

**Warren Township Recreation Commission**  
**Minutes of January 9, 2014 Meeting**

The meeting of the Warren Township Recreation Commission convened at 7:05 pm on Thursday, January 9, 2014, at the Susie B. Boyce Meeting Room, 44 Mountain Boulevard, Warren, New Jersey.

In attendance were Michael Angelini, David Cole, Joe Filo, Mary Ellen Florey, Gary Miller, Dave Pasi, Recreation Director Eleanora Hermann, and Township Liaison Mick Marion. Absent: Irene Ferguson-DiPietro, Cynthia Webster.

Recreation Director Eleanora Hermann read the following statement:

Open Public Meeting Statement - Adequate notice of this meeting was given by posting a copy on the Township Bulletin Board and sending a copy to the Township Clerk, Courier News, and Echoes Sentinel as required by the Open Public Meeting Act.

Flag Salute

**PRIVILEGE OF THE FLOOR**

Recreation Director Eleanora Hermann asked for a nomination for Recreation Chairperson. Mike Angelini nominated Dave Cole. Mary Ellen Florey seconded the nomination. The voice vote was unanimous.

Eleanora Hermann relinquished the chair to Dave Cole.

Chairperson Dave Cole asked for a nomination for Vice Chairperson. Dave Cole nominates Gary Miller. Mary Ellen Florey seconded the nomination. The voice vote was unanimous. Dave Cole asked for a nomination for Secretary. Dave Cole nominates Irene DiPietro. Dave Pasi seconded the nomination. The voice vote was unanimous. Dave Cole asked for a nomination for Treasurer. Dave Cole nominates Dave Pasi. Mary Ellen Florey seconded the nomination. The voice vote was unanimous.

Gary Miller motioned to approve the regular meeting minutes from November 6, 2013, and Michael Angelini, with all others in favor.

**CHAIRPERSON'S COMMENTS**

Assign new committee appointments – Commission reviewed & agreed with appointments. Commission discussed that each committee should meet occasionally separately from the Recreation Commission regarding their intentions for the year. Commission chair should prepare a brief report for review at monthly meetings.

Reviewed 2014 meeting schedule.

Discussed volunteer of the year nominations which will be presented at the March 13, TC meeting.

Viewed Capital budget – cleaning Dealaman Pond, Black top pavilion parking area, pavilion.

Strategic Plan / 5 year plan discussion, input needed from all Commission members and residents. To be completed by June 2014.

Discussed not using the field blanket for this year at Duderstadt field and consider using it every other year to accommodate soccer and lacrosse spring field use.

**COMMITTEE REPORTS**

Treasurer Report - Chair: Dave Pasi

Trust Starting balance Jan. 2013 - \$71,449.52

Trust balance YTD: As of Nov 31 - \$61,269.48

Donations YTD = as of Dec 26 – 3,860 plus \$4,350 for bonfire

Concessions YTD= as of Dec 26 - \$95

Trust Expenditures: As of Dec. 26 2013 - \$78,153.86

O/E – \$24,100 YTD Expended as of Dec. 13 – \$22,748.01 (94.39%)

General Fund Deposit – YTD as of Nov. 1 = (Field & pavilion usage fees) \$4,750

Budget – Chair: Gary Miller, Dave Cole

*Rec/Sport Liaison*- Dave Pasi

*Strategic Plan and Initiative Implementation* – Chair: Gary Miller; Dave Pasi

*By-Laws, Policy & Procedure Committee* – Chair: Mary Ellen Florey; Irene DiPietro

*Park/Passive Recreation* – Chair: Joe Filo (trails); Dave Pasi (parks)

*Community/Cultural Affairs* – Chair: Irene DiPietro; Mike Angelini; Joe Filo –

Discussed plans for a fall concert. Meeting 2/5/14.

*Public Relations/Marketing* – Chair: Michael Angelini; Cynthia Webster

*Fundraising* – Chair: Cynthia Webster; Michael Angelini

*Personnel* – Chair: Dave Cole; Gary Miller

### Directors Report

Just completed:

Letters to Santa – 240 letters by 40 volunteers

Budget meeting w Administrator

Now running:

Men's Basketball

Coed Volleyball

High School Rec Intermural Basketball (18 teams of 10 each) Watchung took 4 teams of 8 each

Projects in the works –

Walking path needs to (adding 6 benches)

Teen mural at tennis courts (waiting for okay) rescheduled for spring by Isabel Kim

New weekly newsletter – Constant contact

Bonfire planning – donations need donations.

Sports compliance on going

Website

Free Intern from Kean College begins Jan. 21 to May

#### **Coming up:**

- Flash Mob practice Jan. 15<sup>th</sup> 3:30pm-5:30 at Central School
- 6<sup>th</sup> Annual Yuletide Bonfire & Fireworks Winter Festival – 6pm-8:45
  - Setup begins at 3:30pm
  - Need someone to pick up 2 coffee containers at Star Bucks at 4:30pm
  - See [www.wtrec.ivolunteer.com/bonfire](http://www.wtrec.ivolunteer.com/bonfire) for how our volunteer list is going

#### **Supervisors:**

Games - Mike A

Hot Choc n coffee/snacks - Irene D

Rides - Joe F

Vendor area - ? (needed 4:30 to 5:30)

Parking lot - ? (need 5pm-8:30)

Snow Sledding - ? (if snows 6pm-8:30)

**NOTE: At 8:30 after flash mob I need everyone to help getting people into the road and under the pavilion. Out of the field, skating rink, playground for firework safety.**

**ADDITIONAL ITEMS FOR DISCUSSION:** Rec Director will email commission members the 5 year plan, by-laws & meeting schedule. The Rec Director will research and submit a purchase request for a turf field cover for Duderstadt field. This purchase is necessary for maintaining field protection. Future consideration into the purchase of additional field covers for the library field and East County Reserve field. The Recreation Director will proposed a collaboration of recreation programs and activities with the following Somerset County neighboring towns of Watchung, Green Brook and Basking Ridge.

**ADJOURNMENT 8:10 PM** next meeting, Wednesday, March 5<sup>th</sup>, 7 pm - Warren Library

Carolyn Scannelli - Minutes Secretary