

Warren Township Volunteer Fire Department
Minutes for February 2, 2016 @ 7:30pm
Chief's Officers' Meeting

Adequate notice of this meeting was given by posting a copy on the Township Bulletin Board and sending a copy to the Township Clerk, Courier News and Echoes Sentinel as required by the Open Public Meeting Act.

Present: Fire Chief Mark Russo, Linda Palumbo

Mt. Bethel Fire Co. Mt. Horeb Fire Co. Community Fire Co. Washington Valley Fire Co.
M. LoSapio C. Young B. Gaiser C. Boschen

Fire Police Police Dept. Liaison
Capt. K. Phillips J. Casorio & Karen G. DiNardo

Police Report: Congrats on the dog rescue at East County Park.

Administrative Items

- Each Ass't Chief received a copy of vehicle report
- Linda is going through each firefighter's file for "missing paperwork". Each Assistant Chief will receive the spreadsheet when complete. The Assistant Chiefs will be responsible for collecting the missing paperwork for active members.
- NJ Weekend National Fire Academy at Kean University April 2-3, 2016

Old Business

- Log department, company drills and driver training into Red Alert
- New Type II safety vests are required now (pg 9 of TIM's training manual)
- J. Mitchell is working on wish list/pricing, everything ordered in 2015 except Washington Valley blitz fire & Fire/Police boots
 - A. Shjarback & Chief Russo are still working with WHRHS on fire alarms. FD gives the approval to reoccupy the building. A. Shjarback is working on a draft and when it's complete he will forward to all Chiefs.
 - M. LoSapio discussed zone responses - since we have many new members majority would like to go back to zone responses. Chief Russo will forward the zone policy. Try for a March 1st start date. Duty crew was briefly discussed. Check with Dave Darge in Engineering for zone map.
 - Driver Requals from C. Young – Driver/Operator for Pumper Skills packet & all Chiefs received a copy last month. If any changes please give to Chief Russo now.
 - Per M. Krane firefighters are covered for duty calls and authorized by Fire Chief.

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Old Business continued

- Name tags for back of fire coats. Give Chief Russo a list so we can request a quote. Mt. Horeb needs helmet, gloves & hoods. PPE (personal protective equipment) is coming in.
- Chief Russo will check on helmets, med kits, panels & gloves. Just received gloves.
- Reminder: ALL SCBA, equipment checks, and Engineer apparatus checks shall be faxed to 908-226-5629 (Township Administrator's fax machine) upon completion.
- M. LoSapio volunteered to coordinate Incentive/Comp plan re-write committee & if anyone else would like to volunteer to help. He has surrounding towns comp plan & would like to meet to discuss soon.
 - You have \$25k available for your program.
 - MUST include calls, company drills, department drills, fire school

New Business

- Status of Generator Maintenance Contracts, Fire Alarm Maintenance Contracts & Clean Air - Exhaust System Maintenance contracts. Mt. Bethel paid for \$3,100 generator invoice and discussed it. M. LoSapio volunteered to create a policy/plan.
- Chief Russo discussed the car show funds and distributed an account balance sheet to all attendees at the meeting.
- Chief Russo would like to purchase the Fire Marshal a county radio for his vehicle from the car show fund.
 - After discussion, the Board of Fire Chiefs agreed to spend a total amount of \$6,000 from car show funds & all were in favor.
 - Mt. Horeb \$1,200 maximum allocated for 2 radios
 - Fire/Police \$1,200 for 2 radios
 - Washington Valley \$1,200 portable radio
 - Community \$1,200 for 3 radios
 - Mt. Bethel doesn't need any radios but will yield their \$1,200 to the Fire Marshal county radio
- April 15th is the annual FD dinner at Primavera.
- Washington Valley has a gear dryer they want to give away. FD would like to get a gear washer & are trying to get a grant for it.

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Drills/Training

- Captains met to discuss the following 2016 Training Schedule:
 - February 24 Right to Know & Blood Borne Pathogens training at Community firehouse at 7pm.
 - March - SCBA certification at Millington
 - April- Somerset County Live Burn
 - May- Pump Ops, Andy to check for instructor
 - June- Engine Ops at WHRHS
 - July- Truck Ops at Washington Valley
 - Aug
 - September-Warren County Live Burn- Andy
 - October- Engineered Lumber & Building Construction
 - November
 - December
- CPR recert might be held again in 2016
- Mayday training in the future

Vehicle Maintenance & Apparatus

- Mt. Horeb truck is getting repaired but was out of service for too long since parts were not available. Communication needs to improve between DPW, Campbell & Assistant Fire Chiefs
- 61-102 canvas is missing
- M. LoSapio volunteered to communicate with DPW. M. LoSapio will also suggest a vehicle maintenance schedule for the year. Any vehicle issues please get to M. LoSapio

Fire Prevention

Fire Police

- New vehicle will be built in mid-February then shipped when completed

Radios/Communications

- Chief Russo is working with a company to survey radio repeater equipment

Open Discussion

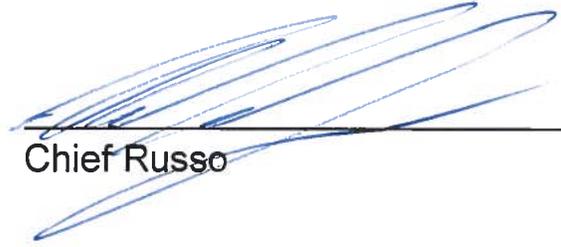
- Car show meeting Thurs, February 4th at Mt. Bethel, 7:30pm

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Meeting adjourned at 9:08pm

Linda Palumbo

Linda Palumbo

A handwritten signature in blue ink, appearing to be "Chief Russo", written over a horizontal line.

Chief Russo