

Warren Township Volunteer Fire Department
Minutes for July 6, 2016
Chief's Officers' Meeting

Adequate notice of this meeting was given by posting a copy on the Township Bulletin Board and sending a copy to the Township Clerk, Courier News and Echoes Sentinel as required by the Open Public Meeting Act.

Present: Fire Chief Mark Russo, Linda Palumbo

<u>Mt. Bethel Fire Co.</u>	<u>Mt. Horeb Fire Co.</u>	<u>Community Fire Co.</u>	<u>Washington Valley Fire Co.</u>
M. LoSapio & J. Mitchell	D. Dante	R. Gardine	C. Boschen

<u>Fire Police</u>	<u>Police Dept.</u>	<u>Liaison</u>
Capt. K. Phillips	Karen	T. Byrne

Police Report: nothing to report

Administrative Items

- Introduced Tom Byrne as the liaison to the Township Committee, Township Administrator & the Fire Dept.
- Each Ass't Chief received a copy of vehicle report
- Keystone Conference July 15-17
- NJ Firefighter's Stirling Bicycle Race July 24
- Secaucus Bureau of Fire Prevention training
- First Responders Day at Somerset Patriots on Aug 26
- Union County College offering EMT course Fall 2016
- Incident Management certification app

Old Business

- New Type II safety vests are required now (pg 9 of TIM's training manual)
- Reminder: ALL SCBA, equipment checks, and Engineer apparatus checks shall be faxed to 908-226-5629 (Township Administrator's fax machine) upon completion.
- M. LoSapio has the Incentive/Comp notes & will present at the next department meeting
- Washington Valley has a gear dryer they want to give away. Union FD would like to take the gear dryer & paperwork was started. FD would like to get a gear washer & applied for a grant. Follow up on the paperwork.
- SCBA are approx. 6-7 yrs old. Ask members if they want to be on a SCBA research committee. J. Mitchell, D. Pepe from Mt. Bethel would like to join the committee. D. Dante will represent Mt. Horeb.

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Old Business continued

- New cell phone app to receive fire calls. A link will be emailed shortly. Email the Fire Department to ask who hasn't received the new app since we would like to delete the old app.
- Mayday Standard Operating Guidelines will be emailed to Fire Dept shortly
- Zone dispatch policy all should have received
- Return to duty form (Russo will ask PD if they are handing out the false alarm sheet for next meeting)
- Training standard is on the FD website along with the physical exam form
- Driver qualification guideline is on the website. Each firehouse needs to complete asap
- Send your equipment request list to Chief Russo & all firehouses submitted

New Business

- Have your members log into Red Alert and finish completing the fire reports
- Please enter your training, drills, etc via Red Alert
- All the AED's were just inspected by Lifesavers, Inc. & they will send us the list of batteries that are needed. If you see the 2 green blinking lights on the AED, it's working fine. No need to power up since you will drain the unit.

Drills/Training

- CEVO class needs to be scheduled this year. T. Byrne will help set up
- MRI Safety Training discs & info to the Captains were distributed
- **June training** went well, drafting was learned, etc.
- The following is the 2016 Training Schedule:
 - July 27- Truck Ops, location to be determined
 - August- refresher drafting training
 - September-Warren County Live Burn- Andy
 - October- Engineered Lumber & Building Construction
 - November
 - December
 - Pre- plan prep drill should be scheduled this year
- The Stirling FD to train in several houses that they have acquired and will be demolishing. Date TBA
- **Midvale Drive** house in Warren will be demolished so T. Byrne will speak to J. Heiss in Construction Dept about this house
- CPR might be held again in 2016
- Mayday training in the future

Vehicle Maintenance & Apparatus

- Mt. Horeb's engine went out for preventative maintenance to Absolute Fire, gauge was replaced with an E1 gauge
- Light tower was fixed June 6
- Russo has vehicle charger for Mt. Horeb
- A4 returned on spot change-open item
- Ladder truck aerial testing is scheduled for July 13 and hose & ladder testing is July 14 and pump testing is July 15 at Washington Valley firehouse

Fire Prevention

- Ask your members if anyone is interested in visiting the 4 elementary schools in October for Fire Prevention

Fire Police

- Need to dispose of old truck, radios need to be taken out

Radios/Communications

- Chief Russo is working with a company to survey radio repeater equipment

Open Discussion

- T. Byrne is here to help the town & the Fire Dept. T. Byrne wants to see progress and improvement and has 37 years experience. We can learn & help each other and he is open to suggestions. T. Byrne gave out his email & cell number.
- Per M. LoSapio, Tactical Extrication training upcoming in October & he encourages attendance.
- Discussed hanging banners in town
- Community needs 2 pagers

Meeting adjourned at 8:52pm



Linda Palumbo


Chief Russo 7/8/2016