

Township of Warren
Board of Health
Somerset County

46 Mountain Boulevard, Warren, New Jersey 07059-5695
908-753-8000 Extension 239 – (Fax) 908-757-9173

SUBDIVISION APPLICATION CHECKLIST

Block _____ Lot _____ Location _____

Owner's Name: _____

Address _____ Day Phone Number _____

Applicant's Name (if different from owner) _____

Address _____ Day Phone Number _____

Name of Attorney (if applicable) _____

Address _____ Phone Number _____

Name of Engineer/Company Affiliation _____

Address _____ Phone Number _____

The following checklist was developed to assist applicants and the Health Department in ensuring that the minimum necessary items are submitted for the Board of Health's review. Health Department employees will review application packets and check off for completion. **INCOMPLETE** packets **WILL NOT** be considered by the Board of Health.

Date Rec'd	Initials	
_____	_____	Eleven (11) copies completed & signed application for site plan approval.
_____	_____	Six (6) copies of Site Plan/Map
_____	_____	NJDEP letter of Interpretation of Wetlands
_____	_____	Public Water Supplier Letter on Intent to Serve.
_____	_____	If proposed private well, State permit from NJDEP.
_____	_____	Warren Township Sewerage Authority Resolution (if applicable).
_____	_____	Certification of existing septic system, including detailed design of system.
_____	_____	Detailed design of proposed on-site subsurface sewage disposal system, including percolation test results and soil logs.
_____	_____	Application Fee Amount \$ _____ Deposit Date _____
_____	_____	Escrow Fee Amount \$ _____ Escrow Account # _____

Work checklist for subdivision application:

- _____ Number of Pages _____.
- _____ Date, Scale and "North" arrow with all date revisions.
- _____ Key map of the site with reference to surrounding areas and existing street locations.
- _____ Storm drainage plan showing the location of inlets pipes swales, berms, and other storm drainage facilities including roof leaders.
- _____ Rights-of-way, easements and all lands to be dedicated to the municipality or reserved for specific uses.
- _____ The entire property in question, even though only a portion of said property is involved in the site plan.
- _____ Significant existing physical features including streams, water courses, rock outcrops, swampy soil, etc.
- _____ Bearings and distance to property lines. All plans shall be accompanied by a survey of the site drawn by a New Jersey licensed surveyor.
- _____ Plans of off-street parking area layout and off-street loading facilities showing location and dimensions of individual parking spaces, loading areas, aisles, traffic patterns and driveways for ingress and egress.
- _____ All driveways and streets within 200 feet of site.
- _____ All existing and proposed curbs and sidewalks.
- _____ All existing and proposed utility lines within and adjacent to the subject property.
- _____ Typical floor plans.
- _____ Existing and proposed contours of site at 2-foot intervals for areas less than 5% grade and 5 foot intervals above 5% grade.
- _____ Location of all existing trees or tree masses.
- _____ All neighboring wells and septic system on adjoining properties.
- _____ Interior building floor drains are indicated in the submitted plans.
- _____ Plans submitted indicated drainage pipes leading to streams. Necessary permits have been obtained.
- _____ Exterior/interior grease traps indicated on plans.
- _____ Interior/exterior chemical storage proposed.
- _____ Pretreatment of any wastewater's.
- _____ Are any generators proposed?
- _____ Proposed BTU values of furnaces?
- _____ Dumpster enclosure on plans.
- _____ Letter of Interpretation from NJDEP
- _____ Date of Plans _____.
- _____ Revision dates _____, _____, _____, _____.

For office use only:

Date	Reviewer's Initials
_____ Initial Review	_____
_____ Health Officer Review	_____ Letter sent _____ Date _____
_____ Final Review	_____
_____ Scheduled for meeting dated _____	