXXXX
(a & b) Operations Including Contingent		34-201	\$ 15,744,300.00
(e) Deferred Charges and Statutory Expenditures - Municipal		34-209	\$ 2,522,133.00
(g) Cash Deficit		46-885	\$ -
<u>Excluded from "CAPS"</u>		XXXXXX	XXXXXXXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"		34-305	\$ 294,045.73
(c) Capital Improvements		44-999	\$ 440,000.00
(d) Municipal Debt Service		45-999	\$ 1,524,500.00
(e) Deferred Charges - Municipal		46-999	\$ 50,937.53
(f) Judgments		37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)		29-405	\$ -
(g) Cash Deficit		46-885	\$ -
(k) For Local District School Purposes		29-410	\$ -
(m) Reserve for Uncollected Taxes		50-899	\$ 850,000.00
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)		07-195	
Total Appropriations		34-499	\$ 21,425,916.26

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the _____ day of _____, 2022. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2022 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this _____ day of _____, 2022, _____, Clerk
Signature

**TOWNSHIP OF WARREN
RESOLUTION NO. 2022-126
BUDGET HEARING POLICY**

WHEREAS, N.J.S.A. 40A:4-8 provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing providing that at least one week prior to the date of the hearing a complete copy of the approved budget as advertised has been posted in the Municipal Building, the local public library and copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these conditions have been met.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Warren, in the County of Somerset, State of New Jersey, that the budget shall be read by title only.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
X		MAZIARZ	X			
		MARION	X			
		LAZO				X
	X	DINARDO	X			
		SORDILLO	X			

CERTIFICATION

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on May 19, 2022.

Cathy Reese, RMC
Township Clerk

TOWNSHIP OF WARREN
RESOLUTION 2022-127
RESOLUTION FOR CONDUCTING ANNUAL BUDGET EXAMINATION

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 thru 7.5 the Township of Warren has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Township meets the necessary conditions to participate in the program for the 2022 budget year, so now therefore

BE IT RESOLVED, by the Mayor and the Township Committee of the Township of Warren that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officers certification. The governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met. (Complies with the "CAP" law.)
3. That the budget is in such form arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced, publicly advertised, and adopted in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Director of the Division of Local Government Services.

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the Approved Budget complies with the requirements of law and approval is given pursuant to N.J.S.A. 40A:4-78(b) and NJAC 5:30-7.

It is further certified that the municipality has met the eligibility requirements of NJAC 5:30-7.4 and 7.5, and that I, as Chief Financial Officer, have completed the local examination in compliance with NJAC 5:30-7.6.

Date: May 19, 2022

By _____
Chief Financial Officer

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
	X	MAZIARZ	X			
		MARION	X			
		LAZO				X
X		DINARDO	X			
		SORDILLO	X			

CERTIFICATION

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on May 19, 2022.

Cathy Reese, RMC
Township Clerk

**TOWNSHIP OF WARREN
RESOLUTION NO. 2022-128
AWARD OF NON-EXCLUSIVE LICENSE TO FARM
WASHINGTON VALLEY ROAD, BLOCK 76 LOT 2**

WHEREAS, the Township of Warren issued a Request for Bid for Non-Exclusive License to Farm, Township of Warren, for the farming of Block 76, Lot 2, Washington Valley Road for the years 2022 through 2024, expiring September 30, 2024; and

WHEREAS, the Township of Warren received one bid based upon the aforesaid Public Notice; and

WHEREAS, Edmund M. Sage, Jr. was the bidder presenting a bid of \$100.00; and presented a check for \$100.00; and

WHEREAS, the Warren Township Committee desires to award the aforesaid bid to Edward M. Sage, Jr.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Warren, in the County of Somerset and State of New Jersey as follows:

1. The bid of Edward M. Sage, Jr. in the amount of \$100.00 for a non-exclusive license to farm Washington Valley Road Block 76 Lot 2 for the years 202 through 2024, expiring September 30, 2024, is hereby accepted by the Township of Warren.
2. The Mayor and Township Clerk are hereby directed and authorized to execute a Non-Exclusive License Agreement with Edmund M. Sage, Jr. for the farming of the Wagner Farm.
3. The Purchasing Agent is directed to obtain execution of the Non-Exclusive License Agreement by Edmund M. Sage, Jr. and his Insurance Certificate.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
	X	MAZIARZ	X			
		MARION	X			
		LAZO				X
X		DINARDO	X			
		SORDILLO	X			

CERTIFICATION

I, Cathy Reese, Township Clerk of the Township of Warren, in the County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Township Committee held on May 19, 2022.

Cathy Reese, RMC
Township Clerk