

**Warren Township Recreation Commission**  
**Minutes of October 5, 2016 Meeting**

The meeting of the Warren Township Recreation Commission convened at 7:08 pm on Wednesday, October 5, 2016, at the Susie B. Boyce Meeting Room, 44 Mountain Boulevard, Warren, New Jersey.

In attendance: Michael Angelini, Dave Cole, Mary Ellen Florey, Gina Rosenfarb, Cynthia Webster (arrived 7:45) and Recreation Director Eleanora Hermann. Absent: William Bartnick and Joe Filo.

Open Public Meeting Statement - Adequate notice of this meeting was given by posting a copy on the Township Bulletin Board and sending a copy to the Township Clerk, Courier News, and Echoes Sentinel as required by the Open Public Meeting Act.

Flag Salute

Dave Cole motioned to approve the meeting minutes from June 1, 2016 and Gina Rosenfarb 2<sup>nd</sup>, with all others in favor.

**COMMISSION REPORTS**

**FINANCIAL REPORT –**

**Trust starting bal:** As of Jan. 1 - \$118,874.22

**Donations/scholarships YTD:** \$7,240

**Trust Expenditures** as June - \$45,591.69

**O/E Budget** (\$27,350) **bal** as of Oct. 4 - \$9,000

**General Fund Deposit** YTD (field & pavilion usage fees) \$4,200

Due to a recent resident complaint regarding summer rec camp, Commission members discussed the cooperative agreement between Warren, Green Brook and Watchung. This shared agreement is for the children of these towns to participate in each other's activities, with exceptions. As directed by the commission, the Recreation Director collaborated with Green Brook and Watchung from December 2011 through June 2013. The cooperative was approved by the Township Committee at a meeting of December 2012 and by letter dated December 18, 2012 from the Township Administrator. Agreement finalized June 2013. Regarding the complaint, commission members discussed and directed Recreation Director to make the following changes: 1) lower re-enrollment of camp attendees for a better experience for Warren children attending camp. 2) Allowed Green Brook and Watchung to join as needed. 3) Revise agreement with Green Brook and Watchung. 4) Update website.

2017 Budget documents were handed out for review. Members were encouraged to review the budget and address questions or concerns with the Recreation Director. The budget will be voted on at the November Rec meeting and forwarded to the Township Administrator for review.

Rec Director spoke regarding subcommittees within the Commission, stating that chairs of subcommittees are not fulfilling their requirements and not submitting monthly activity reports. Director suggested that committees can be reduced from 8 to 4 with the following subcommittees Policy/Procedure, Personnel, Park/Passive Rec, and Cultural Affairs. Further discussion and vote to follow at next meeting.

As Gary Miller held the position of Vice Chair and has resigned June 2016, Dave Cole motioned to nominate Gina Rosenfarb as Vice Chair and Mary Ellen Florey 2<sup>nd</sup> with all in favor.

Ski Trip - Sunday, January 22 rain date Sunday, January 29 7 am -5:30 pm. 40 passenger coach bus to Blue Mountain. Only offer combination of lift ticket and bus for adult and youth. Fee will follow as 2017 cost is not available yet. Warren residents will have first priority, then after Nov. 23 out of town may register to fill the bus. If the bus does not fill by a certain date, it will be cancelled. Two chaperones will go for free.

Bonfire Meeting - October 6, at the library, attending will be Recreation Director, Fire and Police. Bonfire Saturday, January 14. 4 –7 p.m.

**PUT ON YOUR CALENDAR:**

- Oct. 22 at the WHRHS at 3pm Bob Marino, Barbra Lawson and the 16 piece Nostalgia Band - I need help seating people
- Oct. 14-29, F-Sunday, Brite Nites - need volunteers

**DIRECTOR'S REPORT**  
**Aug. 3, and Oct. 5 2016**

**AUG**

***Just completed:***

- Playground, Teen camp & Kindergarten camp
- Field hockey camp
- 2 concerts
- Warrens got talent
- Teen fest
- DPW installed gaga pit and 3 carports for camp
- DPW installed 3 basketball backstops
- new concert brochure completed and distributed

***Now running:***

- Working with a girl scout gold award project to redo trails booklet and tri-fold for Dealaman Trail
- Girl Scout troop silver award making a booklet for Stranski Trail
- Weekly *newsletter*

***Coming up:***

*Projects in the works –*

- Sports compliance on going – fall field usage next
- Phase II municipal complex upgrade playground area
- surveillance systems - still waiting on company quote
- Bob Marino concert Aug. 10
- Mic nights Aug
- Fall tennis
- Adult volleyball and basketball
- Oct 22concert with Nostilaga band and Bob Marino at the high school
- Bob Marino concert Aug. 10
- Adult volleyball and basketball

## OCT

### ***Just completed:***

- Oct concert brochure distributed
- Mic nights Aug
- Fall field usage

### ***Now running:***

- Working with a girl scout gold award project to redo trails booklet and tri fold for Dealaman Trail
- Girl Scout troop silver award making a booklet for Stranski Trail
- Weekly *newsletter*
- Fall tennis
- Registration for High School Intramural Basketball
- Adult volleyball and basketball
- Working on Bonfire, Letters to Santa

***Coming up: I have been out of the office since Aug .5 with knee surgery, vacation then a car accident returning Oct. 3. These projects have not been completed because of my absence.***

### ***Projects in the works –***

- Sports compliance on going – fall field usage next
- Phase II municipal complex upgrade playground area
- Surveillance systems - still waiting on company quote
- 2017 budget
- 2017 schedule of events
- 2017 ski trip
- 2016 Letters to Santa
- 2017 bonfire
- Rutgers SAFETY clinic Nov. 15
- Oct. 22 concert at WHRHS
- Revisit corporative agreement

**ADJOURNMENT 8:33 PM** next meeting, Wednesday, November 2nd, 7 pm - Warren Court Room

Carolyn Scannelli - Minutes Secretary