

**TOWNSHIP OF WARREN
TOWNSHIP COMMITTEE MEETING MINUTES
OCTOBER 6, 2016**

The meeting was called to order at 7:05 PM by Township Clerk, Cathy Reese.

All present recited the Pledge of Allegiance.

ROLL CALL - Mayor Lazo, Committeeman Marion and Committeeman DiNardo were present. Committeeman Sordillo and Deputy Mayor Garafala were absent.

Also present were: Township Attorney Lehrer and Administrator Krane

Mayor Lazo reads the following statement:

In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting was provided on January 7, 2016 and September 29, 2016, by sending written notices to the Echoes Sentinel and Courier News, posting on the Bulletin Board in the Municipal Building, posting on the Township website and filing with the Township Clerk.

This meeting is to be taped for broadcast on the Access Channel and everyone is required to comply with the policies and procedures governing access programming for the Access Channel. No mention of political affiliation or political advertising shall take place at this meeting or it will be deleted from any rebroadcast of the meeting.

PUBLIC HEARINGS

Committeeman DiNardo read by title the following Ordinance for final adoption:

ORDINANCE NO. 16-14

AN ORDINANCE AMENDING SECTION 4-2 ENTITLED "LICENSING OF CANVASSERS AND SOLICITORS" OF CHAPTER IV ENTITLED LICENSING – GENERAL" OF THE REVISED GENERAL ORDINANCES OF THE TOWSHIP OF WARREN.

Mayor Lazo opened the public hearing, and as there was no public comment, closed the public hearing and called for a motion to adopt.

Committeeman Marion made a motion to adopt Ordinance No. 16-14, seconded by Committeeman DiNardo. Roll Call: All in favor

Mayor Lazo asked for APPROVAL OF TOWNSHIP COMMITTEE MINUTES

Regular and Executive Session: September 8, 2016. Motioned by Committeeman Marion and Seconded by Committeeman DiNardo. Voice Vote: All in favor

There were no REPORTS OF TOWNSHIP OFFICERS OR OFFICIALS OR REPORTS OF STANDING COMMITTEES at this time.

COMMENTS ON AGENDA ITEMS

Mr. Lakatos, 7 Horseshoe Road noted his displeasure about the Bond Ordinance for the new fire truck. Committeeman Marion assured Mr. Lakatos that the Township Committee was doing their research and have not only a fiduciary responsibility to the residents but also a responsibility for their safety. As the fire trucks reach their life expectancy they must be replaced.

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Committeeman Marion made a motion to adopt **RESOLUTION NO. 2016-206, Payment of Bills**. Committeeman DiNardo seconded. Roll Call: All in favor

There was no COMMUNICATIONS AND PETITIONS or DEFERRED BUSINESS at this time

NEW BUSINESS

Committeeman DiNardo read the following Ordinance by title:

ORDINANCE NO. 16-29 (by title for introduction)
BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$990,000 FOR THE ACQUISITION OF A FIRE TRUCK WITH AERIAL LADDER, TANK AND PUMP FOR AND BY THE TOWNSHIP OF WARREN IN THE COUNTY OF SOMERSET, NEW JERSEY AND, AUTHORIZING THE ISSUANCE OF \$935,000 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION.

The Township Clerk reported that the Supplemental Debt Statement had been received and filed with the Division of Local Government Services.

Discussion: Committeeman DiNardo would like to see the purchase of the Fire Truck at no more than \$850,000.00. A discussion ensued. Committeeman Marion made a motion, seconded by Mayor Lazo to move the introduction of this ordinance to the October 27th Township Committee Meeting when all members were in attendance. Voice Vote: All in favor.

ORDINANCE NO. 16-30 (by title for introduction)
AN ORDINANCE AMENDING CHAPTER VII ENTITLED "TRAFFIC" OF *THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF WARREN* BY AMENDING SECTION 7-66 ENTITLED "TRAFFIC REGULATIONS FOR THE PROMENADE AT WARREN" TO REVISE THE NO PARKING RESTRICTIONS, TO LIMIT THE HOURS OF PARKING AND TO PROHIBIT PARKING WHEN ROADS ARE SNOW COVERED.

Explanation: This Ordinance amends Chapter VII entitled "Traffic" of *The Revised General Ordinances of the Township of Warren* by amending Section 7-66 entitled "Traffic Regulations for The Promenade at Warren" to revise the no parking restrictions, to limit the hours of parking and to prohibit parking when roads are snow covered.

Committeeman Marion made motion to pass Ordinance No. 16-30 on first reading, Seconded by Mayor Lazo. Roll Call: All in favor. The public hearing is scheduled for October 27, 2016 at 7:00 PM.

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CONSENT AGENDA RESOLUTIONS:

Resolutions No. 2016-207 through No. 2016-221 were submitted to the Township Committee for review and may be adopted by one motion. These resolutions are listed on the agenda for review and a complete copy made available in the Township Clerk's Office.

Committeeman DiNardo made a Motion to adopt Resolutions No. 2016-207 through 2016-221, Seconded by Committeeman Marion. Roll Call: All in Favor.

- 2016-207 RENEWAL OF PLENARY RETAIL CONSUMPTION LIQUOR LICENSE LEE, KATIE SINGJU - POCKET LICENSE
- 2016-208 CANCELING UNEXPENDED PORTION OF THE SOMERSET COUNTY GRANT FOR WATCHUNG HILLS MUNICIPAL ALLIANCE FOR 2015 IN THE AMOUNT OF \$17,963.74
- 2016-209 CANCELING TAXES FOR TOTALLY DISABLED VETERAN IN THE SUM OF \$2,997.83
- 2016-210 AWARD OF CONTRACT – SELEX ES INC. DBA/ELSAG NORTH AMERICA FOR MOBILE LICENSE PLATE READER, SOFTWARE AND WARRANTY
- 2016-211 AWARD OF CONTRACT - STRATEGIC PRODUCTS AND SERVICES (SPS) TELEPHONE SYSTEM – NEW MUNICIPAL BUILDING, POLICE HEADQUARTERS AND PUBLIC WORKS
- 2016-212 AUTHORIZING EXECUTION OF THE AGENT AUTHORIZATION AGREEMENT WITH FI-SERVE SOLUTIONS, LLC TO PROCESS ELECTRONIC CHECKS FOR TAX PAYMENTS
- 2016-213 AUTHORIZING ISSUANCE OF FIREWORKS PERMIT POP WARNER ATHLETIC FIELD – PEP RALLY
- 2016-214 AUTHORIZING 3rd CHANGE ORDER - NEW MUNICIPAL BUILDING BISMARCK CONSTRUCTION
- 2016-215 AUTHORIZING ESTABLISHING A FORMAL POLICY FOR MONITORING A PILOT AND LONG TERM TAX EXEMPTIONS AGREEMENT
- 2016-216 AUTHORIZING ADOPTING A POLICY REQUIRING THE TAX ASSESSOR TO PROVIDED NOTIFICATION TO THE TOWNSHIP COMMITTEE, TOWNSHIP ADMINISTRATION AND CFO
- 2016-217 APPOINTMENT OF MEMBER TO THE WARREN TOWNSHIP VOLUNTEER FIRE DEPARTMENT – A. ZIMMER
- 2016-218 AWARD OF CONTRACT - DEAD RIVER ROAD IMPROVEMENT PROJECT - KONKUS CORPORATION

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- 2016-219 AUTHORIZING THE TOWNSHIP OF WARREN PLANNING BOARD TO UNDERTAKE A PRELIMINARY INVESTIGATION FOR THE REDEVELOPMENT OF APPROXIMATELY 3.57 ACRES OF LAND KNOWN AS BLOCK 88.04, TAX LOT 15 AS SHOWN ON THE TOWNSHIP OF WARREN TAX MAP
- 2016-220 AUTHORIZING THE TOWNSHIP OF WARREN PLANNING BOARD TO UNDERTAKE A PRELIMINARY INVESTIGATION FOR THE REDEVELOPMENT OF APPROXIMATELY 21.75 ACRES OF LAND KNOWN AS BLOCK 78, TAX LOTS 15.01 & 15.02 AS SHOWN ON THE TOWNSHIP OF WARREN TAX MAP
- 2016-221 AUTHORIZING THE TOWNSHIP OF WARREN PLANNING BOARD TO UNDERTAKE A PRELIMINARY INVESTIGATION FOR THE REDEVELOPMENT OF APPROXIMATELY 8.17 ACRES OF LAND KNOWN AS BLOCK 114, TAX LOT 22.03 AS SHOWN ON THE TOWNSHIP OF WARREN TAX MAP

13. DISCUSSION:

- a) Presentation Warren Board of Education is re-scheduled for November 17th.
- b) Approve Best Practices Survey
Administrator Krane reviewed the Best Practices work sheet with the Township Committee. The Township Committee Approved the Best Practices Survey as completed.
- c) Affordable Housing Update
Attorney Lehrer provided a summary of the litigation events to present. A motion has been filed by the Vicinage 13 Consortium to extend the deadline for immunity beyond October 31, 2016. We are waiting on the Supreme Court ruling regarding the GAP period.
- d) Establish AD Hoc Committee Wagner Farm
Administrator Krane asked the Township Committee's guidance in re-establishing this committee. The Township Committee will review the information and the old mission statement and the revised master plan, along with considerations for volunteer members to be appointed. This should be added to the agenda for October 27, 2016
- e) Flood Plain Community Rating System Report was reviewed by the Township Committee. Warren residents qualify for a 10% discount in the premium costs for Flood Insurance.
- f) Appointments – Recreation Commission, Library Board
Committeeman DiNardo made a motion to appoint Joseph Zurawski to the Warren Township Recreation Commission. Motion was seconded by Committeeman Marion.
Voice Vote: All in favor.

Administrator Krane explained that Matthew Mingle as the newly appointed Superintendent of Schools according to the Library Advisory Board by-laws should hold a seat on the

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Library Advisory Board. Committeeman DiNardo made a motion, seconded by Committeeman Marion to officially appoint Mr. Mingle to the Warren Township Library Advisory Board. Voice Vote: All in favor.

14. PRIVILEGE OF THE FLOOR

Mr. Lakatos, 7 Horseshoe Road reported that the electrical outages in the township are increasing. Administrator Krane has discussed this with JCP&L. Mayor Lazo will personally call Rob Walton of JCP& L to discuss how these outages can be alleviated. Committeeman Marion noted that he is serviced by PSE&G and experiencing outages as well. Mr. Krane will reach out to PSE&G.

Mayor Lazo noted that The Janet Zilinski Memorial Foundation has donated 6 new AED's to the Township. Committeeman Marion made a motion, seconded by Mayor Lazo to accept the donation of the 6 AEDs, valued at \$12,600.00 on behalf of the Township. Voice Vote: All in favor. Mayor Lazo instructed the Clerk to prepare a letter thanking the Foundation.

As there was no further business to discuss, Mayor Lazo requested a motion to ADJOURN. Motioned by: Committeeman DiNardo. Seconded by: Committeeman Marion. Voice Vote: All in favor. The meeting adjourned at 7:56 PM.

Respectfully submitted,

Cathy Reese, RMC
Township Clerk

Approved October 27, 2016