

# Warren Township Library Advisory Board

## Draft Minutes for

### May 27, 2014

Call to order at 7:00 P.M.

**In Attendance:** Beverly Lang, President, Carol Senff, Vice President, Ginny Pasternak, Secretary, Jeffrey Brenner, Mary Ann Castronovo, Roger Hsu, Esta-Ann Schapiro, and Ellen Waldstein  
Keith McCoy, SCLC Assistant Director, Carolyn Della Sala, Library Director, Kathy De Cristofaro, Administrative Assistant  
Carolann Garafola, Township Committeewoman

#### **Introduction of New Member:**

President Lang introduced the new member, Jeffrey Brenner.

**Director's Report:** Carolyn Della Sala highlighted the report sent to members.

1. **Programming & Services:** Maker programs will be available for adults once a month beginning June 16. Maker programs for children, grades 6-12 are planned for the summer.  
The library participated at Warren's Green Fair on April 26.  
Paintings from seniors at Warrenbrook Senior Center are displayed on the 2<sup>nd</sup> floor for May and June. A reception was held on May 15.  
The library will have a table at Warren's Farmer's Market on June 5.  
Library staff will hold a book discussion one evening at Starbuck's.
2. **Library Operations:** Additional time was required to transition patrons from a telephone notification system to another form.
3. **Building and Grounds:** The April 30 storm left 2"-3" inches of water in the basement, which had been dry for over a year.  
Wallboards need to be replaced.  
The township will paint the 2<sup>nd</sup> floor and renovate the men's restroom In 2014.  
Mural completion and installation in the Young Adult section will take place in June. A reception planned for June 17 may be delayed.

**Friends of the Warren Library Report:** Carol Senff commented on:

1. Fund-raiser cooking program planned for Nov. 15.
2. Teen program
3. Used book sales continue to raise money. Records are kept by Kathy DeCristofaro.
4. Membership drive attracted less patrons, but donations were comparable with last year. Coupons are given to those who join.

**County Report:** Keith McCoy reported:

1. Mary Jacobs Library will close for the installation of a new HB system.
2. Peapack will have a 25% increase in space.
3. Watchung is considering a new building for its library.
4. Emails are replacing the obsolete telenotification system.
5. New software will be installed.

**CD Comes Due:** A \$100,000 5-year CD comes due in August. Its current rate is 3.8%. Various bank rates will be explored. Staggered amounts will be considered.

**New Business:** None

**Treasurer's Report:** Kathy Di Cristafaro distributed copies of the **Warren Township Library Operating Fund**, ending April 30, 2014.

1. Total Expenses: \$13,319.77\* \* Teen area spent almost \$5,000.
2. Total Income: 10,078.66
3. Ending Balance: 51,139.41

Carol Senff proposed approval of the treasurer's report: seconded by Ginny Pasternak. Report was accepted.

**Old Business:** Beverly Lang expressed a need for better coordination between the Library and the Township Committee. Copies of the By-Laws were given to Board members and Committeewoman Carolann Garafola. A letter would be sent to the Township Committee regarding the appointments of new members and the selection of new directors. Proposal to send the letter was made by Esta-Ann Schapiro and seconded by Ginny Pasternak. Approval was unanimous.

**Minutes for 3/25/14 Meeting:**

Minutes should show that Brian Auger attended that meeting, not Keith McCoy. Roger Hsu proposed minutes be accepted; seconded by Beverly Lang. Minutes were approved.

Meeting adjourned at 7:45 P.M. The next meeting will be held Tuesday, 28, 2014.

Respectfully submitted,  
Ginny Pasternak  
Warren Township Library Advisory Board Secretary