

Warren Township Volunteer Fire Department

Minutes for May 4, 2016

Chief's Officers' Meeting

Adequate notice of this meeting was given by posting a copy on the Township Bulletin Board and sending a copy to the Township Clerk, Courier News and Echoes Sentinel as required by the Open Public Meeting Act.

Present: Fire Chief Mark Russo, Linda Palumbo

Mt. Bethel Fire Co.

A. Fitch & J. Mitchell

Mt. Horeb Fire Co.

M. Foley

Community Fire Co.

B. Gaiser

Washington Valley Fire Co.

C. Boschen

Fire Police

Capt. K. Phillips

Police Dept.

J. Cohen & Karen

Liaison

G. Lazo

Police Report

- Mapping system for zone dispatching has been completed.
- Rescue Squad will be doing a helicopter drill on May 9th on municipal grounds.
- Police will be assisting with the Mobus motorcycle run on May 14th.

Administrative Items

- Each Assistant Chief received a copy of vehicle report
- Quaid Mobus run is May 14 at the Elks
- Touch a Truck May 15 at Middle School, load from 9-10am
- Chief Russo read Twp of Hillsborough Fire Department thank you letter

Old Business

- New Type II safety vests are required now (pg 9 of TIM's training manual)
- Discussed zone responses , see New Business
- Reminder: ALL SCBA, equipment checks, and Engineer apparatus checks shall be faxed to 908-226-5629 (Township Administrator's fax machine) upon completion.
- M. LoSapio has the Incentive/Comp notes (status)
- Washington Valley has a gear dryer they want to give away. Union FD wants it and paperwork has been started. FD would like to get a gear washer & applied for a grant
- SCBA are approx. 6-7 years old. Ask members if they want to be on a SCBA research committee & A. Fitch volunteered.
- New cell phone app to receive fire calls. A link will be emailed shortly.

New Business

- Zone dispatch policy including alarm listings was distributed. All 4 firehouse & Fire/Police representatives voted yes & agreed with policy.
- Return to duty form was distributed.

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New Business continued

- Training standards including apparatus, firefighter & requalification training were distributed. May 1st training policy deadline for the entire Fire Department was given by the Township Committee. All 4 firehouses & Fire/Police representatives agreed and voted yes.
- Driver qualification guidelines were distributed & must be completed for each member asap
- Send your equipment request list to Chief Russo
- Mayday Standard Operating Guideline was distributed & be prepared to discuss at the June Chief's meeting.

Drills/Training

- MRI Safety Training discs & info to the Captains
- The following is the 2016 Training Schedule:
- Pump Ops on May 25 & 28, County run, need a head count
 - June- Engine Ops at WHRHS
 - July- Truck Ops at Washington Valley
 - August
 - September-Warren County Live Burn- Andy
 - October- Engineered Lumber & Building Construction
 - November
 - December
- The Stirling FD to train in several houses that they have acquired and will be demolishing. Date TBA
- CPR might be held again in 2016
- Mayday training in the future

Vehicle Maintenance & Apparatus

- M. LoSapio compiled a truck service spreadsheet including manufacturer & dealer info. DPW was emailed a copy of the spreadsheet.
- WV Tanker is back in service & has water in the pump
- Hose & ladder testing including Aerial testing is scheduled for July 14. Pump testing is July 15.
- Mt. Bethel's engine service report from Absolute was distributed.

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Fire Prevention

- Ask your members if anyone is interested in visiting the 4 elementary schools in October for Fire Prevention

Fire Police

- New vehicle was delivered on March 4th & housed at Mt. Bethel. K. Phillips got the cap & bed slide on the vehicle. Now working on the graphics
- Boots have been sized & a portion of the order was received

Radios/Communications

- Chief Russo is working with a company to survey radio repeater equipment
- A-8 light tower should be serviced

Open Discussion

- Mayor Lazo conveyed that a consulting firm is coming in the next few months to survey the Fire Department and give us their professional opinion and an independent analysis on what the FD equipment needs are, training, etc. since the town is growing rapidly.
- Brightview (on Mt. Bethel Road) walk through is May 14 at 10am.
- May 16 department meeting at Mt. Bethel, 8pm.
- May 20-22 Harrisburg EXPO and let Chief Russo know if you want to go so he can get tickets.
- The firefighters between the ages of 18-45 years old that are not enrolled in the Relief Association are encouraged to do so asap or complete the declination form.

Meeting adjourned at 8:54pm



Linda Palumbo



Chief Russo