WARREN BOARD OF HEALTH MINUTES – Reorganization Meeting JANUARY 11, 2017– 7:00 P.M. 2ND FLOOR CONFERENCE ROOM – MUNICIPAL BUILDING 46 MOUNTAIN BOULEVARD, WARREN

Call to Order: The regular public meeting of the Warren Township Board of Health was called to order at 7:03 p.m. by Barbara Streker, Clerk/Registrar

Flag Salute

The Opening Statement: Adequate notice of this meeting was given on January 14, 2016 by posting a copy on the Township Bulletin Board sending a copy to the Township Clerk, Echoes Sentinel and Courier News as required by the Open Public Meetings Act. We plan to adjourn no later than 10:00 P.M.

Roll Call:

Dr. DeMarco-	Present	Alternate #1	
Mrs. Cooper-	Present	Mr. Rosenman-	Present
Mr. Morlino-	Present (7:45pm)	Alternate #2	
Dr. Sarraf-	Present	Ms. Burger-	Present
Mr. Lazo-	Absent	_	
Mr. Riley-	Present	Mr. Plager-	Present

Clerk informs the Board of new appointments:

The Township Committee concurs and recommends the following appointments to the Board of Health:

Bruce Morlino Appointment Expiration Date – December 31, 2019
Susan Cooper – Appointment Expiration Date – December 31, 2019

Alternate #1

Mark Rosenman- Appointment Expiration Date – December 31, 2018

Mayor's Appointment:

George Lazo – Appointment Expiration Date – December 31, 2017

Board Counsel administered oaths to Mr. Morlino, Mrs. Cooper and Mr. Rosenman

Order of Business for Organizational Meeting:

- 1. Election of Officers
- 2. Resolution concerning Authorizing Use of Consent Agenda at Warren Township Board of Health Meetings
- Consent Agenda
- 4. Schedule of Meetings
- 5. Resolution concerning Appointments for Middle-Brook Regional Health Commission Representatives and Alternates.
- 6. Resolution concerning Rules of Order
- 7. Resolutions for Approved Applications from Prior Cases

- 8. New Business
- 9. Old Business
- 10. Privilege of the Floor
- 11. Minutes
- 12. Correspondence
- 13. Middle-Brook Regional Health Commissions Report
- 14. Reports of Employees
- 15. Financial Reports
- 16. Adjournment

Motion was made by Mr. Plager, seconded by Mrs. Cooper to adopt the Order of Business for the Reorganization Meeting as read:

Voice Vote:

In Favor: Dr. DeMarco, Mrs. Cooper, Dr. Sarraf, Mr. Riley, Mr. Rosenman, Ms. Burger

Mr. Plager

Opposed: None Abstentions: None

Election of Officers

Election of President

Nomination was made by Dr. DeMarco, seconded by Mr. Rosenman to elect Mr. Plager as President of the Warren Township Board of Health.

There being no further nominations from the floor, motion was made by Dr. Demarco second by Mr. Rosenman to close nominations:

Voice Vote:

In Favor: Dr. DeMarco, Mrs. Cooper, Dr. Sarraf, Mr. Riley, Mr. Rosenman, Ms. Burger

Mr. Plager

Opposed: None **Abstentions:** None

• Election of Vice-President:

Nomination was made by Mr. Plager, seconded by Mr. Rosenman to elect Mrs. Cooper as Vice-President of the Warren Township Board of Health.

There being no further nominations from the floor, motion was made by Mr. Rosenman second by Dr. DeMarco to close nominations:

Voice Vote:

In Favor: Dr. DeMarco, Mrs. Cooper, Dr. Sarraf, Mr. Riley, Mr. Rosenman, Ms. Burger

Mr. Plager

Opposed: None Abstentions: None

• Election of Secretary/Treasurer:

Nomination was made by Mrs. Cooper, to elect Mr. Rosenman as Secretary/Treasurer of the Warren Township Board of Health.

Mr. Rosenman appreciated the nomination, but declined.

Nomination was made by Mrs. Cooper, seconded by Mr. Plager to elect Dr. Sarraf as Secretary/Treasurer of the Warren Township Board of Health.

There being no further nominations from the floor, motion was made by Mrs. Cooper second by Mr. Rosenman to close nominations:

Voice Vote:

In Favor: Dr. DeMarco, Mrs. Cooper, Dr. Sarraf, Mr. Riley, Mr. Rosenman, Ms. Burger

Mr. Plager

Opposed: None Abstentions: None

Resolution 2017-1 Authorizing Use of Consent Agenda at Warren Township Board of Health Meetings

Motion was made by Mr. Plager, seconded by Mrs. Cooper to adopt Resolution 2017-1 as read:

Roll Call:

Dr. DeMarco- Yes
Mrs. Cooper- Yes
Dr. Sarraf- Yes
Mr. Riley- Yes
Mr. Rosenman- Yes
Ms. Burger- Yes
Mr. Plager- Yes

Consent Agenda

Resolutions No. 2017-2 through 2017-7 were submitted to the Board of Health for review and may be adopted by one motion. These resolutions are listed on the agenda for review and a complete copy made available in the Warren Township Board of Health.

Resolution 2017-2 - Health Officer

Resolution 2017-3 - Appointment of Employees

Resolution 2017-4- Board of Health Attorney

Resolution 2017-5 – Business and Correspondence

Resolution 2017-6 – Authorizing Agreement with Middle-Brook Regional Health Commission for Public Health Services.

Resolution 2017-7 – Schedule of Meetings

Motion was made by Dr. Sarraf, seconded by Mrs. Cooper to adopt Resolution 2017-2 through 2017-7 with the exclusion of Resolution 2017-4.

Mr. Riley requested that Resolution 2017-4 be pulled from the consent agenda and be voted on separately. He expressed his concern over voting for a resolution for a contract that the Board does not review.

Roll Call:

Dr. DeMarco- Yes
Mrs. Cooper- Yes
Dr. Sarraf- Yes
Mr. Riley- Yes
Mr. Rosenman- Yes
Ms. Burger- Yes
Mr. Plager- Yes

Motion was made by Mrs. Cooper, second by Mr. Plager to adopt Resolution 2017-4 as presented.

Roll Call:

Dr. DeMarcoMrs. CooperDr. SarrafMr. RileyMr. RosenmanMs. BurgerMr. PlagerYes
Yes
Yes
Yes
Yes

Board Counsel administered the oath to Kevin Sumner, Health Officer

Resolution 2017-8 – Appointments of Representatives and Alternates to Middle-Brook Regional Health Commission.

Nomination was made by Mrs. Cooper, seconded by Mr. Plager to appoint Mr. Riley as a representative #1, Ms. Burger as representative #2, and Mr. Plager as an alternate to the Middle Brook Regional Health Commission for 2017.

Roll Call:

Dr. DeMarco- Yes
Mrs. Cooper- Yes
Dr. Sarraf- Yes
Mr. Riley- Yes
Mr. Rosenman- Yes
Ms. Burger- Yes
Mr. Plager- Yes

Resolution 2017-9 Rules of Order

Counsel informed the Board of two minor changes to the Rules of Order from last year. The first change is the meeting can be noticed by two newspapers referenced in the Board's annual Notice of its scheduled meetings, or by other legal permissible means. The second change is that notification of special meetings can be sent to Board members either personally, by email, or by leaving at his or her residence.

Motion was made by Mrs. Cooper second by Mr. Riley to adopt Resolution 2017-9 as amended.

Roll Call:

Dr. DeMarco- Yes
Mrs. Cooper- Yes
Dr. Sarraf- Yes
Mr. Riley- Yes
Mr. Rosenman- Yes
Ms. Burger- Yes
Mr. Plager- Yes

Old Business: None

Mr. Morlino arrived at 7:45pm

Privilege of the Floor:

Ms. Gail Kingman owner of "A Sweet Passion" at 26 Hillcrest Blvd. is asking the Board for a reduction in the business fee for the Retail Food Establishment License. She told the Board that she is a unique business in town that operates out of her home in an approved kitchen inspected by the Warren Board of Health. Ms. Kingman stated that she is a new very small business that makes custom cakes.

The Board after discussion decided to grant a 1-year reduction in the Retail Food Business license fee for "Sweet Passion" from fee the standard \$275.00 to \$125.00.

Motion was made by Mr. Plager, second by Mr. Riley to approve a 1 year Retail Food Business license of \$125.00 to "Sweet Passion"

Roll Call:

Dr. DeMarco-Yes Mrs. Cooper-Yes Dr. Sarraf-Yes Mr. Morlino-Abstain Mr. Riley-Yes Mr. Rosenman-Yes Ms. Burger-Yes Mr. Plager-Yes

Approval of Minutes: December 14, 2016

Motion was made by Mr. Riley second by Mrs. Cooper to approve the December 14, 2016 minutes as distributed.

Voice Vote:

In Favor: Dr. DeMarco, Mrs. Cooper, Mr. Morlino, Dr. Sarraf, Mr. Riley, Mr. Rosenman, Ms.

Burger

Mr. Plager

Opposed: None **Abstentions:** None

Correspondence: Please See Correspondence File

New Business:

Resolution 2017-10- in support of Lead funding

Mr. Sumner stated that this resolution was generated by the Health Officers Association. A template was generated throughout the state with the position that we support lowering the lead level to match the CDC guidelines.

The first whereas of the resolution supports lowering the level, but recognizes that if the levels are lowered and approved there are no resources being provided at the local level to do the work. New cases will increase of 4600 or 400-600% per year and cost approximately \$10,000.00 per year. The resolution supports the reduction and asks for resources to do the work of protecting children.

Motion was made by Mrs. Cooper second by Mr. Riley to approve Resolution 2017-10.

Roll Call:

Dr. DeMarco-Yes Mrs. Cooper-Yes Mr. Morlino-Yes Dr. Sarraf-Yes Mr. Riley-Yes Mr. Rosenman-Yes Ms. Burger-Yes Mr. Plager-Yes

Mrs. Cooper brought to the Board's attention that the Star Ledger reported on January 11, 2017, President Donald Trump asked Robert Kennedy Jr. to be on the committee for vaccines.

Dr. DeMarco said he heard that Kennedy stated leaving Trump Tower that he would not be on the committee.

Middle-Brook Regional Health Commission Report

Mr. Riley had no report for the Board since there has not been a meeting

Reports of Employees/Health Officer Report

Mr. Sumner gave an update to the Board on the status of the well at Stiles road. He is happy to report that Mrs. McDonald now has water in her house. A blockage was discovered in the pipe that ran from the house to the well. A new pipe was connected and solved the problem.

Mr. Plager stated that Donna Ostman from the Warren Township Health Department was instrumental in organizing the Girl Scouts and well company in order to get water and heat in the dwelling. He would also like to thank the Girls Scouts and the well company for donating their time and resources to helping Mrs. McDonald.

Financial Reports:

Treasurer's Report: Receipts –December 2016	
Receipts for Registrar:	\$614.00
Health	\$3,125.00
Application Fees	\$200.00
Septic and Well	<u>\$75.00</u>
Total Health	\$4,014.00
Dogs	\$620.00
Cats	<u>\$45.00</u>
Total Animal	\$665.00
Grand Total:	<u>\$4,679.00</u>
Disbursements: December 2016 Health:	
2017 Calendar	\$ <u>12.53</u>
Total Health Disbursement December 2016	\$12.53
Animal Control:	
2016 State Dog License Fee- December	\$0.00
2016 State Dog License Fee for 2017 license- December	<u>\$50.40</u>
Total Animal Control Disbursements	\$50.40
Total Disbursements – December 2016	\$62.93

Motion was made by Mrs. Cooper second by Mr. Plager to approve the December 2016 Financial report as read.

Voice Vote:

In Favor: Dr. DeMarco, Mrs. Cooper, Mr. Morlino, Dr. Sarraf, Mr. Riley, Mr. Rosenman, Ms.

Burger, Mr. Plager

Opposed: None Abstentions: None

Adjournment:

Motion was made by Mr. Rosenman second by Mrs. Cooper to adjourn the meeting at 8:18pm. Motion carried by unanimous voice vote.

Respectfully submitted, Barbara Streker, Clerk, Warren Township Board of Health