

**WARREN BOARD OF HEALTH  
MINUTES – Reorganization Meeting  
JANUARY 8, 2014 – 7:30 P.M.  
2<sup>ND</sup> FLOOR CONFERENCE ROOM – MUNICIPAL BUILDING  
46 MOUNTAIN BOULEVARD, WARREN**

**Call to Order:** The regular public meeting of the Warren Township Board of Health was called to order at 7:41 p.m. by Barbara Streker, Clerk/Registrar

**Flag Salute**

***The Opening Statement: Adequate notice of this meeting was given on January 11, 2012 by posting a copy on the Township Bulletin Board sending a copy to the Township Clerk, Echoes Sentinel and Courier News as required by the Open Public Meetings Act. We plan to adjourn no later than 10:00 P.M.***

**Roll Call:**

Dr. DeMarco	- Absent	<u>Alternate #1</u>
Mrs. Cooper	-Present	Mr. Rosenman- Absent
Mr. Morlino	-Present	<u>Alternate #2</u>
Dr. Sarraf	-Present (arrived 8:00pm)	
Mr. Lazo	- Absent	
Mr. Riley	-Present	Mr. Plager- Present

**Clerk informs the Board of new appointments:**

***The Township Committee concurs and recommends the following appointments to the Board of Health:***

Susan Cooper– Appointment Expiration Date – December 31, 2016  
Bruce Morlino – Appointment Expiration Date – December 31, 2016

**Alternate #2-** Seat Empty

**Mayor's Appointment:**

George Lazo – Appointment Expiration Date – December 31, 2014

***Board Counsel administered oaths to Mrs. Cooper and Mr. Morlino***

**Order of Business for Organizational Meeting:**

1. Election of Officers
2. Resolution concerning Authorizing Use of Consent Agenda at Warren Township Board of Health Meetings
3. Consent Agenda
4. Schedule of Meetings
5. Resolution concerning Appointments for Middle-Brook Regional Health Commission Representatives and Alternates.
6. Resolution concerning Rules of Order

**Warren Township Board of Health  
January 8, 2014  
Page 2**

7. Resolutions for Approved Applications from Prior Cases
8. New Business
9. Old Business
10. Privilege of the Floor
11. Minutes
12. Correspondence
13. Middle-Brook Regional Health Commissions Report
14. Reports of Employees
15. Financial Reports
16. Adjournment

**Motion was made by Mr. Plager, seconded by Mrs. Cooper to adopt the Order of Business for the Reorganization Meeting as read:**

**Voice Vote:**

**In Favor:** Mrs. Cooper, Mr. Morlino, Mr. Riley, Mr. Plager

**Opposed:** None

**Abstentions:** None

**Motion was made by Mr. Riley, seconded by Mrs. Cooper to deferr elections of officers until Dr. Sarraf arrives.**

**Voice Vote:**

**In Favor:** Mrs. Cooper, Mr. Morlino, Mr. Riley, Mr. Plager

**Opposed:** None

**Abstentions:** None

**The Board took a recess at 7:46pm and returned at 7:47pm**

**Resolution 2014-1 Authorizing Use of Consent Agenda at Warren Township Board of Health Meetings**

**Motion was made by Mr. Morlino, seconded by Mrs. Cooper to adopt Resolution 2014-1 as read:**

**Roll Call:**

Mrs. Cooper- Yes

Mr. Morlino- Yes

Mr. Riley- Yes

Mr. Plager- Yes

Resolutions No. 2014-2 through 2014-7 were submitted to the Board of Health for review and may be adopted by one motion. These resolutions are listed on the agenda for review and a complete copy made available in the Warren Township Board of Health.

**Resolution 2014-2 – Health Officer**

**Resolution 2014-3 - Appointment of Employees**

**Resolution 2014-4- Award of Contract Board of Health Attorney**

**Resolution 2014-5 – Business and Correspondence**

**Resolution 2014-6 – Authorizing Agreement with Middle-Brook Regional Health Commission for Public Health Services.**

**Resolution 2014-7 – Schedule of Meetings**

Motion was made by Mr. Riley, seconded by Mr. Morlino to adopt Resolution 2014-2 through 2014-7 as read with the exception of a modification to Resolution 2014-5:

Mr. Riley suggested an amendment to the language to Resolution 2014-5. The Board after discussion agreed to the change in resolution 2014-5.

**Roll Call:**

Mrs. Cooper- Yes  
Mr. Morlino- Yes  
Mr. Riley- Yes  
Mr. Plager- Yes

***Board Counsel administered the oath to Kevin Sumner, Health Officer***

***Dr. Sarraf arrived at 8:00pm***

**Resolution 2014-8 – Appointments of Representatives and Alternates to Middle-Brook Regional Health Commission.**

Nomination was made by Mrs. Cooper, seconded by Mr. Morlino to appoint Mr. Riley as a representative #1.

Motion was made by Mrs. Cooper second by Dr. Sarraf to appoint Mr. Morlino as representative #2, and Mr. Plager as an alternate to the Middle Brook Regional Health Commission for 2014.

**Warren Township Board of Health  
January 8, 2014  
Page 4**

**Roll Call:**

Mrs. Cooper- Yes  
Mr. Morlino- Yes  
Dr. Sarraf- Yes  
Mr. Riley- Yes  
Mr. Plager- Yes

**Resolution 2014-9 Rules of Order**

Motion was made by Mrs. Cooper, second by Mr. Riley to adopt Resolution 2014-9 as distributed..

**Roll Call:**

Mrs. Cooper- Yes  
Mr. Morlino- Yes  
Dr. Sarraf- Yes  
Mr. Riley- Yes  
Mr. Plager- Yes

**Election of Officers**

**Election of President**

**Nomination was made by Mr. Morlino, seconded by Dr. Saraff to elect Mr. Plager as President of the Warren Township Board of Health.**

**There being no further nominations from the floor, motion was made by Mr. Morlino second by Mrs. Cooper to close nominations:**

**Voice Vote:**

**In Favor:** Mrs. Cooper, Mr. Morlino, Dr. Sarraf, Mr. Riley, Mr. Plager  
**Opposed:** None  
**Abstentions:** None

**Election of Vice-President:**

**Nomination was made by Mr. Plager, seconded by Mrs. Cooper to elect Mr. Riley as Vice-President of the Warren Township Board of Health.**

**There being no further nominations from the floor, motion was made by Mr. Morlino second by Mrs. Cooper to close nominations:**

**Voice Vote:**

**In Favor:** Mrs. Cooper, Mr. Morlino, Dr. Sarraf, Mr. Riley, Mr. Plager  
**Opposed:** None  
**Abstentions:** None

**Election of Secretary/Treasurer:**

**Nomination was made by Mrs. Cooper, seconded by Mr. Morlino to elect Dr. Sarraf as Secretary/Treasurer of the Warren Township Board of Health.**

**Nomination was made by Mr. Plager to elect Mrs. Cooper. Mrs. Cooper will accept if Dr. Sarraf declines. Dr. Sarraf accepts the nomination. Mr. Plager withdraws his nomination.**

**There being no further nominations from the floor, motion was made by Mr. Morlino second by Mr. Riley to close nominations:**

**Voice Vote:**

**In Favor:** Mrs. Cooper, Mr. Morlino, Dr. Sarraf, Mr. Riley, Mr. Plager

**Opposed:** None

**Abstentions:** None

**New Business:**

Mr. Riley distributed to the Board a fact sheet entitled, "Public Health in Land Use Planning and Community Design". He also distributed a flyer on "Health Community Design". He asked the Board to review it.

Mr. Sumner stated that his article on flooding and mold in Bound Brook has been published in "Remediation". It is available on line if the Board would like to read it

**Old Business:**

**Privilege of the Floor: None**

**Approval of Minutes: December 18, 2013**

**Motion was made by Mr. Riley second by Dr. Sarraf to approve the December 18, 2013 minutes as presented.**

**Roll Call:**

Mrs. Cooper- Abstain

Mr. Morlino- Abstain

Dr. Sarraf- Yes

Mr. Riley- Yes

Mr. Plager- Yes

**Correspondence: Please See Correspondence File**

**Middle-Brook Regional Health Commission Report**

Mr. Riley stated there has not been a meeting since his last report. The Reorganization meeting is scheduled for January 27, 2014

**Warren Township Board of Health  
January 8, 2014  
Page 6**

**Reports of Employees/Health Officer Report**

Mr. Sumner stated to the Board that he is expecting septic plans for Wagner Farm and a new site plan for the Old Knitting Mill Site be submitted to the Board for our next meeting.

**Financial Reports:**

**Treasurer's Report: Receipts – December 2013**

Receipts for Registrar:	\$420.00
Health	\$5,552.35
Application Fees	\$150.00
Septic and Well	<u>\$405.00</u>
<b>Total Health</b>	<b>\$6,527.35</b>
Dogs	\$1,035.00
Cats	<u>\$0.00</u>
<b>Total Animal</b>	<b>\$1,035.00</b>
<b>Grand Total:</b>	<b><u>\$7,562.35</u></b>

**Disbursements: December 2013**

<b>Health:</b>	
Reimburse for RPPS Renewal- Barbara Streker	\$25.00
Reimburse for REHS License- Donna Ostman	\$50.00
Clothing Allowance- Donna Ostman	<u>\$200.00</u>
<b>Total Health Disbursement December 2013</b>	<b>\$275.00</b>

**Animal Control:**

State Dog License Fee- December	<u>\$0.00</u>
<b>Total Animal Control Disbursements</b>	<b>\$0.00</b>

**Total Disbursements – December 2013** **\$275.00**

**Motion was made by Mrs. Cooper second by Mr. Riley to approve the December Financial Reports as read.**

**Roll Call:**

Mrs. Cooper- Yes  
Mr. Morlino- Yes  
Dr. Sarraf- Yes  
Mr. Riley- Yes  
Mr. Plager- Yes

**Adjournment:**

**Motion was made by Mrs. Cooper second by Mr. Morlino to adjourn the meeting at 8:50pm. Motion carried by unanimous voice vote.**

**Respectfully submitted,  
Barbara Streker, Clerk, Warren  
Township Board of Health**