

**MINUTES OF THE WARREN TOWNSHIP COMMITTEE
MAY 16, 2013**

REGULAR MEETING

The Township Committee of the Township of Warren, County of Somerset, State of New Jersey, convened in Public Session on Thursday, May 16, 2013 at 6:30 p.m. in the Susie B. Boyce Meeting Room, 44 Mountain Boulevard, Warren, New Jersey.

Mayor Sordillo read the following notice:

“In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting was provided on January 7, 2013 by sending written notices to the Echoes Sentinel and Courier News, posting on the Bulletin Board in the Municipal Building and filing with the Township Clerk”.

“This meeting is to be taped for broadcast on the Access Channel and everyone is required to comply with the policies and procedures governing access programming for the Access Channel. No mention of political affiliation or political advertising shall take place at this meeting or it will be deleted from any rebroadcast of the meeting.”

On call of the roll, the following Committee members were present:

Mr. Lazo
Mr. Marion
Mr. DiNardo
Mrs. Garafola
Mayor Sordillo

Also Present: Mark M. Krane, Township Administrator
 Patricia A. DiRocco, Township Clerk
 Jeffrey Lehrer, Township Attorney

Mr. Lazo introduced and read resolution No. 2013-98, seconded by Mr. Marion and carried by unanimous voice vote.

WHEREAS, the Open Public Meetings Act, P.L.1975 Chapter 231 permits the exclusion of the public from meeting in certain circumstances; and

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WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Potential Land Acquisition – Block 78, Lot 3

WHEREAS, when and if the matters discussed become public record, this will be made known to the public at that time;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Warren, that the public is excluded from this Meeting;

FURTHER RESOLVED, that formal action may be taken upon reconvening to Public Session.

The meeting convened in Executive Session at 6:30 p.m.

The meeting reconvened to Public Session at 7:00 p.m.

Mayor Sordillo led all in the Pledge of Allegiance.

Mr. Marion introduced Ordinance No. 13-03 by title for second reading and read the following:

AN ORDINANCE ADOPTING AMENDMENT #1 TO THE REDEVELOPMENT AREA PLAN – THE KNITTING MILL/DUBOIS ROAD

Ms. DiRocco stated that this ordinance was referred to the Planning Board for review and recommendation. At a Board meeting held on April 8, 2013, the Board discussed ordinance no. 13-03 and determined that it is not inconsistent with any provisions of the Master Plan.

Mayor Sordillo opened the Public Hearing on this ordinance. No one wished to speak and the Public Hearing was closed.

On motion of Mr. Marion, second of Mrs. Garafola, Ordinance No. 13-03 was adopted. The roll call vote was unanimous.

Mrs. Garafola introduced Ordinance No. 13-04 by title for second reading and read the following:

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AN ORDINANCE AMENDING CHAPTER XV OF THE REVISED GENERAL ORDINANCES ENTITLED "LAND USE PROCEDURE AND DEVELOPMENT" BY REMOVING APPROVAL BY THE SEWERAGE AUTHORITY AND THE BOARD OF HEALTH AS A PRE-REQUISITE FOR LAND USE APPLICATIONS TO EITHER THE PLANNING BOARD OR THE ZONING BOARD OF ADJUSTMENT WITHIN THE TOWNSHIP OF WARREN

Ms. DiRocco stated that this ordinance was referred to the Planning Board for review and recommendation. At a Board meeting held on April 8, 2013, the Board discussed ordinance no. 13-04 and determined that it is not inconsistent with any provisions of the Master Plan.

Mayor Sordillo opened the Public Hearing on this ordinance. No one wished to speak and the Public Hearing was closed.

On motion of Mrs. Garafola, second of Mr. DiNardo, Ordinance No. 13-04 was adopted. The roll call vote was unanimous.

Mr. DiNardo introduced Ordinance No. 13-14 by title for second reading and read the following:

AN ORDINANCE APPROPRIATING THE AMOUNT OF \$30,000 AS AN APPROPRIATION \$15,000 FROM THE CAPITAL IMPROVEMENT FUND AND \$15,000 FROM CAPITAL FUND BALANCE TO PROVIDE ADDITIONAL FUNDING FOR THE REPLACEMENT OF THE FLAT RUBBER ROOF AT THE DEPARTMENT OF PUBLIC WORKS BUILDING.

Mayor Sordillo opened the Public Hearing on this ordinance. No one wished to speak and the Public Hearing was closed.

On motion of Mr. DiNardo, second of Mr. Lazo, Ordinance No. 13-14 was adopted. The roll call vote was unanimous.

The 2013 Municipal Budget hearing process commenced. Mrs. Garafola stated that the 2013 Municipal Budget was approved by the Township Committee on April 4, 2013. A summary of the budget was published in the Courier News on April 30, 2013. Copies of the budget were made available for public inspection in the Warren Township Library and in the Township Clerk's Office.

On motion of Mrs. Garafola, second of Mr. DiNardo, Resolution No. 2013-99 entitled "Budget Examination" was introduced and adopted. The roll call vote was unanimous.

Resolution No. 2013-99 is appended to the official minutes.

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Mrs. Garafola and Mr. Marion spoke of several key points in the Budget. Auditor Warren Korecky commended the Township for always qualifying to self-exam the Budget. A municipality must in in sound fiscal condition to be able to perform a self-exam.

Mayor Sordillo opened the public hearing on the budget. No one wished to speak and the hearing was closed.

On motion of Mr. Marion, second of Mrs. Garafola, Resolution No. 2013-100 entitled "Adoption of 2013 Municipal Budget" was introduced and adopted. The roll call vote was unanimous.

Resolution No. 2013-100 is appended to the official minutes.

On motion of Mr. DiNardo, second of Mrs. Garafola, the Regular and Executive Session minutes of April 25, 2013 were approved. The roll call vote was unanimous.

Mayor Sordillo opened the Comments on Agenda Items portion of the meeting. No one wished to speak and this portion was closed.

Mrs. Garafola introduced and read Resolution No. 2013-101 for the payment of bills, seconded by Mr. DiNardo. The roll call vote was unanimous.

Resolution No. 2013-101 is appended to the official minutes.

Mr. Lazo introduced Ordinance No. 13-15 by title for first reading and read the following:

AN ORDINANCE AMENDING CHAPTER II OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF WARREN ENTITLED "ADMINISTRATION" BY AMENDING THE TRAINING REQUIREMENTS OF THE FIRE POLICE MEMBERS

On motion of Mr. Lazo, second of Mrs. Garafola, Ordinance No. 13-15 was passed on first reading. The roll call vote was unanimous.

On motion of Mr. Marion, second of Mr. Mrs. Garafola, the following Consent Agenda Resolutions were approved, carried by unanimous roll call vote:

2013-102 AWARD OF CONTRACT PUBLIC WORKS GARAGE ROOF REPLACEMENT GEN II CONTRACTING CO., INC.

2013-103 AWARD OF CONTRACT ZONING OFFICER

- 2013-104 AWARD OF CONTRACT MUNICIPAL AUDITING SERVICES
- 2013-105 AWARD OF CONTRACT MUNICIPAL ATTORNEY
- 2013-106 AWARD OF CONTRACT TOWNSHIP ENGINEER
- 2013-107 AUTHORIZING THE ESTABLISHMENT OF A PROPERTY & CASUALTY INSURANCE FUND
- 2013-108 AUTHORIZING THE TRANSFER OF \$100,000 FROM ROADS OE TO THE SNOWPLOWING RESERVE TRUST FUND
- 2013-109 AWARD OF CONTRACT – TATBIT CO. FOR ELECTRICAL SERVICES THROUGH MRESC UTILIZING THE COOPERATIVE PRICING SYSTEM
- 2013-110 AWARD OF CONTRACT – INLINE AIR CONDITIONING CO. INC. FOR HVAC SERVICES THROUGH MRESC UTILIZING THE COOPERATIVE PRICING SYSTEM
- 2013-111 AUTHORIZING ISSUANCE OF FIREWORKS PERMIT 2013 WARREN EXPO
- 2013-112 RELEASING INSPECTION FEE BLOCK 82 LOT 9
- 2013-113 AUTHORIZING CONTRACT OF SALE FOR TOWNSHIP SURPLUS PROPERTY KNOWN AS BLOCK 32, LOT 9.07
- 2013-114 AUTHORIZING PARTICIPATION AGREEMENT WITH MRESC FOR COOPERATIVE PURCHASING OF NATURAL GAS
- 2013-115 AWARD OF PROFESSIONAL SERVICES SALUSTRO PARTNERSHIP ARCHITECTS LLC FOR AN ADDITION TO POLICE HEADQUARTERS
- 2013-116 FILING OF COPS HIRING PROGRAM (CHP) 2013 GRANT
- 2013-117 APPROVAL FOR WAGNER FARM ARBORETUM TO CONDUCT A FARMERS MARKET

Resolution Nos. 2013-102 through 2013-117 are appended to the official minutes.

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Mr. Lehrer explained the reasoning behind adopting the following resolution. The Governor called an emergency meeting to seize \$140 million in COAH Trust Fund monies from all towns in the State. NJ Fair Housing has gone to the Appellate Division to attempt to stop this action. Warren has been proactive by committing trust fund monies and will continue to take the necessary steps to guard the seizing of these funds.

On motion of Mr. DiNardo, second of Mrs. Garafola, Resolution No. 2013-118 entitled "Authorizing Execution of the "Second" COAH Trust Fund Certification" was introduced and adopted. The roll call vote was unanimous.

Resolution No. 2013-118 is appended to the official minutes.

A traffic study meeting was attended by Mr. Krane, Mr. Chadwick, Mr. DiNardo and Mr. Villani. Excessive traffic exiting from Exit 36 off Route 78 was discussed. Exit 33 was widened considerably which improved traffic. Mr. Chadwick noted that synchronizing traffic signals and creating two lanes for turns could help. The County will be contacted to assist them in a traffic study and a possible re-design of Mt. Bethel Road.

The governing body agreed to summer hours for the Construction Department inspectors.

A policy was adopted regarding donations to Recreation. Donations must be approved by the governing body. Recent donations to defray costs of a bonfire, egg hunt, concerts and the fishing derby were approved.

The governing body discussed the use of credit/debit cards in the Construction Department for payments and agreed to utilize a company for that purpose. A resolution will be prepared for the next meeting.

The governing body agreed to continue to participate in the CDBG and Home Investment Program through the County.

Mayor Sordillo opened the Privilege of the Floor portion of the meeting. No one wished to speak and the portion was closed.

On motion of Mr. Lazo, second of Mr. Marion, and unanimous voice vote, the meeting adjourned at 8:06 p.m.

Respectfully submitted,

Patricia A. DiRocco, RMC
Township Clerk