

**Warren Township Recreation Commission**  
**Minutes of June 5, 2013 Meeting**

The meeting of the Warren Township Recreation Commission convened at 7:15 pm on Wednesday, June 5, 2013, at the Warren Township Library, 42 Mountain Boulevard, Warren, NJ.

In attendance were Michael Angelini, David Cole, Irene Ferguson-DiPietro, Mary Ellen Florey, Dave Pasi, Cynthia Webster, Township Liaison Mick Marion, Recreation Director Eleanora Hermann. Absent: Mark Claxton, Joe Filo, Gary Miller, Township Liaison Carolann Garafola.

Open Public Meeting Statement - Adequate notice of this meeting was given by posting a copy on the Township Bulletin Board and sending a copy to the Township Clerk, Courier News, and Echoes Sentinel as required by the Open Public Meeting Act.

Flag Salute

Irene Ferguson-DiPietro motioned to approve the meeting minutes from May 1, 2013, and Michael Angelini 2<sup>nd</sup>, with all others in favor.

**CHAIRPERSON'S COMMENTS by Recreation Director**

Green Brook, Watchung and Warren Recreation have developed a cooperative agreement, whereas the residents of these townships may participate in each programs and camps without charging an out of town fee. Some exceptions apply (ex – Warren summer playground program, Fishing Derby and Easter Egg Hunt are residents if they are full.)

Turf field maintenance – Field maintenance should be done 2/3 times a year. One quote was received and two additional will be attained. The yearly cost of maintaining a turf field ranges from \$6,000-\$7,000.

July 19 Doo Wop Concert needs marketing.

Committeeman Mick Marion addressed a soccer group that was using a township East County Reserve field without a permit. A member of the group inquired about a permit at town hall. The guidelines and associated fee was explained.

**COMMITTEE REPORTS**

Treasurer Report - Chair: Cynthia Webster

Trust Starting balance Jan.1, 2013- **\$71,449.52**

**Trust balance YTD:** As of May 16 - **\$74,556.03**

**Donations YTD** = as of April 26 – 2,450

**Trust Expenditures:** As of April 26, 2013 - **\$29,128.98**

**O/E** – \$29674.85 - ½ budget **YTD Expended** as of May 13 – \$6979.80

**General Fund Deposit** – YTD as of May 31 = (Field & pavilion usage fees) \$1,750

Rec/Sport – Liaisons - Dave Cole & Dave Pasi – Proposing to have a Rutgers Safety course in late August.

Strategic Plan and Initiative Implementation – Chair: Dave Cole; Dave Pasi

By-Laws, Policy & Procedure Committee – Chair: Mary Ellen Florey; Irene DiPietro

Park/Passive Recreation – Co-Chairs: Joe Filo (trails); Dave Pasi (parks)

Community/Cultural Affairs – Chair: Irene DiPietro; Michael Angelini, Joe Filo

Public Relations/Marketing – Chair: Cynthia Webster, Michael Angelini – A website has been established to purchase tickets for the July 19th Rock, Doo-Wop Concert, flyers posted, advertisements established.

Fundraising – Chair: Michael Angelina; Joe Filo. A donation was received by The Learning Experience.

Personnel – Chair: Dave Cole, Cynthia Webster

## Directors Report

### ***Just completed:***

- Fishing Derby see report
- Tennis session #1

### ***Now running:***

- Men's Basketball
- Coed Volleyball
- Tennis session #2

### Projects in the works –

ADA walking path Phase I and II-(starting when camp ends)  
Renovating Tennis courts (bids opened 5/30/13) July-Sept  
Teen mural at tennis courts  
Spring and summer events (July 19 concert tickets on sale online see website)  
Camp registrations  
Watchung and Green Brook cooperation agreement complete  
Discount tickets for water & amusement parks  
New - weekly newsletter emailed

### ***Coming up:***

- June 5 - Music Under the Stars (Keynotes) 7:30-9
- June 7 - Volunteers from Goldman Sachs will be cleaning playground, pavilion and picnic tables

### **NOTE:**

- **Need to set up a meeting with the Strategic Planning committee for 5 yr plan**
- **Need everyone's help putting out posters, sending out info about the July 19 concert and car cruise.**

**ADJOURNMENT 8:10 PM** next meeting, Wednesday, July 3rd, 7 pm - Warren Library

Carolyn Scannelli - Minutes Secretary