

Warren Township Volunteer Fire Department  
Chief's Officers' Meeting  
January 13, 2021 Minutes

Adequate notice of this meeting was given by posting a copy on the Township Bulletin Board and sending a copy to the Township Clerk, Courier News and Echoes Sentinel as required by the Open Public Meeting Act

Present: Chief Russo & Linda Palumbo

<u>Mt. Bethel Fire Co.</u>	<u>Mt. Horeb Fire Co.</u>	<u>Community Fire Co.</u>	<u>Washington Valley Fire</u>
D. Reedman	D. Dante	A. Kachidurian	V. Truglio, J. DeVizio & C. Boschen

<u>Police Dept</u>	<u>Fire Police</u>
Sgt. J. Cohen & Amber	K. Dalton

**Police Report:** PD supports the FD & let them know if you need anything to continue success.

**Reports of Officers**

**Equipment Readiness (Vito Truglio):** At the end of 2020, we were inundated with equipment requests of both consumables, gear, wish list items, etc. I'm trying to prioritize the requests and put the most pressing ones at the front of the line. I have Washington Valley's and Mount Horeb's already. It would be helpful to get Mount Bethel's and Community's needs organized as well based on what's needed first. This way I can coordinate with Meagan & Barbara to get the PO's going and get what we need as efficiently as possible. This only applies for things that are in my wheelhouse to take care of. You can email me directly.

Company Equipment Checks: email them to Meagan

Consumables: will coordinate a list

Equipment Inventory / Asset Tagging (progress report): no report

**Drills / Training (Derek Reedman): looking for a volunteer**

Driver Qualification Status

Fit Testing (and Train the Trainer progress): FIT test will be shipped to the FD in the next day or so and then we can start FIT testing again. Derek will email when they receive it.

Department Drill schedule: each Assistant Chief should handle 2 months per year.

Derek will handle the Right to Know/Blood Borne Pathogen via insurance contact for an in-house & zoom call.

If members are interested, Aram will coordinate a I Fact training and max class of 20, 3 hour class.

Let Derek know who needs CPR training & track in Red Alert. Plus Train the Trainer class too.

**Operations (Derek Reedman):** no report

**Reporting (Aram Kachidurian)**

Monthly and YTD activity report:

Vehicle response for December 32 calls, 1 fire, 5 rescue, 6 hazard condition, 14 false alarms, 5 delayed response.

Engine 2 - 7 calls with 1 crew

Tower 61 - 3 calls with 3 crew

Engine 3 - 14 calls with 6 crew

Tanker 61-3 0 call with 0 crew

Engine 4 - 7 calls with 5 crew

Tanker 61-4 2 call with 2 crew

Ladder 61 - 20 calls with 16 crew

Rescue 61 - 8 calls with 1 crew

**Vehicle Maintenance (Charlie Boschen):** please email Doug Buro if you have any issues & cc Charlie.

**Fire Prevention Education / Public Events (Dave Dante):** no report

**Fire Inspector / Fire Prevention (Al Shjarback):** Everson Insurance 100-200 Warren Corporate Center Drive is now Everest Way. Starting taking down trees on Lynberg. Twin Brooks Court is a new street off of Old Church which runs along the golf course.

**Radios / Communications (Brian Burkhardt):** all who asked for radio batteries received them.

County Credentialing: John Tucker submitted awhile ago and hasn't received any paperwork. Brian to send Dave paperwork if he can't find it for a new member.

**Safety (Dave Dante):** will work on COVID exposure policy

**Chief Items:** looking for an Accountability Officer to assist with FD id's, etc. PD just bought a new printer system so Dave Dante will research to get this process going.

**Apparatus Replacement:** no word from the Town yet but Chief Russo will reach out

**Cancer Prevention:** would like to purchase another washer for WV

**Radio Replacement:** put money in the budget

**Preplanning:** Dave Dante will work on one for Mt. Bethel Village & if anyone is interested in collecting data from buildings around town.

**Technical Rescue:** Ice Class found online January 24; recerts first then next round for members who need it. Swift Water- make a waiting list if you are interested. Extrication classes are not offered recently due to COVID. Please open Mt. Bethel drill to all members. When county classes for Rope Rescue become available, we will let you know.

**Purchasing:** There's a PO for boots for WV and another PO for new members who needs boots so need to organize sizing. PO for gear is in progress too. Chief has safety vests if needed. Hoods, gloves & helmets are on order.

Fire/Police: certificates came in & are at Mt. Bethel. You can pull up certs in Red Alert.

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If you go to get the COVID vaccine, please bring your FD id and your completed form.

Assistant Chief can close a call on Red Alert but can't reopen it once it's closed. If it's a standby call, start entering attendance. Assistant Chiefs will discuss further.

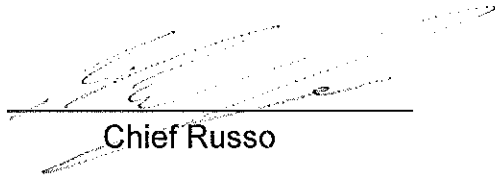
A lot of houses don't have numbers on them. Chief will find out if it's an town ordinance.

Assistant Chiefs attended budget meeting and received a copy of the 2021 FD budget.

Meeting adjourned at 8:08pm



Linda Palumbo



Chief Russo