

WARREN BOARD OF HEALTH
Minutes
MAY 14, 2014 – 7:00 P.M.
2ND FLOOR CONFERENCE ROOM – MUNICIPAL BUILDING
46 MOUNTAIN BOULEVARD, WARREN

Call to Order: The regular public meeting of the Warren Township Board of Health was called to order at 7:02 p.m. by Malcolm Plager, Chairman.

Flag Salute

The Opening Statement: Adequate notice of this meeting was given on January 14, 2014 by posting a copy on the Township Bulletin Board sending a copy to the Township Clerk, Echoes Sentinel and Courier News as required by the Open Public Meetings Act. We plan to adjourn no later than 10:00 P.M.

Roll Call:

Dr. DeMarco	- Present	<u>Alternate #1</u>	
Mrs. Cooper	- Present	Mr. Rosenman	- Present
Mr. Morlino	- Absent	<u>Alternate #2</u>	
Dr. Sarraf	- Present	Mrs. Dealaman	- Present
Mr. Lazo	- Absent		
Mr. Riley	- Present	Mr. Plager	- Present

Swear in New Board Member Alternative #2 – Ms. Susan Dealaman
Term Appointment Expiration 12/31/2015

Board Counsel administered the oath to Mrs. Dealaman

Privilege of the Floor: None

Approval of Minutes: March 12, 2014

Board Clerk advised the Board that the January 8, 2014 minutes needed to be ratified since there was not at quorum when they were approved at the last meeting.

Motion was made by Mr. Rosenman, second by Mr. Riley to approve the March 12, 2014 minutes as amended.

Roll Call:

Dr. DeMarco	- Abstain
Mrs. Cooper	- Yes
Dr. Sarraf	- Yes
Mr. Riley	- Yes
Mr. Roseman	- Abstain
Mrs. Dealaman	- Abstain
Mr. Plager	- Abstain

Motion was made by Mrs. Cooper, Second by Mr. Riley to ratify the prior approval of the January 8, 2014 minutes.

Voice Vote:

In Favor: Mrs. Cooper, Dr. Sarraf, Mr. Riley, Mr. Plager

Opposed: None

Abstentions: Dr. DeMarco, Mr. Rosenman, Mrs. Dealaman

Correspondence: Please See Correspondence File

Mr. Sumner stated that the 2014 County Health Ranking & Roadmaps for New Jersey elevated Somerset County from number 3 to number 2 as the second healthiest county in New Jersey. This designation was based on the number of mortalities.

New Business:

Case #1- May 14, 2014

6 Cory's Brook Road

Block 84, Lots: 1, 3 & 4

Application: Minor Subdivision

Owner/Applicant: Mr. Ralph Markham

Engineer: Kevin G. Page, PE, Page Engineering Consultants, PC

Applicant is reappearing before the Board with application for a minor subdivision with changes from the previously approved application (Resolution 2013-16). Applicant proposes to subdivide this 6.491 acre tract of two lots into three (3) lots. The two existing lots each contain a dwelling serviced by individual subsurface sewage disposal systems and private wells. The subdivided lot is proposed to have a single residential dwelling to also be served by individual subsurface sewage disposal system and private well. Applicant has submitted plans for and received approvals to construct a septic system, Resolution 2013-17.

Mr. Ralph Markham, Owner/Applicant, was present and sworn in to testify.

Mr. Markham testified that he was under contract to purchase two pieces of his neighbor's property to make a conforming subdivision. One of the neighbors ran into a financial crisis and was not able to deliver on one piece of the triangle. Mr. Markham has since gone back to the Planning Board for a revised approval of the subdivision.

Mr. Markham testified that the proposed house and septic are to remain in the same location with the originally approved setback distances. The existing house has two existing septic systems on the property which are also to remain unchanged.

Motion was made by Mrs. Cooper second by Dr. Sarraf to approve the application as presented.

Roll Call:

Dr. DeMarco	- Yes
Mrs. Cooper	- Yes
Dr. Sarraf	- Yes
Mr. Riley	- Yes
Mr. Roseman	- Abstain
Mrs. Dealaman	- Abstain
Mr. Plager	- Abstain

- **Waverly Vending World Letter**

Submitted request for reimbursement of late fee.

Mr. Sumner stated that in February the Board received a request from Waverly Vending looking for relief of their late licensing fees. The license for each vending machine is \$25.00 with a late fee of \$100.00. Waverly Vending's position is that the late fee is out of line as compared to the licensing fee. They have requested a refund of the late fee. Mr. Sumner stated that the company is entitled to their position, but they were given adequate notification as well as follow up notification.

The Board after discussion felt that the late fee should not be reimbursed. The establishment would be notified by letter.

Motion was made by Dr. Sarraf second by Mrs. Cooper to not refund the late fee for the vending license.

Roll Call:

Dr. DeMarco	- Yes
Mrs. Cooper	- Yes
Dr. Sarraf	- Yes
Mr. Riley	- No
Mr. Roseman	- Yes
Mrs. Dealaman	- Abstain
Mr. Plager	- Yes

Old Business:

Resolution 2014-10

Warren Crossing, 29 Dubois Road
Block 79, Lot 6.01

Application:	Site Plan
Owner:	Knitting Mill Investors, LLC
Applicant:	29 Dubois Road Urban Renewal, LLC
Attorney:	David A. Checchio, Esq.
Engineer:	W. Leland Titus, PE

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Motion was made by Mr. Riley second by Mrs. Cooper to approve Resolution 2014-10 as read.

Roll Call:

Dr. DeMarco	- Abstain
Mrs. Cooper	- Yes
Dr. Sarraf	- Yes
Mr. Riley	- Yes
Mr. Roseman	- Abstain
Mrs. Dealaman	- Abstain
Mr. Plager	- Abstain

Resolution 2014- 11

116 Mt. Horeb Road
Block 55, Lot 8

Application:	Variance from Warren Septic Ordinance
Owner:	David Myers
Applicant:	Rafal Imiolek
Engineer:	Steve Parker, PE

Motion was made by Mr. Riley second by Mrs. Cooper to approve Resolution 2014-11 as read.

Roll Call:

Dr. DeMarco	- Abstain
Mrs. Cooper	- Yes
Dr. Sarraf	- Yes
Mr. Riley	- Yes
Mr. Roseman	- Abstain
Mrs. Dealaman	- Abstain
Mr. Plager	- Abstain

Middle-Brook Regional Health Commission Report

Mr. Riley reported that the Commission is still discussing the issue of the red light cameras.

The Middle-Brook Commission has implemented a residential pool safety program. This program is a voluntary free assessment of residential pools by the Health Department.

The 2013 Local Health Report which provides statistics for the year has been completed by the Middle-Brook Regional Health Commission as required by the State. The Commission will still publish its local report on the website.

CVS Drug Store has announced it will discontinue tobacco sales this year. The Commission is considering contacting all pharmacies in its jurisdiction to request them to join CVS by voluntarily removing tobacco from the pharmacy.

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Middle-Brook Regional Health Commission Report (Continued)

Mr. Riley stated that the two interns with the Middle-Brook Regional Health Commission prepared two presentations, one to increase participation by adults in acquiring their immunizations and the second, to redesign a new website on personal and community emergency preparedness. The interns also prepared guidelines and instructions for staff on use of social media as it relates to emergency preparedness as this is an effective way to communicate during an emergency.

Mr. Riley distributed an article entitled "Ohio to Erie Trail". This article is related to healthy community design and the story of a trail that runs the entire length of the state. The trail gave the community a method to increase exercise through walking or bicycling and in turn increased property values.

Reports of Employees/Health Officer Report

Mr. Sumner stated that there is no local activity for MERS. There have been two isolated cases; one from Indiana and Orlando, Florida.

Mr. Sumner stated that at the last meeting, the Board discussed the Wagner Farm Septic system. It was agreed that the Board would get an interpretation from the Township Attorney with regard to the rules and responsibilities and conflicts because it was a township application. The Township attorney has since returned an opinion that it was appropriate for Mr. Sumner as the Health Officer to review and approve the application relative to the State rules. The plans have since been changed to reflect a reserve area in the design and the building size has been reduced to conform to the state rule and total septic capacity. Mr. Sumner has also requested the Township restrict the number of bedrooms in the rental properties to conform to the State septic rules.

Mr. Sumner addressed the public water hardness issue. Hardness is a secondary standard under PWTa and thus unenforceable.

Mr. Sumner stated that the Warren Township website is about to change. The Board of Health information will be changing significantly. He has spent a lot of time developing pages and bullet points for the Health Department on the new site.

Warren Township has an ordinance in town, for individuals and business who are proposing to open a massage therapy business or to practice massage therapy. They have to apply to the Township for the license and the therapists are to appear before the Board of Health for interviews prior to the issuance of the license. Mr. Sumner has experienced problems with this process. First, the Health Department is not always notified of the new establishment, and second, the licensing of the Massage Therapists themselves is actually preempted by State Law. Mr. Sumner is asking the Board if they have an opinion on whether the Board should maintain the individual massage therapist license and if so, do you want to interview the individuals. The Board felt that there is no need to interview the therapists at a Board level and would accept the State licensing procedure.

Board Attorney left the meeting at 8:52pm

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Financial Reports:**Treasurer's Report: Receipts – January 2014**

Receipts for Registrar:	\$388.00
Health	\$18,575.90
Application Fees	\$200.00
Septic and Well	<u>\$150.00</u>
Total Health	\$19,313.90
Dogs	\$6,080.20
Cats	<u>\$262.00</u>
Total Animal	\$6,342.20
Grand Total:	<u>\$25,656.10</u>

Disbursements: January 2014

Health:	
2013 4 th Quarter Marriage License Fee	\$375.00
Mid-State Registrar Association 2014 Dues	\$15.00
Certified Registrar Paper	<u>\$125.00</u>
Total Health Disbursement January 2014	<u>\$515.00</u>

Animal Control:

State Dog License Fee- January	<u>\$796.20</u>
Total Animal Control Disbursements	<u>\$796.20</u>

Total Disbursements – January 2014 **\$1,311.20**

Treasurer's Report: Receipts – February 2014

Receipts for Registrar:	\$288.00
Health	\$2,900.00
Application Fees	\$150.00
Septic and Well	<u>\$0.00</u>
Total Health	\$3,338.00
Dogs	\$1,267.00
Cats	<u>\$182.00</u>
Total Animal	\$1,449.00
Grand Total:	<u>\$4,787.00</u>

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Disbursements: February 2014**Health:**

2014 Membership Fee Registrar Association	\$25.00
Registrar Association Spring Meeting	\$35.00
Mid State Registrar Meeting	\$15.00
QPA Review course	\$579.00
Middle-Brook Regional Health Comm- 1 st Quarter	<u>\$27,860.00</u>
Total Health Disbursement February 2014	\$28,514.00

Animal Control:

State Dog License Fee- February	\$96.60
Total Animal Control Disbursements	\$96.60

Total Disbursements – February 2014 **\$28,610.60**

Treasurer's Report: Receipts – March 2014

Receipts for Registrar:	\$300.00
Health	\$2,572.35
Application Fees	\$0.00
Septic and Well	<u>\$335.00</u>
Total Health	\$3,207.35

Dogs	\$586.00
Cats	<u>\$182.00</u>
Total Animal	\$768.00

Grand Total: **\$3,975.35**

Disbursements: March 2014**Health:**

2013 2 nd Quarter Marriage License Fee (3 Additional not added in report)	\$75.00
QPA Exam	<u>\$150.00</u>
Total Health Disbursement March 2014	\$ 225.00

Animal Control:

State Dog License Fee- March	\$49.80
Total Animal Control Disbursements	\$49.80

Total Disbursements – March 2014 **\$274.80**

Treasurer's Report: Receipts – April 2014

Receipts for Registrar:	\$320.00
Health	\$1,022.35
Application Fees	\$200.00
Septic and Well	<u>\$175.00</u>
Total Health	\$1,717.35

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Dogs		\$408.00
Cats		<u>\$97.00</u>
	Total Animal	\$505.00
Grand Total:		<u>\$ 2,222.35</u>
Disbursements: April 2014		
Health:		
	1 st quarter Marriage License Fee (12 @ \$25.00)	\$300.00
	Total Health Disbursement April 2014	\$300.00
Animal Control:		
	State Dog License Fee- April	<u>\$41.40</u>
	Total Animal Control Disbursements	\$41.40
	Total Disbursements – April 2014	<u>\$341.40</u>

Motion was made by Mrs. Cooper second by Dr. Sarraf to approve the February/March/April Treasurer’s report as read.

Roll Call:

- Dr. DeMarco - Yes
- Mrs. Cooper - Yes
- Dr. Sarraf - Yes
- Mr. Riley - Yes
- Mr. Roseman - Yes
- Mrs. Dealaman - Yes
- Mr. Plager - Yes

Adjournment:

**Motion was made by Mrs. Cooper, second by Mr. Riley to adjourn the meeting at 8:56pm.
Motion carried by unanimous voice vote.**

Respectfully submitted,

**Barbara Streker, Clerk, Warren
Township Board of Health**