

**Warren Township Recreation Commission**  
**Minutes of April 3, 2013 Meeting**

The meeting of the Warren Township Recreation Commission convened at 7:00 pm on Wednesday, April 3, 2013, at the Warren Township Library, 42 Mountain Boulevard, Warren, NJ.

In attendance were Michael Angelini, David Cole, Irene Ferguson-DiPietro, Joe Filo, Gary Miller, Dave Pasi, Recreation Director Eleanora Hermann, and Township Liaison Mick Marion (arrived 7:35) and Carolann Garafola. Absent: Mark Claxton, Mary Ellen Florey, Cynthia Webster.

Open Public Meeting Statement - Adequate notice of this meeting was given by posting a copy on the Township Bulletin Board and sending a copy to the Township Clerk, Courier News, and Echoes Sentinel as required by the Open Public Meeting Act.

Flag Salute

Joe Filo motioned to approve the meeting minutes from February 6, 2013, and Dave Cole 2<sup>nd</sup>, with all others in favor. There was no meeting in March.

Mrs. Garafola presented the 2012 Recreation Commission's Volunteer of the Year Awards to Bob Marino and Stacey Choy. They were not able to attend the March 14 Township Committee meeting to get the awards.

**CHAIRPERSON'S COMMENTS**

Discussed the issue of garbage that is left behind on some of the fields primarily by out of town soccer groups. There are sufficient garbage cans, yet they are not being used. Commission members would like to see signage regarding "under surveillance" and placement of cameras, as a possible way to deter this problem. The Turf Blanket has been installed at Duderstadt and will be removed by the end of April.

Egg Hunt is April 6. Volunteer duties have been assigned.

Chairman has asked the Township Committee to consider designating a vehicle for the Recreation Director to use as necessary relative to recreation functions.

Reviewed and discussed pavilion designs and are considering having a contest for college students to create a design.

**COMMITTEE REPORTS**

Treasurer Report - Chair: Cynthia Webster

Trust Starting balance Jan.1, 2013 - \$71,449.52

Trust balance YTD: As of Feb. 22 - \$58,908.05

Donations YTD = as of March 27 - \$50 Jersey Football Club

Trust Expenditures: As of March 27, 2013 - \$20,390.81

O/E - \$15,000 - ½ budget YTD Expended as of March 27 - \$4,597.96

General Fund Deposit - YTD as of March 27 = (Field & pavilion usage fees)

Rec/Sport - Liaisons - Dave Cole & Dave Pasi - Rutgers Safety Course March 6, Court Bldg.

Gary Miller, Dave Cole and Dave Pasi met with the soccer and lacrosse groups regarding installing a turf field at the East County Reserve Field (Duderstadt upper). The soccer and lacrosse organizations are willing to share in the cost of the installation. The field gets heavy usage and turf would be beneficial. It is felt that the price of the field would be less because much of the sight work was initially done when the lower turf field was installed. Quotes for a turf field will be obtained and presented to the township committee to see if there is an interest.

Strategic Plan and Initiative Implementation - Chair: Dave Cole; Dave Pasi

By-Laws, Policy & Procedure Committee - Chair: Mary Ellen Florey; Irene DiPietro

Park/Passive Recreation - Co-Chairs: Joe Filo (trails); Dave Pasi (parks)

Community/Cultural Affairs - Chair: Irene DiPietro; Michael Angelini, Joe Filo

Public Relations/Marketing - Chair: Cynthia Webster, Michael Angelini

Fundraising – Chair: Michael Angelina; Joe Filo. Mike and Eleanora are tweaking the donation / sponsor form. Donations are needed for the July 19 concert & car cruise event.  
Personnel – Chair: Dave Cole, Cynthia Webster

### **Directors Report**

#### ***Just completed:***

- Rutgers Coaches Clinic March 6 (Dave Cole & Ron Berry teaching)

#### ***Now running:***

- Men's Basketball
- Coed Volleyball

Projects in the works –

ADA walking path Phase I and II

Renovating Tennis courts (already approved 2012)

Teen mural at tennis courts

Spring and summer events

Contacting Green Brook and Watchung (reached out three times, slow answering). They are interested.

Coming up:

- Next event: April 6 – Easter Egg Hunt and Wagon Parade 1:30-3pm (setup 11am)
- May 18 Fishing Derby 11am-3pm (setup 9am)

NOTE: Need to set up a meeting with the Strategic Planning committee for 5 yr plan

#### **ADDITIONAL ITEMS FOR DISCUSSION:**

A policy amendment was made to the Summer Playground Program to allow visiting children of relatives who are township tax payers to attend the summer program. A notarized parental release authorizing the township resident permission to care for this child would be necessary. This policy is also extended to included Township employees' children. If registration has not been filled, only then may an employee register their child in the Warren Township Summer Playground Program.

April 18, 7 PM - Meet the Summer Playground Camp directors at Warren Township Municipal Court Room.

Commission members who are interested in purchasing a Warren Township logo windbreaker are ask to submit order and payment to the Rec Director.

**ADJOURNMENT 8:37 PM** next meeting, Wednesday, May 1st, 7 pm - Warren Library

Carolyn Scannelli - Minutes Secretary